

To: MVTA Board

Date: January 22, 2013

From: Lois Spear

Re: Transfer Portion of MVTA's CMAQ Award for Cedar BRT to Met Council

#### Requested Action

Transfer \$400,000 for Customer Information Systems and \$210,000 for Fare Collection Equipment from the MVTA's Cedar BRT CMAQ award to the Metropolitan Council.

#### Background

At MVTA's August meeting, the Board took action transferring \$610,000 from the Cedar BRT CMAQ award to the Metropolitan Council for its use as follows: \$400,000 for customer information systems and \$210,000 for fare collection equipment at Cedar Transitway stations and stops contingent upon the Metropolitan Council (MC) agreeing to provide the resources needed for continued implementation of MVTA's AVL.

Since that time, staff has been working with Met Council and Metro Transit staff to define "regional AVL compatibility" (see attached document) and obtain confirmation on interface elements. This needed to be completed along with a cost plan before MC would MVTA access to the Regional Transit Capital funds set aside for this purpose.

Now that Met Council has agreed with the interface elements, MVTA can confirm with Trapeze and RouteMatch the scope of their work and obtain the needed costs estimates from them. Once the scope documentation and cost data have been obtained from the vendors, MC has agreed to review the documentation, approve with any requested changes and amend our current grant (see letter dated January 8, 2012 from Pat Jones) using RTC funds.

Based on MC's January 8 and January 18 letters, staff is recommending that the Board remove the contingency that had Met Council agreeing to provide MVTA with the RTC funding set aside for AVL before transferring CMAQ funds to Met Council.

#### Impact

MVTA has used \$600,000 of its NTD funds to install RouteMatch AVL on our fleet. The next step in the AVL installation process is to demonstrate regional compatibility now that a definition has been agreed upon. In order to accomplish this, MVTA needs access to the RTC funds set aside for MVTA's AVL system. MVTA has recently received letters from MC acknowledging the interface elements, the set of definitions and that RTC funds will be available to pay for this work.

#### Recommendation

It is recommended that the Board remove the contingency on their August 29, 2012 Board action and transfer the \$610,000 from the Cedar BRT CMAQ award to the Metropolitan Council for its use as follows: \$400,000 for customer information systems and \$210,000 for fare collection equipment at Cedar Transitway stations and stops.