

MINNESOTA VALLEY TRANSIT AUTHORITY
Regular Board Meeting
October 22, 2008 – 4:30 p.m.
Eagan Bus Garage

Board Members Present:

Elizabeth Kautz, Burnsville
William Droste, Rosemount
Tom Lovelace/Ruth Grendahl, Apple Valley
Margaret Schreiner, At Large
Will Branning, Dakota County
Meg Tilley, Eagan
Jon Ulrich, Scott County
Jane Victorey, Savage

Others Present:

Beverley Miller, Executive Director
Michael Abegg, Planning Manager
Tom Pepper, Eagan TWG
Barb Ross, Best & Flanagan
Lois Spear, Finance Officer
Steve Mielke, Lakeville Administrator
Robin Selvig, Customer Relations Manager
Shaun Morrell, Planner
Corrine Heine, Kennedy & Graven
Samantha Porter, Operations Manager
Glenn Boden, Fleet Maintenance Manager
Tom Bright, Facilities Manager
Dan Krom, Dakota County TWG
Connie Massengale, Schmitt & Sons

I. Call to Order

The meeting was called to order at 4:30 p.m. by Chair Elizabeth Kautz.

II. Public Comments

David Pritzlaff of the Farmington City Council expressed appreciation to the MVTA and noted that this would be his last meeting as he was not re-elected in November. MVTA Board members offered their best wishes.

III. Approval of Agenda

Motion by Meg Tilley and seconded by Jon Ulrich to approve the agenda. Motion carried.

IV. Consent Agenda

Item IV. E (Commuter Rail Study) was pulled from the Consent Agenda. Motion by Will Branning and seconded by Meg Tilley to approve the balance of the Consent Agenda. Motion carried. Resolutions adopted as part of the Consent Agenda are attached to these minutes.

Will Branning expressed concern about the commuter rail line study and stated that this is the Dan Patch corridor that was previously derailed. He asked Jon Ulrich about it as it appears that Scott County is supporting its resurrection. Ulrich indicated they want it studied as part of a family of options. Motion by Tom Lovelace and seconded by Meg Tilley to continue this item to the next meeting, pending input from each of the cities. Motion carried.

V. Old Business

A. Award Bus Driver Training Simulator - Michael Abegg reviewed the memo regarding the Driver Training Simulator Bid and explained that one bid by Doron Precision Systems should be rejected as non-responsive. Motion by Bill Droste and seconded by Meg Tilley to award the bid to Realtime Technologies in the amount of \$519,050 with several add-ons given the available budget of some \$620,000. The total award price is \$627,810. Motion carried. It was

noted that after the initial usage by the MVTA, the simulator may be available for use by other transit agencies.

B. Deed for AVTS - Elizabeth Kautz, Beverley Miller and Corrine Heine reviewed documents related to the deed for the Apple Valley Transit Station. Kautz noted that Peter Bell has been straightforward in agreeing to support legislation such that the MVTA could own the facility. A resolution was quickly drafted by Corrine Heine and approved, along with a quit claim deed and a draft ground lease (to be finalized by the Chair and the Executive Director). Motion to approve the documents by Jon Ulrich and seconded by Jane Victorey. Motion carried with Will Branning abstaining from voting.

C. Cedar Grove Rough Grading and Remediation Contract - Lois Spear reported on the Cedar Grove site remediation and rough grading contract. Two of the three low bidders (Northwest Asphalt and Max Steininger) were rejected as being non-responsive. Motion by Meg Tilley and seconded by Bill Droste to award the contract to the apparent low-bidder of North Pine Aggregate for \$401,624.70 contingent upon approval of DBE information by Met Council, approval of the environmental document by FTA and land acquisition by Met Council. Should the agreement not work out due to the conditions, the contract would be awarded first to Veit & Company at \$432,379.15 or secondly to Meyer Contracting at \$433,725.36). Motion carried.

VI. Committee Reports

A. Finance Committee

Beverley Miller talked about the request to have Kennedy and Graven approach the Adelman's regarding the expansion of the Eagan Bus Garage site. A previous study determined that expansion of EBG is the most cost beneficial solution to the need for additional storage for buses. This will be just an initial contact to determine if there is a willingness to sell the property to the MVTA. Motion by Bill Droste and seconded by Meg Tilley. Motion carried.

Motion by Jane Victorey and seconded by Meg Tilley to approve the 2009 Employee Benefit Increase to \$830 per month. Motion carried.

B. STA

There was discussion of the STA Legislative Agenda. It was noted that the first three items were moved to a category "initiate" in that STA would take the lead on these items. "Support" will begin with the regional bonding request drafted by the Met Council. Margaret Schreiner reported that the MVTA was chastised at a recent STA meeting for having items to be brought forward through STA and not everyone is in agreement. It was stated that the MVTA would have to do the "heavy lifting" and "carry the water" on these items and little support should be expected from the other opt-out agencies. Beverley Miller indicated that she had received positive feedback about the issue of ownership of assets from the other executive directors. Motion to approve the legislative agenda by Jon Ulrich and seconded by Jane Victorey. Motion carried with Margaret Schreiner and Ruth Grendahl voting against adoption.

C. Personnel Committee

Given that notice was not listed regarding closing the Board meeting for the executive director review, there was a Motion by Jane Victorey and seconded by Jon Ulrich to schedule a work session to begin at 3 p.m. prior to the January 28 Board meeting. The committee will meet to discuss the executive director review and the cost of living increase. The agenda for that meeting will include a notice about the closure of the January meeting to perform the executive director review. Motion carried.

VII. Staff Reports

It was noted that there will be a review of the 2009 MVTA budget along with the State Forecast at the January Meeting. It was also reported that staff could comment on the results of the recent park & ride license survey conducted in September and October of this year at a future meeting to aid in CIP planning.

VIII. Adjournment

Motion by Jon Ulrich and seconded by Meg Tilley to adjourn the meeting at 6:10 p.m. Motion carried.

Minutes Prepared By:

Robin L. Selvig

Next Meeting Scheduled: (Work session) January 28, 2009, 3:00 p.m. Eagan Bus Garage

Next Regular Board Meeting: January 28, 2009 at 4:30 p.m. at the Eagan Bus Garage

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified.

Approved by: _____ Date: _____