

MVTA Regular Board Meeting
August 22, 2007 - 4:30 p.m.
Eagan Bus Garage

Board Members: Jon Ulrich (Chair), William Droste, Elizabeth Kautz, Jane Victorey, Will Branning, Margaret Schreiner, Ruth Grendahl, Meg Tilley

Alternates/TWGs: Bud Osmundson, Burnsville; Tom Lovelace, Apple Valley; Tom Pepper, Eagan; Eric Zweber, Rosemount; Bryan Tucker, Savage; Margaret Schreiner (At-large); Tom Egan (Alternate), Dan Krom (TWG), Dakota County; Barbara Marschall (Alternate), Troy Beam (TWG), Scott County; Wally Lyslo (At-Large Alternate)

Board Staff: Beverley Miller (Executive Director), Mike Abegg (Planner), Samantha Porter (Operations Manager); Robin Selvig (Customer Relations Manager), Tom Bright (Facilities Manager), Lois Spear (Finance Officer); Glenn Boden (Transit Fleet Maintenance Manager)

- I. Call the Meeting to Order
- II. Public Comments
- III. Approval of Agenda¹
- VI. Consent Agenda¹
 - A. Operations/Expenses Reports
 - B. Amendment of ICMA-RC 401 and 457 Plan Changes
 - C. Blanket PO Update
 - D. June Meeting Minutes
 - E. Aug. 8 Special Meeting Minutes
- V. Old Business
- VI. New Business
- VII. Committee Reports
 - A. Finance Committee
 - 1. 2006 Audit Report – Steve Wischmann – Hand-out
 - B. Strategic Planning Committee/STA²
- VIII. Staff Reports / Update²
- IX. Adjourn¹

¹Decision Information

²Monitoring Information

³Incidental Information

Consent Agenda

By Check Number

AP Payment Register with Voids

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Check Dates 6/1/2007 - 6/30/2007

Ck Date	GL Date	Type	Check #	Vendor	Name	Amount	Void Amount	Payment Type
6/1/2007	6/1/2007	PK	17435*	100071	DAKOTA ELECTRIC ASSOCIATION	8.52		Check Payment
6/1/2007	6/1/2007	PK	17436	100230	DEX MEDIA EAST LLC	264.84		Check Payment
6/1/2007	6/1/2007	PK	17437	100093	FEDEX	41.74		Check Payment
6/1/2007	6/1/2007	PK	17438	100120	ICMA RETIREMENT TRUST-457	225.00		Check Payment
6/1/2007	6/1/2007	PK	17439	100125	INTEGRA TELECOM	503.40		Check Payment
6/1/2007	6/1/2007	PK	17440	100161	MEDICA	1,438.22		Check Payment
6/1/2007	6/1/2007	PK	17441	100372	MINNESOTA PETROLEUM SERVICE	223.75		Check Payment
6/1/2007	6/1/2007	PK	17442	100189	NCPERS GROUP LIFE INS.	64.00		Check Payment
6/1/2007	6/1/2007	PK	17443	100204	ORCHARD TRUST CO. AS	175.00		Check Payment
6/1/2007	6/1/2007	PK	17444	100225	PUBLIC EMPLOYEES RETIREMENT AS	2,775.36		Check Payment
6/1/2007	6/1/2007	PK	17445	100228	QUICKSILVER EXPRESS COURIER	51.12		Check Payment
6/1/2007	6/1/2007	PK	17446	100262	SPEEDWAY SUPER AMERICA LLC	254.84		Check Payment
6/1/2007	6/1/2007	PK	17447	100264	TENNANT SALES AND SERVICE	932.83		Check Payment
6/1/2007	6/1/2007	PK	17448	100266	TRANS-ALARM	544.00		Check Payment
6/1/2007	6/1/2007	PK	17449	100286	XCEL	6,145.83		Check Payment
6/1/2007	6/1/2007	PK	17450	100045	**VOID VOID VOID VOID VOID**			Check Payment
6/1/2007	6/1/2007	PK	17451	100045	CAREFREE SERVICES, INC.	8,627.00		Check Payment
6/8/2007	6/8/2007	PK	17452	100170	BEVERLEY MILLER	646.75		Check Payment
6/8/2007	6/8/2007	PK	17453	100043	CA COMMUNICATIONS	1,272.98		Check Payment
6/8/2007	6/8/2007	PK	17454	100054	CITY OF BURNSVILLE	1,672.67		Check Payment
6/8/2007	6/8/2007	PK	17455	100090	EMBROIDME	908.60		Check Payment
6/8/2007	6/8/2007	PK	17456	100395	FACILITECH	1,304.80		Check Payment
6/8/2007	6/8/2007	PK	17457	100613	HANCE UTILITY SERVICES, INC.	173.75		Check Payment
6/8/2007	6/8/2007	PK	17458	100118	HCS HUBER COMM'L SERV.	152.04		Check Payment
6/8/2007	6/8/2007	PK	17459	100132	JEFFERSON LINES	1,048.53		Check Payment
6/8/2007	6/8/2007	PK	17460	100403	KELLEY FUELS, INC.	33,248.89		Check Payment
6/8/2007	6/8/2007	PK	17461	100134	KERN, DEWENTER, VIERE, LTD	7,500.00		Check Payment
6/8/2007	6/8/2007	PK	17462	100140	LAIDLAW TRANSIT SERVICES	315,604.69		Check Payment
6/8/2007	6/8/2007	PK	17463	100002	MICHAEL L. ABEGG	540.16		Check Payment
6/8/2007	6/8/2007	PK	17464	100343	OFFICE OF ENTERPRISE TECH - A/	101.35		Check Payment
6/8/2007	6/8/2007	PK	17465	100456	PORTER, SAMANTHA	16.07		Check Payment
6/8/2007	6/8/2007	PK	17466	100240	SAFETY-KLEEN	105.44		Check Payment
6/8/2007	6/8/2007	PK	17467	100243	SCHMITTY & SONS	517,323.08		Check Payment
6/8/2007	6/8/2007	PK	17468	100256	STATE OF MN CPV PROGRAM	500.00		Check Payment
6/8/2007	6/8/2007	PK	17469	100378	TKDA	293.70		Check Payment
6/8/2007	6/8/2007	PK	17470	100286	XCEL	2,150.19		Check Payment
6/8/2007	6/8/2007	PK	17471	100288	YOCUM OIL COMPANY, INC.	16,797.72		Check Payment
6/15/2007	6/15/2007	PK	17472	100009	ALLIANT MECHANICAL	596.11		Check Payment
6/15/2007	6/15/2007	PK	17473	100014	AMERICAN LASER-CUT GRAFIX	5,751.00		Check Payment
6/15/2007	6/15/2007	PK	17474	100012	AMERICAN PUBLIC TRANSIT ASSN	7,071.00		Check Payment
6/15/2007	6/15/2007	PK	17475	100013	AMERIPRIDE	237.20		Check Payment
6/15/2007	6/15/2007	PK	17476	100043	CA COMMUNICATIONS	225.00		Check Payment
6/15/2007	6/15/2007	PK	17477	100095	FLOYD SECURITY	679.97		Check Payment
6/15/2007	6/15/2007	PK	17478	100120	ICMA RETIREMENT TRUST-457	225.00		Check Payment
6/15/2007	6/15/2007	PK	17479	100129	JANI-KING	711.80		Check Payment
6/15/2007	6/15/2007	PK	17480	100403	KELLEY FUELS, INC.	16,478.35		Check Payment
6/15/2007	6/15/2007	PK	17481	100177	MINNESOTA VALLEY ELEC. COOP.	56.46		Check Payment
6/15/2007	6/15/2007	PK	17482	100199	OFFICE DEPOT CREDIT PLAN	359.29		Check Payment
6/15/2007	6/15/2007	PK	17483	100202	ONVOY	1,198.09		Check Payment
6/15/2007	6/15/2007	PK	17484	100204	ORCHARD TRUST CO. AS	175.00		Check Payment
6/15/2007	6/15/2007	PK	17485	100225	PUBLIC EMPLOYEES RETIREMENT AS	2,731.97		Check Payment
6/15/2007	6/19/2007	PO	17486	100272	U.S. POSTAL SERVICE	1,000.00	1,000.00-	Voided Check Payment
6/15/2007	6/15/2007	PK	17487	100276	VIKING ELECTRIC SUPPLY	271.79		Check Payment

* Indicates Skip in Check Sequence

By Check Number

AP Payment Register with Voids

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Check Dates 6/1/2007 - 6/30/2007

Ck Date	GL Date	Type	Check #	Vendor	Name	Amount	Void Amount	Payment Type
6/15/2007	6/15/2007	PK	17488	100287	XEROX CORPORATION	208.40		Check Payment
6/15/2007	6/15/2007	PK	17489	100288	YOCUM OIL COMPANY, INC.	15,775.26		Check Payment
6/20/2007	6/20/2007	PK	17490	100427	PITNEY BOWES	1,000.00		Check Payment
6/22/2007	6/22/2007	PO	17491	100007	AFLAC	290.76	290.76-	Voided Check Payment
6/22/2007	6/22/2007	PK	17492	100031	BEST & FLANAGAN LLP	1,237.83		Check Payment
6/22/2007	6/22/2007	PK	17493	100622	BRANT SKOGRAND	15.00		Check Payment
6/22/2007	6/22/2007	PK	17494	100043	CA COMMUNICATIONS	1,043.70		Check Payment
6/22/2007	6/22/2007	PK	17495	100028	CHASE	1,855.88		Check Payment
6/22/2007	6/22/2007	PK	17496	100053	CITY OF APPLE VALLEY	369.63		Check Payment
6/22/2007	6/22/2007	PK	17497	100064	CORNERSTONE COPY CENTER	321.63		Check Payment
6/22/2007	6/22/2007	PK	17498	100065	COVERALL CLEANING CONCEPTS	894.60		Check Payment
6/22/2007	6/22/2007	PK	17499	100070	CYCLE SAFE, INC.	190.00		Check Payment
6/22/2007	6/22/2007	PK	17500	100071	DAKOTA ELECTRIC ASSOCIATION	4,907.58		Check Payment
6/22/2007	6/22/2007	PK	17501	100082	DIEBEL	3,210.98		Check Payment
6/22/2007	6/22/2007	PK	17502	100410	E-FRAME	705.00		Check Payment
6/22/2007	6/22/2007	PK	17503	100085	EARL F. ANDERSEN, INC.	81.32		Check Payment
6/22/2007	6/22/2007	PK	17504	100513	FEUK, PETER	86.67		Check Payment
6/22/2007	6/22/2007	PK	17505	100109	HANNON SECURITY SERVICES, INC.	505.88		Check Payment
6/22/2007	6/22/2007	PK	17506	100118	HCS HUBER COMM'L SERV.	1,225.19		Check Payment
6/22/2007	6/22/2007	PK	17507	100129	JANI-KING	1,460.87		Check Payment
6/22/2007	6/22/2007	PK	17508	100403	KELLEY FUELS, INC.	17,700.00		Check Payment
6/22/2007	6/22/2007	PK	17509	100253	LOIS SPEAR	2,173.82		Check Payment
6/22/2007	6/22/2007	PK	17510	100461	LOOMIS, FARGO & CO.	74.11		Check Payment
6/22/2007	6/22/2007	PK	17511	100161	MEDICA	1,438.22		Check Payment
6/22/2007	6/22/2007	PK	17512	100372	MINNESOTA PETROLEUM SERVICE	106.00		Check Payment
6/22/2007	6/22/2007	PK	17513	100194	NEXTEL COMMUNICATIONS	2,441.64		Check Payment
6/22/2007	6/22/2007	PK	17514	100198	OFFICE MAX	17.03		Check Payment
6/22/2007	6/22/2007	PK	17515	100200	ONE CALL CONCEPTS	265.15		Check Payment
6/22/2007	6/22/2007	PK	17516	100206	OUTDOOR IMAGES, INC.	4,773.65		Check Payment
6/22/2007	6/22/2007	PK	17517	100365	PEOPLES ELECTRICAL	259.22		Check Payment
6/22/2007	6/22/2007	PK	17518	100214	PITNEY BOWES CREDIT CORP.	267.00		Check Payment
6/22/2007	6/22/2007	PK	17519	100228	QUICKSILVER EXPRESS COURIER	40.94		Check Payment
6/22/2007	6/22/2007	PK	17520	100496	THINK GRAPHIC DESIGN	510.00		Check Payment
6/22/2007	6/22/2007	PK	17521	100266	TRANS-ALARM	187.80		Check Payment
6/22/2007	6/22/2007	PK	17522	100287	XEROX CORPORATION	56.23		Check Payment
6/22/2007	6/22/2007	PK	17523	100288	YOCUM OIL COMPANY, INC.	17,629.25		Check Payment
6/27/2007	6/27/2007	PK	17524	100060	COMMISSIONER OF TRANSPORT.	1,600.00		Check Payment
6/27/2007	6/27/2007	PK	17525	100168	METRO TRANSIT	250.00		Check Payment
6/29/2007	6/29/2007	PK	17526	100043	CA COMMUNICATIONS	525.00		Check Payment
6/29/2007	6/29/2007	PK	17527	100175	CENTERPOINT ENERGY	2,412.61		Check Payment
6/29/2007	6/29/2007	PK	17528	100230	DEX MEDIA EAST LLC	277.31		Check Payment
6/29/2007	6/29/2007	PK	17529	100096	FRONTIER COMMUNICATIONS	203.45		Check Payment
6/29/2007	6/29/2007	PK	17530	100100	GFI GENFARE	250.82		Check Payment
6/29/2007	6/29/2007	PK	17531	100120	ICMA RETIREMENT TRUST-457	225.00		Check Payment
6/29/2007	6/29/2007	PK	17532	100125	INTEGRA TELECOM	503.46		Check Payment
6/29/2007	6/29/2007	PK	17533	100479	MINNESOTA ENERGY RESOURCES	713.35		Check Payment
6/29/2007	6/29/2007	PK	17534	100618	MUNICIPAL/COMMERCIAL SEWER SER	535.00		Check Payment
6/29/2007	6/29/2007	PK	17535	100204	ORCHARD TRUST CO. AS	175.00		Check Payment
6/29/2007	6/29/2007	PK	17536	100206	OUTDOOR IMAGES, INC.	825.00		Check Payment
6/29/2007	6/29/2007	PK	17537	100225	PUBLIC EMPLOYEES RETIREMENT AS	2,729.03		Check Payment
6/29/2007	6/29/2007	PK	17538	100260	SUBURBAN TAXI	27.20		Check Payment
6/29/2007	6/29/2007	PK	17539	100078	THE DATABANK	141.81		Check Payment

* Indicates Skip in Check Sequence

<u>Ck Date</u>	<u>GL Date</u>	<u>Type</u>	<u>Check #</u>	<u>Vendor</u>	<u>Name</u>	<u>Amount</u>	<u>Void Amount</u>	<u>Payment Type</u>
			<u>Account Number</u>	1000.1011		1,056,125.17	1,290.76-	1,054,834.41 Net
						<u>1,056,125.17</u>	<u>1,290.76-</u>	<u>1,054,834.41 Net</u>

Check Dates 7/1/2007 - 7/31/2007

Ck Date	GL Date	Type	Check #	Vendor	Name	Amount	Void Amount	Payment Type
7/11/2007	7/11/2007	PK	17540*	100428	ACCOUNTEMPS	95.32		Check Payment
7/11/2007	7/11/2007	PK	17541	100039	BURNSVILLE ELECTRIC	717.25		Check Payment
7/11/2007	7/11/2007	PK	17542	100053	CITY OF APPLE VALLEY	157.80		Check Payment
7/11/2007	7/11/2007	PK	17543	100054	CITY OF BURNSVILLE	2,165.37		Check Payment
7/11/2007	7/11/2007	PK	17544	100055	CITY OF EAGAN	383.73		Check Payment
7/11/2007	7/11/2007	PK	17545	100321	DAKOTA COUNTY TECHNICAL COLLEG	600.00		Check Payment
7/11/2007	7/11/2007	PK	17546	100071	DAKOTA ELECTRIC ASSOCIATION	8.59		Check Payment
7/11/2007	7/11/2007	PK	17547	100118	HCS HUBER COMM'L SERV.	176.79		Check Payment
7/11/2007	7/11/2007	PK	17548	100132	JEFFERSON LINES	2,357.58		Check Payment
7/11/2007	7/11/2007	PK	17549	100403	KELLEY FUELS, INC.	17,438.01		Check Payment
7/11/2007	7/11/2007	PK	17550	100140	LAIDLAW TRANSIT SERVICES	327,213.03		Check Payment
7/11/2007	7/11/2007	PK	17551	100328	LOGIS	574.00		Check Payment
7/11/2007	7/11/2007	PK	17552	100189	NCPERS GROUP LIFE INS.	32.00		Check Payment
7/11/2007	7/11/2007	PK	17553	100243	SCHMITTY & SONS	531,915.39		Check Payment
7/11/2007	7/11/2007	PK	17554	100078	THE DATABANK	100.00		Check Payment
7/11/2007	7/11/2007	PK	17555	100287	XEROX CORPORATION	66.10		Check Payment
7/11/2007	7/11/2007	PK	17556	100288	YOCUM OIL COMPANY, INC.	15,878.97		Check Payment
7/13/2007	7/13/2007	PK	17557	100428	ACCOUNTEMPS	74.38		Check Payment
7/13/2007	7/13/2007	PK	17558	100009	ALLIANT MECHANICAL	165.00		Check Payment
7/13/2007	7/13/2007	PK	17559	100013	AMERIPRIDE	304.18		Check Payment
7/13/2007	7/13/2007	PK	17560	100039	BURNSVILLE ELECTRIC	337.00		Check Payment
7/13/2007	7/13/2007	PK	17561	100043	CA COMMUNICATIONS	75.00		Check Payment
7/13/2007	7/13/2007	PK	17562	100051	CHRISTUS VICTOR LUTHERAN CHURC	463.57		Check Payment
7/13/2007	7/13/2007	PK	17563	100621	EAGAN JULY 4TH FUNFEST	25.00		Check Payment
7/13/2007	7/13/2007	PK	17564	100109	HANNON SECURITY SERVICES, INC.	1,043.70		Check Payment
7/13/2007	7/13/2007	PK	17565	100118	HCS HUBER COMM'L SERV.	133.13		Check Payment
7/13/2007	7/13/2007	PK	17566	100115	HOME DEPOT CREDIT SERVICES	131.90		Check Payment
7/13/2007	7/13/2007	PK	17567	100120	ICMA RETIREMENT TRUST-457	225.00		Check Payment
7/13/2007	7/13/2007	PK	17568	100454	INNOCOM	1,945.98		Check Payment
7/13/2007	7/13/2007	PK	17569	100547	INNOVATIVE FURNITURE SOLUTIONS	149.10		Check Payment
7/13/2007	7/13/2007	PK	17570	100403	KELLEY FUELS, INC.	17,630.55		Check Payment
7/13/2007	7/13/2007	PK	17571	100134	KERN, DEWENTER, VIERE, LTD	3,000.00		Check Payment
7/13/2007	7/13/2007	PK	17572	100152	MARCO	45.59		Check Payment
7/13/2007	7/13/2007	PK	17573	100162	MEM ADVERTISING	3,123.85		Check Payment
7/13/2007	7/13/2007	PK	17574	100002	MICHAEL L. ABEGG	137.46		Check Payment
7/13/2007	7/13/2007	PK	17575	100177	MINNESOTA VALLEY ELEC. COOP.	52.27		Check Payment
7/13/2007	7/13/2007	PK	17576	100343	OFFICE OF ENTERPRISE TECH - A/	101.35		Check Payment
7/13/2007	7/13/2007	PK	17577	100202	ONVOY	1,199.60		Check Payment
7/13/2007	7/13/2007	PK	17578	100204	ORCHARD TRUST CO. AS	175.00		Check Payment
7/13/2007	7/13/2007	PK	17579	100215	PITNEY BOWES INC	280.10		Check Payment
7/13/2007	7/13/2007	PK	17580	100225	PUBLIC EMPLOYEES RETIREMENT AS	2,732.08		Check Payment
7/13/2007	7/13/2007	PK	17581	100228	QUICKSILVER EXPRESS COURIER	24.55		Check Payment
7/13/2007	7/13/2007	PK	17582	100240	SAFETY-KLEEN	105.44		Check Payment
7/13/2007	7/13/2007	PK	17583	100248	SERIGRAPHICS SIGN SYSTEMS	1,264.16		Check Payment
7/13/2007	7/13/2007	PK	17584	100262	SPEEDWAY SUPER AMERICA LLC	270.17		Check Payment
7/13/2007	7/13/2007	PK	17585	100254	SRSI	354.17		Check Payment
7/13/2007	7/13/2007	PK	17586	100078	THE DATABANK	172.64		Check Payment
7/13/2007	7/13/2007	PK	17587	100378	TKDA	524.18		Check Payment
7/13/2007	7/13/2007	PK	17588	100286	XCEL	2,268.85		Check Payment
7/13/2007	7/13/2007	PK	17589	100288	YOCUM OIL COMPANY, INC.	17,766.00		Check Payment
7/20/2007	7/20/2007	PK	17590	100428	ACCOUNTEMPS	684.25		Check Payment
7/20/2007	7/20/2007	PK	17591	100324	**VOID VOID VOID VOID VOID**			Check Payment
7/20/2007	7/20/2007	PK	17592	100324	ALLIED WASTE SERVICES	364.27		Check Payment

* Indicates Skip in Check Sequence

By Check Number

AP Payment Register with Voids

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Check Dates 7/1/2007 - 7/31/2007

Ck Date	Gl. Date	Type	Check #	Vendor	Name	Amount	Void Amount	Payment Type
7/20/2007	7/20/2007	PK	17593	100071	DAKOTA ELECTRIC ASSOCIATION	5,000.55		Check Payment
7/20/2007	7/20/2007	PK	17594	100395	FACILITECH	535.35		Check Payment
7/20/2007	7/20/2007	PK	17595	100513	FEUK, PETER	47.92		Check Payment
7/20/2007	7/20/2007	PK	17596	100105	GOVERNMENT FINANCE OFFICERS	150.00		Check Payment
7/20/2007	7/20/2007	PK	17597	100118	HCS HUBER COMM'L SERV.	80.02		Check Payment
7/20/2007	7/20/2007	PK	17598	100135	KENNEDY & GRAVEN, CHARTERED	68.51		Check Payment
7/20/2007	7/20/2007	PK	17599	100246	ROBIN L. SELVIG	866.64		Check Payment
7/20/2007	7/20/2007	PK	17600	100586	SCOTT COUNTY	13,082.04		Check Payment
7/20/2007	7/20/2007	PK	17601	100444	SELLWOOD, KRISTI	39.04		Check Payment
7/27/2007	7/27/2007	PK	17602	100007	AFLAC	290.76		Check Payment
7/27/2007	7/27/2007	PK	17603	100031	BEST & FLANAGAN LLP	4,939.45		Check Payment
7/27/2007	7/27/2007	PK	17604	100175	CENTERPOINT ENERGY	2,754.91		Check Payment
7/27/2007	7/27/2007	PK	17605	100028	CHASE	2,640.27		Check Payment
7/27/2007	7/27/2007	PK	17606	100053	CITY OF APPLE VALLEY	791.03		Check Payment
7/27/2007	7/27/2007	PK	17607	100055	CITY OF EAGAN	1,231.08		Check Payment
7/27/2007	7/27/2007	PK	17608	100064	CORNERSTONE COPY CENTER	1,050.09		Check Payment
7/27/2007	7/27/2007	PK	17609	100065	COVERALL CLEANING CONCEPTS	894.60		Check Payment
7/27/2007	7/27/2007	PK	17610	100079	DELUXE BUSINESS FORMS	51.62		Check Payment
7/27/2007	7/27/2007	PK	17611	100230	DEX MEDIA EAST LLC	284.30		Check Payment
7/27/2007	7/27/2007	PK	17612	100410	E-FRAME	784.00		Check Payment
7/27/2007	7/27/2007	PK	17613	100090	EMBROIDME	1,784.15		Check Payment
7/27/2007	7/27/2007	PK	17614	100096	FRONTIER COMMUNICATIONS	206.41		Check Payment
7/27/2007	7/27/2007	PK	17615	100118	HCS HUBER COMM'L SERV.	1,225.19		Check Payment
7/27/2007	7/27/2007	PK	17616	100122	ICMA RETIREMENT CORP	250.00		Check Payment
7/27/2007	7/27/2007	PK	17617	100120	ICMA RETIREMENT TRUST-457	225.00		Check Payment
7/27/2007	7/27/2007	PK	17618	100125	INTEGRA TELECOM	503.46		Check Payment
7/27/2007	7/27/2007	PK	17619	100129	JANI-KING	1,460.87		Check Payment
7/27/2007	7/27/2007	PK	17620	100403	KELLEY FUELS, INC.	35,531.64		Check Payment
7/27/2007	7/27/2007	PK	17621	100328	LOGIS	574.00		Check Payment
7/27/2007	7/27/2007	PK	17622	100461	LOOMIS, FARGO & CO.	74.11		Check Payment
7/27/2007	7/27/2007	PK	17623	100161	MEDICA	1,438.22		Check Payment
7/27/2007	7/27/2007	PK	17624	100162	MEM ADVERTISING	7,873.65		Check Payment
7/27/2007	7/27/2007	PK	17625	100002	MICHAEL L. ABEGG	85.88		Check Payment
7/27/2007	7/27/2007	PK	17626	100479	MINNESOTA ENERGY RESOURCES	153.16		Check Payment
7/27/2007	7/27/2007	PK	17627	100460	NAC	696.22		Check Payment
7/27/2007	7/27/2007	PK	17628	100199	OFFICE DEPOT CREDIT PLAN	360.97		Check Payment
7/27/2007	7/27/2007	PK	17629	100204	ORCHARD TRUST CO. AS	175.00		Check Payment
7/27/2007	7/27/2007	PK	17630	100206	OUTDOOR IMAGES, INC.	4,815.62		Check Payment
7/27/2007	7/27/2007	PK	17631	100511	PRAIRIELAND CONTROLS	615.60		Check Payment
7/27/2007	7/27/2007	PK	17632	100225	PUBLIC EMPLOYEES RETIREMENT AS	2,731.31		Check Payment
7/27/2007	7/27/2007	PK	17633	100586	SCOTT COUNTY	121.13		Check Payment
7/27/2007	7/27/2007	PK	17634	100260	SUBURBAN TAXI	73.90		Check Payment
7/27/2007	7/27/2007	PK	17635	100393	THYSSEN KRUPP ELEVATOR	216.83		Check Payment
7/27/2007	7/27/2007	PK	17636	100266	TRANS-ALARM	272.89		Check Payment
7/27/2007	7/27/2007	PK	17637	100271	URBAN PLANET	1,050.00		Check Payment
7/27/2007	7/27/2007	PK	17638	100278	WAGNER SOD & LANDSCAPING	1,204.91		Check Payment
7/27/2007	7/27/2007	PK	17639	100288	YOCUM OIL COMPANY, INC.	16,561.47		Check Payment
				Account Number	1000.1011	1,073,093.17		1,073,093.17 Net
						1,073,093.17		1,073,093.17 Net

* Indicates Skip in Check Sequence

Description	6/30/2007		2007		2007		2006		Per Cent Used
	Current	Period Budget	Year to Date Actual	Year to Date Budget	Annual Budget	Year YTD Budget	Same Period Prior Year YTD Actual	Same Period Prior Year YTD Budget	
00100 General									
4001 Revenues									
4010 Passenger Fares									
4011 Cash Fares	38,046.15	41,340.00	228,174.80	253,935.00	500,000.00	235,839.00	257,665.81	109.25	
4012 Passes	348,165.00	297,648.00	2,003,064.25	1,828,332.00	3,600,000.00	1,729,488.00	1,863,118.65	107.73	
4010 Passenger Fares	386,211.15	338,988.00	2,231,239.05	2,082,267.00	4,100,000.00	1,965,327.00	2,120,784.46	107.91	
4020 Intergovernmental									
4026 State Funds									
4027 MVET	849,094.25	892,822.00	4,241,314.23	4,354,211.00	8,736,027.00	4,593,102.00	4,294,364.08	93.50	
4028 Grants & Appropriations		125,000.00	397,608.60	325,000.00	655,000.00	375,000.00	396,449.58	105.72	
4026 State Funds	849,094.25	1,017,822.00	4,638,922.83	4,679,211.00	9,391,027.00	4,968,102.00	4,690,813.66	94.42	
4031 Other Intergovernmental									
4032 Property taxes			608.92		856,600.00	1,263.00	1,004.83	79.56	
4033 Met Council			608.92	856,600.00	856,600.00	1,263.00	610,946.48	*****	
4031 Other Intergovernmental									
4020 Intergovernmental	849,094.25	1,874,422.00	4,639,531.75	5,535,811.00	10,247,627.00	4,969,365.00	5,302,764.97	106.71	
4040 Interest Income									
4041 Interest Income	19,083.07	20,833.00	123,960.60	124,999.00	250,000.00	67,500.00	121,417.93	179.88	
4040 Interest Income	19,083.07	20,833.00	123,960.60	124,999.00	250,000.00	67,500.00	121,417.93	179.88	
4050 Other Revenue									
4051 Contract Revenues	7,500.00		7,500.00		65,000.00	22,500.00	25,940.02	115.29	
4052 Advertising & Concession Rev	256.82	250.00	1,255.75	1,500.00	3,000.00	1,500.00	1,683.67	112.24	
4053 Facility Leasing Revenue	6,772.77	6,483.00	40,712.61	38,899.00	77,800.00	27,499.00	22,512.72	81.87	
4054 Commission Revenue	842.58-	541.00	2,518.19	3,251.00	6,500.00	3,251.00	2,361.20	72.63	
4056 Claims Reimbursements			3,204.00				16,988.00		
4058 Other Income			22.00				14,116.96		
4050 Other Revenue	13,687.01	7,274.00	55,212.55	49,650.00	152,300.00	54,750.00	83,602.57	152.70	
4070 Gain/Loss on Sale of FA									
4001 Revenues	1,268,075.48	2,241,517.00	7,049,943.95	7,786,727.00	14,749,927.00	7,056,942.00	7,628,569.93	108.10	
6001 Expenditures									
6002 Salaries and Benefits	45,508.16-	50,919.00-	286,700.57-	330,643.00-	661,287.00-	281,273.00-	234,396.28-	83.33	
6003 Salaries	45,508.16-	50,919.00-	286,700.57-	330,643.00-	661,287.00-	281,273.00-	234,396.28-	83.33	

Description	6/30/2007		2007		2007		2006		Per Cent Used
	Current	6/30/2007 Current Period Budget	Year to Date Actual	Year to Date Budget	Annual Budget	Year YTD Budget	Year YTD Actual	Same Period Prior	
6010 Benefits									
6011 Employer FICA	4,305.56	3,695.00	23,638.09	25,293.00	50,588.00	21,519.00	18,911.17	87.88	
6012 Employer PERA	2,844.26	3,182.00	17,890.96	20,664.00	41,330.00	16,877.00	14,020.06	83.07	
6013 Cafeteria Plan	12,644.22	12,805.00	40,700.25	42,682.00	85,365.00	34,425.00	30,555.46	88.76	
6014 Auto Allowance	550.00	600.00	3,300.00	3,600.00	7,200.00	3,000.00	3,300.00	110.00	
6015 Employer 401 Contribution	250.00	200.00	500.00	1,200.00	2,400.00	900.00	785.81	87.31	
6016 ADPU/Unemployment	156.72	200.00	1,427.09	1,200.00	2,400.00	900.00	785.81	87.31	
6010 Benefits	20,750.76	20,682.00	87,456.39	93,439.00	186,883.00	76,721.00	67,572.50	88.08	
6002 Salaries and Benefits	66,258.92	71,601.00	374,156.96	424,082.00	848,170.00	357,994.00	301,968.78	84.35	
6025 Professional Services									
6026 Prof Svcs - Banking/Trust	329.91	289.00	1,966.41	1,734.00	3,467.00	1,249.00	2,167.26	173.52	
6027 Prof Svcs - Engineering	758.63	833.00	1,085.03	4,999.00	10,000.00	4,999.00	6,786.69	88.82	
6028 Prof Svcs - Temporary Svcs	705.00	2,083.00	3,903.08	12,499.00	25,000.00	19,999.00	6,241.95	31.21	
6029 Prof Svcs -Comp Consulting	3,095.32	208.00	738.00	1,249.00	2,500.00	7,500.00	6,548.00	87.31	
6030 Prof Svcs - Maintenance Mgmt	4,939.45	1,203.00	12,282.82	7,218.00	14,438.00	10,000.00	13,950.00	139.50	
6031 Prof Svcs - Auditing/Acctg	510.00	3,916.00	13,824.51	23,501.00	47,000.00	23,501.00	19,190.95	81.66	
6032 Prof Svcs - Legal	1,043.70	912.00	4,598.22	5,480.00	14,460.00	5,054.00	4,091.81	80.96	
6033 Prof Svcs - Other	11,382.01	24,610.00	53,585.12	147,678.00	298,865.00	90,302.00	62,369.16	69.07	
6025 Professional Services									
6040 Marketing									
6041 Public Information & Events	224.64	466.00	1,033.69	2,801.00	5,600.00	4,001.00	1,206.58	30.16	
6042 Advertising	557.51	541.00	2,562.55	3,251.00	9,000.00	4,999.00	4,181.72	83.65	
6043 Promotional	3,123.86	5,000.00	12,151.46	29,500.00	45,500.00	7,826.00	2,449.48	31.30	
6044 Research	3,906.00	333.00	1,999.00	1,999.00	4,000.00	1,999.00	7,837.78	41.63	
6040 Marketing									
6050 Materials									
6051 Printing	321.83	2,500.00	7,373.23	15,750.00	33,000.00	19,980.00	14,254.51	71.34	
6052 Postage	1,280.10	314.00	1,698.85	1,884.00	3,770.00	1,751.00	2,297.00	131.18	
6053 Office Supplies	756.17	862.00	3,837.42	5,175.00	10,350.00	6,696.00	3,171.04	47.36	
6054 Computer Supplies	1,052.39	578.00	6,636.80	3,468.00	6,935.00	3,349.00	20,646.89	616.51	
6055 Signage	1,264.16	141.00	2,552.81	852.00	3,707.00	25,295.00	645.40	2.55	
6056 Maintenance Materials	492.21	762.00	2,591.69	4,608.00	9,209.00	9,536.00	29,334.13	307.61	
6050 Materials	5,166.66	5,157.00	24,690.80	31,737.00	66,971.00	66,607.00	70,348.97	105.62	
6060 Utilities									
6061 Gas	2,792.58	12,499.00	111,777.94	75,002.00	150,000.00	101,287.00	89,938.87	88.80	

Description	6/30/2007		2007		2007		2006		Per Cent Used
	Current Period Actual	Current Period Budget	Year to Date Actual	Year to Date Budget	Annual Budget	Per Cent Used	Same Period Prior Year YTD Budget	Same Period Prior Year YTD Actual	
6062 Electric	14,112.69	15,767.00	81,234.44	94,607.00	189,213.00	42.93	55,030.00	80,526.13	146.33
6063 Water/Sewer	4,908.41	2,591.00	16,318.71	15,556.00	31,120.00	52.44	20,000.00	11,926.26	59.63
6064 Communications	831.93	3,332.00	11,072.93	20,001.00	40,001.00	27.68	12,882.00	12,837.92	99.66
6066 Waste Removal	411.55	307.00	2,127.91	1,851.00	3,699.00	57.53	2,782.00	1,819.67	65.41
6067 Hazardous Waste Removal	105.44	333.00	496.91	1,999.00	4,000.00	12.42	757.00	2,116.60	279.60
6060 Utilities	23,162.60	34,829.00	223,028.84	209,016.00	418,033.00	53.35	192,738.00	199,165.45	103.33
6080 Other Expenses									
6081 Memberships/Dues/Subscriptions		415.00	36,245.50	43,530.00	46,000.00	78.79	42,730.00	39,590.67	92.65
6082 Training/Tuition		416.00	1,225.00	2,501.00	5,000.00	24.50	4,001.00	1,735.00	43.36
6083 Board Activities	921.38	500.00	18,335.25	3,000.00	6,000.00	305.59	3,000.00	14,718.68	490.62
6084 Travel/Mileage Reimbursement	391.03	758.00	2,373.39	4,549.00	9,100.00	26.08	4,301.00	3,679.17	85.54
6085 Taxes & Fees			21,088.27	18,500.00	18,500.00	113.99	8,400.00	7,690.38	91.55
6086 Capital Outlay (Items)	650.69	333.00	195.84	1,999.00	200,000.00	4.90	2,501.00	15,909.67	19.00
6087 Other		16,666.00		100,001.00	200,000.00		145,364.00	949.07	37.95
6088 Reserve/Contingency	1,963.10	35,754.00	79,463.25	274,081.00	488,600.00	16.26	294,046.00	84,272.64	28.66
6100 Bus Operations									
6101 Operating Costs	870,167.68	891,101.00	5,323,018.72	5,433,009.00	10,760,232.00	49.47	5,422,369.00	5,207,685.24	96.04
6102 Promotional Svc	982.18	250.00	1,641.14	1,500.00	113,600.00	1.44		2,343.04	
6103 Fuel & Lubricants	138,261.57	133,896.00	703,734.06	816,328.00	1,622,296.00	43.38	570,363.00	618,554.74	108.10
6104 Fuel Tax Credit					6,000.00			54.70	
6100 Bus Operations	1,009,411.43	1,025,247.00	6,028,393.92	6,250,837.00	12,490,128.00	48.27	5,992,732.00	5,826,637.72	97.23
6110 Bus Maintenance & Repair									
6111 Material & Supplies	4,130.41	11,666.00	30,924.07	70,001.00	140,000.00	22.09	137,186.00	24,758.65	18.05
6112 Maintenance Labor	589.03		6,869.20					64,133.31	
6110 Bus Maintenance & Repair	4,719.44	11,666.00	37,793.27	70,001.00	140,000.00	26.99	137,186.00	88,892.16	64.80
6120 Facilities Debt Svc/Rental									
6121 COP Principal	30,294.00	125,000.00	30,294.00	125,000.00	255,000.00	47.15	120,000.00	120,000.00	100.00
6122 COP Interest		33,363.00		33,363.00	64,251.00		38,214.00	38,214.00	100.00
6123 Rent		625.00	911.94	4,750.00	9,500.00	9.60	899.00	1,037.96	115.46
6120 Facilities Debt Svc/Rental	30,294.00	158,988.00	31,205.94	163,113.00	328,751.00	9.49	159,113.00	159,251.96	100.09
6130 Contract Services									
6131 Maintenance Services	5,378.46	5,325.00	57,919.57	31,969.00	63,934.00	90.59	43,258.00	53,019.69	122.57
6132 Snowplowing			109,234.86	59,099.00	100,000.00	109.23	63,720.00	53,086.69	83.31
6133 Lawn Care	5,464.91	6,523.00	27,260.62	19,617.00	46,010.00	59.25	19,006.00	20,466.66	107.69
6134 Janitorial/Laundry	6,188.81	4,768.00	33,300.84	28,621.00	57,638.00	57.78	26,158.00	29,996.83	114.68
6135 Other	2,003.90	1,419.00	10,827.54	8,519.00	17,439.00	62.09	2,853.00	8,841.67	309.91

Description	6/30/2007	6/30/2007	2007	2007	2007	2006	2006	2006	2006
	Current	Period Budget	Year to Date	Year to Date	Per Cent	Year YTD Budget	Year YTD Actual	Same Period Prior	Per Cent
	Actual	Budget	Actual	Budget	Used	Budget	Actual	Budget	Used
6130 Contract Services	19,036.08	18,035.00-	238,543.43	147,825.00-	83.69	154,995.00-	165,411.94	154,995.00-	106.72
6140 Insurance									
6141 Property			44,213.00-	38,584.00-	114.59	14,823.00-	36,193.00-	14,823.00-	244.17
6142 Liability			20,421.00-	25,140.00-	81.23	12,484.00-	23,582.00-	12,484.00-	188.90
6143 Workers Comp			5,861.00-	6,779.00-	86.46	2,153.00-	4,704.00-	2,153.00-	218.49
6144 Auto			975.00-	724.00-	134.67	342.00-	1,055.00-	342.00-	308.48
6145 Other			999.00-	983.00-	101.63	459.00-	954.00-	459.00-	207.84
6140 Insurance			72,469.00-	72,210.00-	100.36	30,261.00-	66,488.00-	30,261.00-	219.72
6200 Depreciation Expense									
6220 Claims									
6221 Claims Expense			5,545.93-				195.00-		
6220 Claims			5,545.93-				195.00-		
6001 Expenditures	1,175,300.24-	1,392,227.00-	7,184,623.16-	7,828,131.00-	46.35	7,494,799.00-	7,032,839.56-	7,494,799.00-	93.84
00100 General	92,775.24	849,290.00	134,679.21-	41,404.00-	17.94	437,857.00-	595,730.37	437,857.00-	136.06-

To: MVTA Board
From: Lois Spear
Re: Amend the 401 Plan Documents

Date: August 15, 2007

Requested Action

Approve the amendments to the 401 Profit Sharing Plan and Trust Basic Document.

Background

Early in 2006, ICMA-RC submitted amended 401 profit sharing plan documents to the IRS to fulfill an IRS requirement that all sponsors of volume submitter plans submit restated documents in order to obtain updated advisory letters and maintain the tax-qualified status of the plans. As part of the filing, ICMA-RC amended the plan documents in order to continue to provide plan sponsors and participants with the most flexible plans allowed by law. MVTA needs to adopt the amendments in order to take advantage of the new provisions. The new provisions include:

- In-service Distributions – Age 70 ½. This expands the distribution options
- Earnings Definition. This provides higher 401(a) contribution opportunities to participants.
- New “Spousal Protection Options”. Less paperwork will be required when requesting a withdrawal.
- Plan-to-Plan Transfers. This provision relates to purchase of service credits.
- Portability of Benefits. The EGTRRA language is incorporated into the model plan documents
- De Minimis Withdrawals. Incorporates new language into the document.
- Loans – Military Provision. The interest rate that accrues when a participant enters active military duty is specified.

In order to simplify the maintenance of MVTA’s 401 Plan Documents, MVTA usually elects to follow the changes implemented in the 401 Basic Plan Document and not maintain an individually designed plan document. MVTA’s Adoption Agreement, in addition, needs to be updated to ensure that references in the MVTA’s Adoption Agreement correspond to the appropriate references in the Profit Sharing Plan and Basic Trust Document. Therefore, this action asks the Board to adopt the ICMA-RC 401 Profit Sharing Plan and Basic Trust Document as amended by ICMA-RC and to update the references in MVTA’s 401 Adoption Agreement.

Impact

Adoption of this resolution brings MVTA 401 plan documents up-to-date and allows employees the maximum benefit from a 401 plan.

Recommendation

Adopt the ICMA Retirement Corporation 401 Profit Sharing Plan and Basic Trust Document as amended by ICMA-RC and to update the references in MVTA’s 401 Adoption Agreement.

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 07-_____

401 PLAN UPDATE

WHEREAS, the MVTA has a qualified 401 plan for its employees;

WHEREAS, in 2006, ICMA submitted documents to the IRS to fulfill their requirements, and also amended the plan documents to allow sponsors and participations the most flexible plans allowed by law;

NOW, THEREFORE, BE IT RESOLVED that the MVTA amend the 401 plan documents to bring them up to date.

Motion by _____

Seconded by _____


ADOPTED by the Minnesota Valley Transit Authority this 23rd day of August 2007.

Attest:

Chair

To: MVTA Board,

Date: August 15, 2007

From: Lois Spear 

Re: Amend the 457 Plan Documents

Requested Action

Approve the Amendments to the 457 Deferred Compensation Plan and Trust Document

Background

Early in 2006, ICMA-RC submitted amended 457 deferred compensation plan documents to the IRS to fulfill an IRS requirement that all sponsors of volume submitter plans submit restated documents in order to obtain updated advisory letters and maintain the tax-qualified status of the plans. As part of the filing, ICMA-RC amended the plan documents in order to continue to provide plan sponsors and participants with the most flexible plans allowed by law. MVTA needs to adopt the amendments in order to take advantage of the new provisions. The new provisions include:

- In-service Distributions – Age 70 ½. This expands the distribution options
- Deferral of Sick, Vacation and Back Pay. This provision clarifies the timing requirements in place for deferrals of accumulated pay upon an employee's separation from service.
- Protection of Person who Serves in a Uniformed Service. This added language to comply with regulations.

In order to simplify the maintenance of MVTA's 457 Plan Documents, MVTA usually elects to follow the changes implemented in ICMA's 457 Plan Document and not maintain an individually designed plan document. Therefore, this action asks the Board to adopt the ICMA-RC 457 Deferred Compensation Plan and Trust Document as amended by ICMA-RC.

Impact

Adoption of this resolution brings MVTA 457 plan documents up-to-date and allows employees the maximum benefit from a 457 plan.

Recommendation

Adopt the ICMA Retirement Corporation 457 Deferred Compensation Plan and Trust Document as amended by ICMA-RC.

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 07-_____

457 PLAN UPDATE

WHEREAS, the MVTA has a qualified 457 plan for its employees;

WHEREAS, in 2006, ICMA submitted documents to the IRS to fulfill their requirements, and also amended the plan documents to allow sponsors and participations the most flexible plans allowed by law;

NOW, THEREFORE, BE IT RESOLVED that the MVTA amend the 457 plan documents to bring them up to date.

Motion by _____

Seconded by _____

ADOPTED by the Minnesota Valley Transit Authority this 23rd day of August 2007.

Attest:

Chair

To: MVTA Board Date: August 14, 2007
From: Lois Spear
Re: Approve Update to 2007 Blanket Purchase Orders

Requested Action

Approve updating the following blanket purchase orders.

Background

In December 2006, the Board approved a list of blanket purchase orders for 2007 use. Some blanket purchase orders have almost reached their maximum amount and need to be increased. They are as follows:

A & K Equipment	Increase by \$2,000 to \$4,000
Alliant Mechanical	Increase by \$4,000 to \$9,000
CA Communications	Increase by \$5,000 to \$6,000
Diebel	Increase by \$3,000 to \$4,000
MEM Advertising	Increase by \$1,500 to \$3,500
Pitney Bowes Credit Corp.	Increase by \$ 500 to \$1,200
SRSI	Increase by \$1,000 to \$2,000
The Berry Company	Increase by \$1,000 to \$2,000
The Data Bank	Increase by \$1,000 to \$2,700
Thyssen Krupp Elevator	Increase by \$ 500 to \$1,500
Trans-Alarm	Increase by \$4,000 to \$9,000

Impact

If the blanket purchase orders are not approved or increased, staff will have to submit a purchase order for each service or acquisition. This method will cost the agency more in staff time. Funds for these expenses are included in the budget.

Recommendation

It is recommended that the Board approve increasing the blanket purchase order amounts and adding the additional purchase order for the vendors named above.

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 07-_____

APPROVING AMENDMENT TO 2007 BLANKET PURCHASE ORDERS

WHEREAS, each year the Minnesota Valley Transit Authority (MVTA) is required to procure various goods and services on an "as needed" basis (including office supplies, building and copying supplies, taxi services, etc.);

WHEREAS, the most cost-effective means to acquire these items is to establish blanket purchase orders with vendors for the estimated spending during the year;

WHEREAS, it has become necessary to issue additional blanket purchase orders and to update the amounts approved for existing purchase orders;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve the issuance of updated blanket purchase orders as listed on the attached memo.

ADOPTED by the Minnesota Valley Transit Authority this 23rd day of August, 2007.

Chair

Attest:

Meeting Minutes

MINNESOTA VALLEY TRANSIT AUTHORITY

Regular Board Meeting
June 27, 2007 – 4:30 p.m.
Eagan Bus Garage

Board Members Present:

Meg Tilley, Eagan
William Droste, Rosemount
Ruth Grendahl, Apple Valley
Margaret Schreiner, At Large
Will Branning, Dakota County
Jon Ulrich, Scott County
Elizabeth Kautz, Burnsville
Jane Victorey, Savage

Others Present:

Beverley Miller, Executive Director
Lois Spear, Finance Officer
Barb Ross, Best & Flanagan
Tom Knier, Laidlaw Transit
Robin Selvig, Customer Relations Manager
Wally Lyslo, At Large Alternate
Tom Bright, Facilities Manager
Connie Massengale, Schmitt & Sons
Glenn Boden, Fleet Maint. Manager
Tom Pepper, Eagan TWG
Michael Abegg, Planner
Troy Beam, Scott County
Sam O'Connell, Dakota County
Dave Unmacht, Scott County
Lezlie Vermillion, Scott County

I. Call to Order

The May meeting was adjourned at 4:30 p.m. on June 27. The June meeting was then called to order by Chair Jon Ulrich.

II. Public Comments

There were no comments from the public.

III. Approval of Agenda

The agenda was re-arranged (the STA discussion was moved to "Old Business" and the UPA Resolution of support was moved to be part of the Consent Agenda), and two items were added (a resolution of support for the City of Minneapolis' CMAQ application and information about the articles and customer comments associated with the Apple Valley Transit Station). Motion by Margaret Schreiner and seconded by Elizabeth Kautz to approve the revised agenda. Motion carried.

IV. Consent Agenda

Motion by Margaret Schreiner and seconded by Elizabeth Kautz to approve the Consent Agenda. Motion carried. Resolutions adopted as part of the Consent Agenda are attached to these minutes.

V. Old Business

Elizabeth Kautz initiated a discussion of STA. Distributed at the Board meeting was a list of accomplishments compiled by Messerli & Kramer for the past seven years. The Board noted the three issues identified by Beverley Miller in the packet. Two additional items were added to the list: Should Messerli & Kramer be both the lobbyist and the staff for the STA

organization? And should membership on STA be limited to elected officials (except for the directors)? Motion by Ruth Grendahl and seconded by Meg Tilley to adopt these issues. Motion carried. Board members with any other issues are asked to forward them to Elizabeth Kautz and the Strategic Planning Committee was given latitude to discuss any additional issues in the upcoming meetings. Meetings will then be set up with the other members of STA (SouthWest Transit, Plymouth Metrolink, Maple Grove Transit and Shakopee Transit) to see if they have similar issue or other concerns.

VI. New Business

There was discussion about the pull-out at Palomino Hills. Elizabeth Kautz questions where the funds were coming from to pay for this. Beverley Miller indicated it was coming from the MVTA budget. It was noted that the road improvements were going to take place, and this was added as a bid-alternate. Ruth Grendahl said the timing of the project might have been different, but the roadwork was still going to be completed. Several board members mentioned that it is a safety issue. Will Branning asked if there would be an operational savings with the construction of the pull-out and Michael Abegg noted that it would be about \$3000 per year, so would pay for itself within several years. It was also noted that the MVTA would submit this expense to the Met Council for funding if/when a bonding bill is approved. Motion by Ruth Grendahl and seconded by Margaret Schreiner to approve this improvement. Motion carried.

VII. Committee Reports

A. Strategic Planning Committee

Jon Ulrich then introduced Dave Unmacht, administrator for Scott County, and Lezlie Vermillion, public works director, to talk about SCALE (Scott County Association for Leadership and Efficiency) and about transit in Scott County. Unmacht distributed folders that provided information about SCALE, and indicated that in a relatively short time, the organization has been able to work together to accomplish some significant projects. He cited SCALE's mission as "A coalition of local units of government in Scott County encouraging greater efficiencies and leadership in public service through enhanced communication, collaboration of services and sharing of resources." He said SCALE's fundamental premise is that citizens don't usually care who gets the work done or delivers a service, as long as it happens efficiently and effectively.

Unmacht also commented that SCALE is a philosophy. He referred Board members to his hand-out which describes SCALE as:

- SCALE is a philosophy and an idea.
- SCALE is about leadership, stepping forward and risk-taking.
- SCALE is about recognizing the value of and achieving collective influence.
- SCALE is about relationships.
- SCALE is a way of doing business.

Lezlie Vermillion then provided a presentation about SCALE's involvement in transit and how Scott County Transit has progressed in the past several years to the point that there will be a grand opening of a park & ride in Shakopee later this year, with service starting on July 16. She indicated that Michael Abegg and Beverley Miller have been great resources in answering questions as Scott County has been feeling its way along.

Elizabeth Kautz noted that the Strategic Planning Committee met after the last Board meeting to discuss how to proceed in meeting the outcomes in the Strategic Plan. It was also noted that the Committee would like some additional clarification from the group that suggested that each Board member develop an "action plan" so everyone knows how and what is to be accomplished with this plan. A meeting is scheduled for July 9, so any clarification would be appreciated before that meeting date.

VIII. Staff Reports

Beverly Miller noted that the Request for Proposal for our service is out on the street and due in mid-August. She also indicated that there was information for everyone regarding news articles and customer comments about the proposed permitting at the Apple Valley Transit Station.

VIII. Adjournment

Motion by Elizabeth Kautz and seconded by Ruth Grendahl at 6:00 p.m. Motion carried and the meeting was adjourned.

Minutes Prepared By: Robin L. Selvig

Next Regular Meeting Scheduled: July 25, 2007, 4:30 p.m. Eagan Bus Garage.

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified.

Approved by: _____ Date: _____

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 07-_____

SUPPORTING CAPITAL FUNDING APPLICATIONS

WHEREAS, the Minnesota Valley Transit Authority (MVTA) has prepared a Capital Plan that has been adopted by the MVTA;

WHEREAS, the MVTA proposes the following project from the Capital Plan for 2007 Section 5309 Bus and Bus Facility funding to the Federal Transit Administration for the 2007-2010 time period:

Guided Bus Technology Installation

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve the 2007 Section 5309 Bus and Bus Facility Application as presented to the Board.

Motion to approve Resolution:

Margaret Schreiber

Motion seconded by:

Elizabeth Kautz

Ayes:

8

Nays:

0

Whereupon said Resolution was declared duly passed and adopted by MVTA on May 23, 2007.

Attest:

Elizabeth Kautz

Chair

Jim Ulrich

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 07-_____

EXERCISING OPTION TO EXTEND LEASE
WITH CHRUSTUS VICTOR LUTHERAN CHURCH

WHEREAS, the Minnesota Valley Transit Authority (MVTA) has a lease with the Christus Victor Lutheran Church which expired Aug. 1, 2006;

WHEREAS, MVTA legal counsel worked with the Church to amend the lease to provide for up to ten (10) one-year extension periods, and to provide for a 60-day termination period;

WHEREAS, the lease is extended for one-year beginning Aug. 1, 2007, and the rent, for a term commencing Aug. 20, 2007 shall be \$1,876.43. Rent will increase by 2.5 percent for each additional one-year period that the lease is extended.

NOW, THEREFORE, BE IT RESOLVED, that the MVTA adopt the amendment as drafted by legal counsel with terms included herein.

Motion to approve Resolution:

Margaret Schreiner

Motion seconded by:

Elizabeth Kunk

ADOPTED by the Minnesota Valley Transit Authority this 27th day of June, 2007.

Jon Ulrich
Chair

Attest:

Elizabeth Kunk

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 07-_____

APPROVING AGREEMENT BETWEEN MVTA
AND INDEPENDENT SCHOOL DISTRICT 191 FOR WEEKDAY STATE FAIR PARKING
AT BURNSVILLE HIGH SCHOOL

WHEREAS, the Minnesota Valley Transit Authority (MVTA) has been operating State Fair bus service for a number of years, but parking during the Fair is limited at the Burnsville Transit Station;

WHEREAS, the MVTA has contacted Burnsville High School Principal Kay Joyce and Independent School District 191 Business Manager Mark Stotts about use of the high school's front lot;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve an agreement with ISD 191 for weekday parking (Aug. 23-24 and 27-31) at the Burnsville High School front lot.

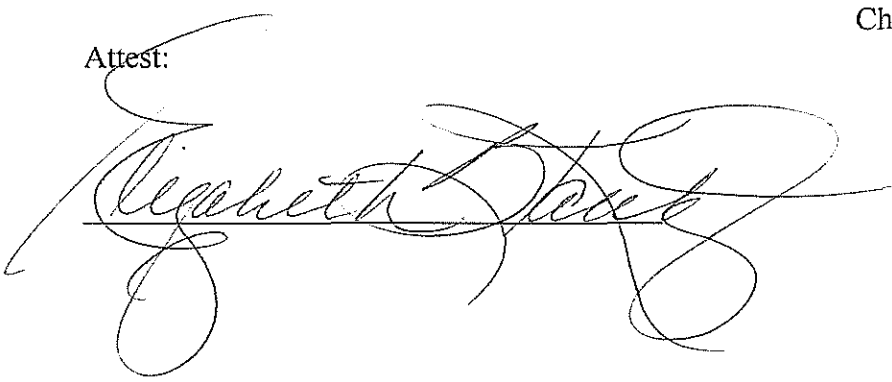
BE IT FURTHER RESOLVED, that the MVTA cover the cost of daily cleaning of the lot, and cover the cost of additional lighting so bus riders may return safely to their cars and it is estimated that these charges will not exceed \$1,000. Additionally, the MVTA will mark off spaces for use by the Burnsville High School athletic teams for practices and for students picking up their schedules.

Motion by: Margaret Schreiner
Seconded by: Elizabeth Kautz
Ayes: 8 Nays: 0

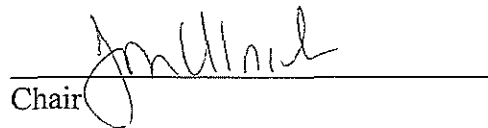
Resolution adopted by MVTA on June 27, 2007.

Attest:

Chair



A large, stylized handwritten signature in cursive, likely belonging to Elizabeth Kautz, is written over a horizontal line.



A handwritten signature in cursive is written over a horizontal line, positioned to the right of the word 'Chair'.

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 07-_____

SUPPORTING CITY OF MINNEAPOLIS FEDERAL FUNDING APPLICATION

WHEREAS, the Minnesota Valley Transit Authority (MVTA) operates significant service on the existing downtown Minneapolis bus lanes along Marquette Ave. and 2nd Ave. South; and,

WHEREAS, the expansion of those lanes to two-lane operation on each street is an important part of expanding bus service in the region in the next few years; and,

WHEREAS, the City of Minneapolis, acting on the recommendation of its Access Minneapolis study, is applying for Federal Congestion Mitigation/Air Quality Program funding for the bus lane expansion,

NOW, THEREFORE, BE IT RESOLVED, that the MVTA offers its support to the City of Minneapolis in its application.

Motion to approve Resolution:

Margaret Schreier

Motion seconded by:

Elizabeth Kutz

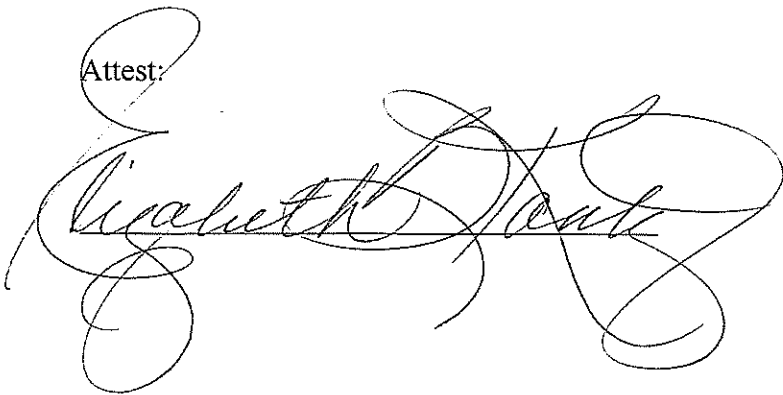
Ayes: 8

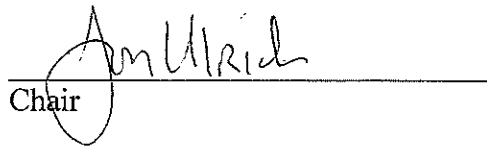
Nays: 0

Whereupon said Resolution was declared duly passed and adopted by MVTA on June 27, 2007.

Attest:

Chair





MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 07-_____

SUPPORTING UPA PLAN

WHEREAS, the Minnesota Valley Transit Authority supports a multimodal approach to meet existing and future transportation needs of citizens and workers in the five cities represented by the MVTA (Apple Valley, Burnsville, Eagan, Rosemount and Savage); and

WHEREAS, the United States Department of Transportation (USDOT) has a National Strategy to Reduce Congestion on America's Transportation Network, of which one major component is the Urban Partnership Agreement (UPA); and

WHEREAS, the USDOT has indicated that UPA funding of up to \$1.2 billion will come from several USDOT programs and be matched at 20 percent by state and/or local sources in the selected metropolitan areas; and

WHEREAS, under a UPA, USDOT's partner metropolitan areas will commit to pursue bold and innovative strategies under the umbrella of "Four Ts"—tolling, transit, telecommuting, and technology—in a combined approach to reducing traffic congestion; and

WHEREAS, the goal of the UPA is to demonstrate a significant reduction in congestion within three years by implementing these strategies; and

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) has lead the effort to submit a proposal for the Twin Cities Metropolitan Area, jointly with the Metropolitan Council and the region has been selected as one of nine finalists from a pool of 25 applicants; and

WHEREAS, metropolitan area cities and counties, environmental and private sector interests, the University of Minnesota, and private sector businesses are part of a broad coalition planning the Twin Cities submittal; and

WHEREAS, project areas identified for congestion reduction and transit opportunities are the I-35W and Trunk Highway 77 (Cedar Avenue) corridors in Hennepin and Dakota Counties and Trunk Highway 169 corridor in Hennepin and Scott Counties; and

WHEREAS, selection of I-35W, Trunk Highway 169 and Trunk Highway 77 as Twin Cities Metropolitan Area UPA corridors could significantly advance pricing, transit, technology and telecommuting along the corridors and utilize the new initiatives to reduce congestion;

BE IT RESOLVED, that the Minnesota Valley Transit Authority, the leading provider of transit service south of the Minnesota River, and its Board of Directors including: Jon Ulrich, Chair/Scott County Commissioner; Meg Tilley, Vice Chair/Eagan City Councilmember; Elizabeth Kautz, Secretary/Burnsville Mayor; Ruth Grendahl, Treasurer/Apple Valley City Councilmember; Will Branning, Dakota County Commissioner; Bill Droste, Rosemount Mayor;

Jane Victorey; Savage City Councilmember; and Margaret Schreiner, at-large representative, hereby supports the Urban Partnership Agreement project for the Twin Cities Metropolitan Area. The project encompasses the I-35W and Cedar Avenue Bus Rapid Transit Corridors in Hennepin and Dakota Counties; Trunk Highway 169 Corridor in Hennepin and Scott Counties; Priced Dynamic Shoulder Lanes on I-35W, north of 46th Street and on Cedar Avenue; and conversion of the I-35W High Occupancy Vehicle (HOV) lanes to High Occupancy toll (HOT) lanes from I-494 to the City of Lakeville; and

BE IT FURTHER RESOLVED, that the Board recommends that MN/DOT include congestion pricing in the segment of I-35W between I-94 and 46th Street.

Motion by: Margaret Schreiner
Seconded by: Elizabeth Kautz
Ayes: 8 Nays: 0

Resolution adopted by MVTA on June 27, 2007.

Jon Ulaid
Chair

Attest:

Elizabeth Kautz

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 07-_____

APPROVING AGREEMENT BETWEEN MINNESOTA VALLEY TRANSIT AUTHORITY
AND THE CITY OF APPLE VALLEY FOR PULL-OVER AT PALOMINO HILLS PARK & RIDE

WHEREAS, the MVTA operates the Palomino Hills Park & Ride adjacent to the Christus Victor Lutheran Church at Pennock Ave. and Palomino Dr.; and

WHEREAS, because there is no bus pullover lane on the west side of Pennock Ave. at the Palomino Hills Park & Ride, MVTA buses heading southbound on Pennock must stop against the curb to allow riders to alight and cross to the parking lot at PHP&R, such conditions creating a significant safety hazard for both MVTA riders and members of the public using the city street; and

WHEREAS, MVTA Operations and Facilities staff, and Apple Valley Public Works staff have discussed the issue, studied the options and agree that the construction of a bus pullover lane on the west side of Pennock Ave. and a pedestrian crosswalk between the new pullover lane and the parking lot on the east side of Pennock will improve public safety significantly at the site; and

WHEREAS, as part of the City of Apple Valley's road reconstruction project begun this spring, an add/alternate item was added to the bid package, detailing the construction of a concrete bus pullover lane, 120' long and 10 wide, with signage and striping for a pedestrian crosswalk. Further, engineering services to create plans and specs for the project were supplied by City staff and consultants, and the City of Apple Valley has agreed to share half of the costs of design and construction, except that MVTA will be responsible for an additional cost to build the bus lane out of concrete instead of asphalt.

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve an agreement with the City of Apple Valley to share costs on this project, with the MVTA's portion of the costs to be \$13,612.54.

Motion to approve Resolution:

Ruth Brendahl

Motion seconded by:

Margaret Schreiner

Ayes:

8

Nays:

0

ADOPTED by the Minnesota Valley Transit Authority this 27th day of June, 2007.

Chair

Jon Ulrick

Attest:

Cecilia M. Stutz

MINNESOTA VALLEY TRANSIT AUTHORITY

Special Board Meeting

August 8, 2007 – 8:30 a.m.

Eagan Bus Garage

Board Members Present:

Jon Ulrich, Scott County
William Droste, Rosemount
Ruth Grendahl, Apple Valley
Margaret Schreiner, At Large
Tom Pepper, Eagan
Elizabeth Kautz, Burnsville
Jane Victorey, Savage

Others Present:

Beverley Miller, Executive Director
Wally Lyslo, At Large Alternate
Barb Ross, Best & Flanagan
Samantha Porter, Operations Manager
Robin Selvig, Customer Relations Manager
Troy Beam, Scott County TWG
Dan Krom, Dakota County

I. Call to Order

The Special meeting was called to order at 8:35 a.m. on Aug. 8 by Chair Jon Ulrich. It was to be noted that Will Branning participated via telephone because he could not be at the meeting in person.

II. Public Comments

There were no comments from the public.

III. Approval of Agenda

Motion by Ruth Grendahl and seconded by Margaret Schreiner to approve the agenda. Motion carried.

IV. Old Business – Discuss Offer for Watson's

Barb Ross summarized actions associated with the expansion of the Apple Valley Transit Station and the preparation for BRT in the Cedar Avenue Corridor. She reminded Board members of the study done by TKDA which identified the Watson's property as the best solution to meet the current and future needs for transit in the Cedar Avenue corridor. The MVTA Board approved that option late last year. It was then presented to the City of Apple Valley and Dakota County late last year and/or earlier this year.

The previous appraisal completed on the property by the MVTA was \$4,030,000. The updated appraisal, conducted recently in the presence of Andy Prefontaine and his legal council, came in at \$4,200,000. This does not include relocation expenses, which could bring the total figure into the \$6 million range. The initial appraisal by Watson's was \$3.8, which Andy Prefontaine is also getting updated.

Barb Ross indicated that the MVTA was seeking approval for the Executive Director to negotiate with Watson's to purchase the property. If a successful negotiation is not possible, which Ms. Ross anticipates, the property could then be taken by the Dakota County Regional Rail Authority via eminent domain. Given the discussions to date, and that Watson's is expected to provide a letter waiving the 60-day period. There was significant discussion as to whether or not this would be a friendly eminent domain. Ms. Ross indicated that she believed that to be the case. Ruth Grendahl of Apple Valley indicated that the City of Apple

Valley would be supportive if it were a friendly taking of the property, but otherwise would be concerned about the business being removed from the tax rolls.

When discussing possible relocation expenses, Ms. Ross indicated that no specific site has yet been identified. She indicated that Mr. Prefontaine would like things to move expeditiously, so he has a timeline and can make plans for his business. Ms. Ross was asked if there should be a ceiling number provided by the Board to the Executive Director. It was determined that it would be better to operate without a ceiling, and then the Executive Director would have to report back to the Board with any recommended negotiated price. It was agreed among Board members that Mr. Prefontaine will likely maximize what he can get under the new state law regarding eminent domain.

Motion by Elizabeth Kautz and seconded by Bill Droste to approve the resolution approving the appraisal and authorizing negotiation for the Watson's property by the Executive Director. Motion carried.

V. Other Business

It was suggested that the MVTA Board review the possibility of participation in Board meetings via telephone and review what changes would need to be made in the Joint Powers Agreement and/or By-laws to permit this. Most cities and counties allow votes via telephone, according to those at the table.

VI. Adjournment

The meeting was adjourned at 9:01 a.m.

Minutes Prepared By: Robin L. Selvig

Next Regular Meeting Scheduled: August 22, 2007, 4:30 p.m. Eagan Bus Garage.

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified.

Approved by: _____ Date: _____

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION 07-
APPROVING APPRAISAL AND ACQUISITION OF WATSON'S PROPERTY

WHEREAS, Minnesota Valley Transit Authority (MVTA) requires the acquisition of property located at 15450 Cedar Avenue, Apple Valley, Minnesota to construct parking facilities for the purpose of operating and providing transit service, including the provision of service in the member cities of MVTA located in Dakota County ; and

WHEREAS, the MVTA hereby finds and declares that it must acquire title and possession to the property located at 15450 Cedar Avenue, Apple Valley, Minnesota by direct negotiation, and if necessary, by condemnation in cooperation with Dakota County Regional Rail Authority;

WHEREAS, MVTA has obtained an appraisal of the market value of the Watson's property as of July, 2007, and obtained a review appraisal.

NOW, THEREFORE, BE IT RESOLVED:

That the acquisition of the above-referenced property constitutes a public purpose and is necessary and convenient for transit purposes, and in the judgment of MVTA such acquisition will further the public health, safety and welfare, and will be undertaken in accordance with Minnesota Statutes; and

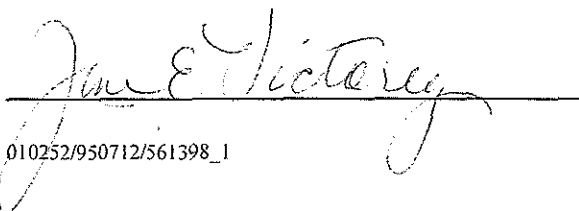
That the MVTA hereby authorizes the Executive Director to negotiate the acquisition of the above-referenced property based upon the appraised value, subject to Board approval of the price and terms of the purchase; and if necessary, to proceed with acquisition of the property in cooperation with Dakota County Regional Rail Authority to acquire the property by condemnation conducted by Dakota County Regional Rail Authority in accordance with the procedures authorized under Minnesota Statute § 117.

ADOPTED by the Minnesota Valley Transit Authority this 8th day of August, 2007.



Chair

Attest:



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Correspondence

Date	From	Subject	Summary
7/9/2007	A. McCarthy to B. Miller	Response to Bus Procurement Letter	Met Council agreed to 3 29-foot cutaway, rather than five smaller buses.

July 9, 2007

Beverley Miller, Executive Director
Minnesota Valley Transit Authority
100 East Highway 13
Burnsville, MN 55337

Dear Beverley,

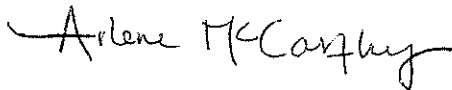
Thank you for your letter dated May 31, 2007 regarding the purchase of three 29-foot medium-duty "cutaway" buses. Your letter is timely as it appears a misunderstanding did exist.

As stated in your letter, MVTA was originally slated to receive five 25-foot "cutaway" buses. However, Michael Abegg subsequently requested that the Council consider three larger (29-foot) cutaway buses in lieu of the five smaller buses. My understanding is that Michael made this request as a result of the inability to order the Ford diesel chassis. It was also the understanding of my staff that because of the higher per-vehicle cost, these three larger vehicles substituted for replacing the five smaller vehicles. It was not our understanding that MVTA was seeking three larger buses in 2007 and two additional buses in 2008.

However, we are certainly receptive to your request for the two additional 29-foot vehicles in 2008 and will incorporate them into the regional fleet replacement list. These buses will be evaluated along with all other requests for replacement buses. We will fulfill as many requests as we can with the funding available.

If you have questions regarding this matter, please contact me or Gerri Sutton.

Sincerely,



Arlene McCarthy
Director, Metropolitan Transportation Services

cc: Gerri Sutton