

MINNESOTA VALLEY TRANSIT AUTHORITY
Regular Board Meeting
February 22, 2006 – 4:30 p.m.
Casper's Cherokee Sirloin Room, Eagan

Board Members Present:

Tom Pepper, Eagan
William Droste, Rosemount
Ruth Grendahl, Apple Valley
Wally Lyslo, At Large
Jane Victorey, Savage
Tom Egan, Dakota County
Jon Ulrich, Scott County

Others Present:

Beverley Miller, Executive Director
Tom Bright, Facilities Manager
Barb Ross, Best & Flanagan
Tom Knier, Laidlaw Transit
Robin Selvig, Customer Relations Manager
Lois Spear, Finance Officer
Samantha Porter, Operations Manager
Dan Krom, Dakota County
Tom Delmonico, Schmitt & Sons

I. Call to Order

The meeting was called to order at 4:30 p.m. by Chair William Droste. The Oath of Office was administered to Tom Egan, alternate representative from Dakota County, who was attending in Will Branning's absence.

II. Public Comments

There were no comments from the public.

III. Approval of Agenda

There were two additions to the Agenda under "Old Business:" Item 2 was Follow-up on 157th St. Station; and Item 3 was Accepting funds from Met Council for the purchase of 10 Coach buses. Motion by William Droste and seconded by Ruth Grendahl to approve the agenda as modified. Motion carried.

IV. Consent Agenda

Motion by Jon Ulrich and seconded by Ruth Grendahl to approve the Consent Agenda. Motion carried. Resolutions adopted as part of the Consent Agenda are attached to these minutes.

V. Old Business

A. Confirm Committee Assignments

Committee assignments were reviewed, and Wally Lyslo agreed to serve on the Finance and Development Committees. Tom Pepper will continue to serve as the Technical Work Group member to the Finance Committee. Motion by Tom Pepper and seconded by Jon Ulrich to approve the revised committee assignments. Motion carried.

B. Update on 157th St. Station

Barb Ross discussed the two outstanding contractual items relating to the agreement between the MVTA and Dakota County for the 157th St. Station: language regarding payment of assessments and removal of improvements after the end of the lease period. There has been no further dialogue between Ms. Ross and the Dakota County Attorney's office. It was noted that to date, the MVTA has been unsuccessful in obtaining an

estimate of the connection charges for sewer and water when they become available. Ms. Ross also described that should the MVTA discontinue service after the useful life of the lease (25 or 50 years), the site would still need to remain in a transit-type operation. She indicated that the cost of removing any improvements would be minimal. Beverley Miller indicated that there would be a report back to the board on these two issues again in 30 days.

C. Accepting Funds from Met Council

Motion by Ruth Grendahl and seconded by Wally Lyslo accepting \$4,350,000 in funds from the Met Council for the purchase of 10 MCI Coach buses. Motion carried.

VI. New Business

A. Space Planning

Beverley reviewed the items related to space planning at the Burnsville Transit Station, now that the Dakota County License Center will be leaving at the end of March. Her desire is to have all MVTA staff have an office or space at the Burnsville Transit Station. Preliminary meetings have been conducted with BWBR to establish a scope of work. Motion by Ruth Grendahl and seconded by Jon Ulrich approving the expenditure of \$8,000 for a space study at the Burnsville Transit Station. Motion carried.

VII. Committee Reports

A. STA

Beverley provided a brief review of the latest STA meeting. She noted that there have been discussions with the Met Council regarding the covering of major component vehicle repair and what process will be used for this. She further noted that Southwest Metro Transit has had some questions regarding the turning of titles over to the Met Council, particularly if the agency purchased a vehicle on its own. They also reviewed the names of those who have signed on to support the constitutional amendment, and noted that the legislative information has been well received (noting the work of the MVTA staff.) All Board members should have received a copy of this information.

B. Marketing Committee

In the absence of a committee member, Robin Selvig briefly described the Marketing Committee's plans for promotion of the new Saturday service in Apple Valley, including an insert in the *This Week* newspaper on March 11, notices on buses and with all schedule requests, notices to the Minnesota Zoo, DARTS and the Mall of America. Mayor Droste and Councilmember Grendahl have been asked to alert their Councils of these changes, and we have also requested a link to their web-sites. A news release will be distributed on Feb. 28 announcing the new service. Additionally, a flyer is being developed for the Burnsville Center focusing on the later evening service that will also begin March 11.

C Strategic Planning Committee

Beverley noted that there will be an upcoming meeting to review policy issues brought before the Board since the adoption of the Strategic Plan last July. She indicated that she has meet with Elizabeth, but that many Board members have been away and she would like to schedule a time when the largest number of Board members are available. Attendees were asked to look at their calendars for the next 4-6 weeks and let MVTA staff know if there are any vacations planned in that time, so we can avoid meeting conflicts.

VIII. Adjournment

Motion by William Droste and seconded by Ruth Grendahl to adjourn the meeting at 4:56 p.m. Board members then moved next door to attend the MVTA Driver of the Year ceremony.

Minutes Prepared By: Robin L. Selvig

Next Regular Meeting Scheduled: March 22, 2006, 4:30 p.m. Eagan Bus Garage

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified.

Approved by: _____ Date: _____