

DATE: April 25, 2013
TO: Board Members unable to attend April 24 MVTA Bond Board and Regular MVTA Board meeting/TWGs
FROM: MVTA
RE: Meeting Summary

Here is a meeting summary of the MVTA April 24, 2013 regular meeting of the MVTA Board of Directors. Supplemental materials and meeting hand-outs are posted at http://www.mvta.com/MVTA_Board.html.

1. The MVTA Bond Board meeting was called to order at 4:31 p.m. by Chair Gary Hansen. A quorum was present.
2. Lois Spear, Terri Heaton of Springsted and Steve Bubul of Kennedy & Graven were present to review the items before the MVTA Bond Board. Spear noted components of the Bond Resolution. Motion by Dan Kealey and seconded by Jane Victorey and carried on a 6-0 roll-call vote.
3. The MVTA Bond Board was then asked to approve a post-issuance compliance policy and procedure. Motion by Liz Workman and seconded by Dan Kealey. Motion carried on a voice vote.
4. Finally, the MVTA Bond Board was asked to Select US Bank as Trustee. Motion by Dan Kealey and seconded by Jane Victorey and carried on a 6-0 roll-call vote.
5. Motion by Dan Kealey and seconded by Bill Droste to adjourn the MVTA Bond Board at 4:51 p.m. Motion carried.
6. The MVTA Board was called to order at 4:51 p.m. Apple Valley TWG Tom Lovelace joined others at the Board table and a quorum was present.
7. There were no public comments. One item was added to the Agenda under Old Business regarding an Eagan Bus Garage Change Order. The revised Agenda and the Consent Agenda (via unanimous roll-call vote) were approved.
8. Lois Spear then led the Board through a number of actions associated with the issuance of revenue bonds. Motion by Liz Workman and seconded by Dan Kealey to approve an amended and restated contract between the MVTA and Schmitty and Sons Transit, Inc. to ensure the contract is in order based on the needs of the revenue bonds issuance. Question by Liz Workman regarding any issues associated with storing five coach buses at the Schmitty's Lakeville Garage, which is not a tax-exempt building. Steve Bubul indicated this issue is being reviewed. Motion carried on a unanimous roll-call vote.
9. Spear reviewed a letter regarding the increase in various consultant fees given that this issuance has changed direction since initially prepared two years ago. Motion by Jon Ulrich and seconded by Jane Victorey to approve the \$15,000 net increase in consultant fees. Motion carried on a unanimous roll-call vote.
10. The Board was then asked to approve the Bond Resolution, given that the MVTA Board pledges the revenues through the MVTA Bond Board to the Trustee on this project. Motion by Jon Ulrich and seconded by Bill Droste and carried on a unanimous roll-call vote.
11. Motion by Dan Kealey and seconded by Jane Victorey to approve the post-issuance compliance procedure and policy for the tax-exempt governmental bonds. Motion carried on a voice vote.
12. Motion by Liz Workman and seconded by Jon Ulrich approving US Bank as Trustee. Motion carried on a unanimous roll-call vote.

13. The list of purchases by the Executive Director was included in the packet. Liz Workman raised questions about the additional costs for the Rosemount Transit Station project, given that the MVTA does not own the property. Given that MVTA was constructing the project and there were no funds in the grant for purchase of property, these costs were absorbed into the MVTA project cost.
14. MVTA Facilities Manager Tom Bright was joined by Shannon Bamberry of BWBR (architect on the Eagan Bus Garage Expansion project) to discuss a request for Board approval of a change-order in the amount of \$93,320 to cover the cost of colored concrete to match the existing garage, which was constructed in 2005. An oversight left this out of the technical specifications. Motion by Dan Kealey and seconded by Bill Droste to approve a change order to the Eagan Bus Garage Expansion construction contract with Morcon in the amount of \$93,320. Motion carried on a unanimous roll-call vote.
15. Lois Spear reviewed a revised memo to the Board regarding the Independent Lab Testing Services and Construction Inspection Services contract award to Terracon, who was the low vendor in the RFP Process. Motion by Jane Victorey and seconded by Bill Droste to approve the contract with Terracon in an amount not to exceed \$27,500. Motion carried on a unanimous roll-call vote.
16. Glenn Boden reviewed a request for the Board to approve a purchase order for the removal of the special Cedar Avenue reflective bus wraps and to replace it with the new MVTA look of silver and green at a cost not to exceed \$33,500. Motion by Tom Lovelace and seconded by Dan Kealey to approve the purchase order. Motion carried on a unanimous roll-call vote.
17. Tom Bright presented information about the need to install a loading platform and level-docking curb at the Cedar Grove Transit Station prior to the METRO Red Line opening. Questions were asked about a future center-running option or another option to keep the buses on Cedar rather than have to leave Cedar. Beverley Miller and Michael Abegg noted that there are public meetings currently being conducted regarding the Managed Lane on Cedar Avenue as well as Cedar Grove access. A Center-running plan is not on the table at this time, but could still be considered. More to come. Motion by Jane Victorey and seconded by Liz Workman to approve the contract with Meisinger in the amount of \$45,050 and authorizing authority to the Executive Director for approval of individual change orders up to accumulative total of \$15,000. Miller noted that this was needed because of the short timeframe to complete the project. Motion carried on a unanimous roll-call vote.
18. Beverley Miller reported that the Strategic Planning Committee met to review the Summary Report from Strategic Planning Workshop #2. The Committee determined it would continue to meet to create content needed to complete the Strategic Plan.
19. Beverley reported that hat STA's Legislative Committee met on Monday and it looks like a "lights-on" bill regarding transportation. Gary Hansen noted that there was going to be some testifying for the House and Senate bills, but then the bills were pulled so no testifying will take place. Sen. Jim Carlson has been instrumental in the Senate in keeping MVTA whole. Good news is that the MVST limitation will expire June 30.
20. Jon Ulrich noted that MVTA attended the Scott County Transit Review Board (TRB) meeting this morning. Beverley Miller, Gary Hansen and Clint Hooppaw were in attendance to answer questions prepared by the TRB. This was an initial discussion and all parties reported that it went well.
21. MVTA staff provided updates regarding METRO Red Line activities, including: facilities, operations/training, vehicles, marketing, technology and how systems are "full speed ahead" with the intent of a successful launch on June 22 at 12 noon at the Apple Valley Transit Station (service will begin at the scheduled time for Saturday morning). Launch day activities will be announced later.
22. Motion by Dan Kealey and seconded by Bill Droste to adjourn the meeting at 6:20 p.m.

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Next Meeting: Next Regular Meeting: Wednesday, May 22 at 4:30 p.m. at the Burnsville Bus Garage, 11550 Rupp Dr., Burnsville. NOTE: MVTA Bond Board will convene to approve minutes, then MVTA Board will convene.