

MINNESOTA VALLEY TRANSIT AUTHORITY
Regular Board Meeting
July 23, 2008 – 4:30 p.m.
Eagan Bus Garage

Board Members Present:

Elizabeth Kautz, Burnsville
William Droste, Rosemount
Ruth Grendahl, Apple Valley
Margaret Schreiner, At Large
Jane Victorey, Savage
Will Branning, Dakota County
Meg Tilley, Eagan

Others Present:

Beverley Miller, Executive Director
Michael Abegg, Planner
Tom Bright, Facilities Manager
Barb Ross, Best & Flanagan
Robin Selvig, Customer Relations Manager
Lois Spear, Finance Officer
Tom Lovelace, Apple Valley TWG
Wally Lyslo, At-large Alternate
Troy Beam, Scott County
Lisa Shadick, Farmington
Steve Mielke, Lakeville Administrator
Glenn Boden, Fleet Maintenance Manager
Holly Dahl, Lakeville Mayor

I. Call to Order

The meeting was called to order at 4:30 p.m. by Chair Elizabeth Kautz.

II. Public Comments

There were no comments from the public.

III. Approval of Agenda

Motion by Meg Tilley and seconded by Margaret Schreiner to approve the agenda. Motion carried.

IV. Consent Agenda

Motion by Margaret Schreiner and seconded by Meg Tilley to approve the Consent Agenda. Motion carried.

V. New Business

A. Additional Consulting Services

Michael Abegg explained the process regarding the proposed pool of consulting vendors, indicating that one additional vendor was interviewed with the intent of meeting the operations and maintenance engineering area of expertise. It was recommended that TKDA be included as one of the pool of consultants for this purpose. Motion by Ruth Grendahl and seconded by Margaret Schreiner approving an additional on-call consulting contracts for non-Federally funded projects to TKDA. Motion carried.

B. Agreement with Rosemount Theatre

Robin Selvig reported in negotiations with the Marcus Rosemount Cinema for a park & ride location in Rosemount. Agreements had gone back-and-forth several times with a rate of \$100/month for 75 parking spaces. The Board was asked to approve this agreement, despite the fact that the cinema came back most recently requesting \$1,000 per month for 100 spaces. Robin has spoken with the manager of the theatre, who is somewhat embarrassed and is seeking to reach the initial supervisor who gave approval to proceed with this project. Motion by Meg Tilley and seconded by Jane Victorey to approve the \$100 per month rate for an agreement with the Rosemount Cinema. Motion carried. If the theatre does not accept the agreement, the Board will be advised of what additional action is required.

C. Approve Scope of Work with BWBR for BBG Study

Tom Bright discussed the request to have BWBR (one of the pool of consultants with an expertise in bus garages) to conduct a study of the existing Burnsville Bus Garage and the feasibility of using an adjacent property that has become available for bus garage purposes. The final work product is a Burnsville Bus Garage Conceptual Master Plan, and is estimated to cost \$35,000 plus reasonable expenses. Board members were reminded that the Eagan Bus Garage was originally designed to accommodate 100 vehicles, but because the MVTA was not able to acquire an adjacent property, the size was reduced to accommodate 60 vehicles. Burnsville Bus Garage is also over capacity. Motion by Margaret Schreiner and seconded by Ruth Grendahl to approve the study, but requested that staff provide more detail about activities and hours assigned. Motion carried.

VI Committee Reports

A. STA

Margaret Schreiner reported that the Executive Directors of the Suburban Transit Association Providers met at the MVTA offices to discuss the consultant contract. Details will follow.

VII. Old Business

A. Met Council Agreement/Lease re: former Watson's Property

Beverly Miller reported that there will be a meeting called by the Met Council with the Department of Finance at 11 a.m. on Monday, July 28. Elizabeth Kautz and Ruth Grendahl plan to attend. Will Branning said he would also try to attend.

B. University of Minnesota Memorandum of Understanding

Since the last meeting, it was determined that a Memorandum of Understanding was not required between the MVTA and the University of Minnesota regarding the UPA projects.

C. UPA Subrecipient Agreement

Motion by Ruth Grendahl and seconded by Meg Tilley to approve the UPA Subrecipient Agreement. Motion carried.

D. Met Council Grant Agreement

Motion by Margaret Schreiner and seconded by Meg Tilley to approve a Grant Agreement with the Met Council for use of bond monies on projects associated with the tails of the UPA projects. Motion carried.

VIII. Staff Reports

Steve Mielke reported that the site selection has been narrowed to two locations on Cedar Avenue in Lakeville and appraisals are being conducted by the County on both properties. SEH was selected as the vendor for design of the I-35W park & ride.

There was discussion about GEARS and CTIB and use of the ¼ cent sales tax on transitways. Bill Droste stated that it was conveyed that express service would not qualify for funding. He proposed that the MVTA prepare a resolution to be submitted to the County requesting the broadest possible definitions when determining how the funds can be used. Beverley Miller agreed that staff would prepare such a document and send a draft around to Board members prior to adoption at the next meeting.

Beverley Miller mentioned that the MVTA will be before the Apple Valley City Council for a visioning process beginning on Thursday evening. She also reported that Barb Ross is nearly ready to submit a letter of offer for the property associated with the Cedar Grove project.

Michael Abegg reported on the milestone reached by the MVTA in June of 10,000+ average daily riders. This brings the 2008 ridership to a level, as of June 30, that is greater than all of 1996. The Board celebrated with cake.

Dan Krom reported that Amy Klobuchar and Norm Coleman have earmarked \$1,000,000 for Cedar Avenue. There is not yet a companion bill in the house. He also reported on a BRT event on August 14 that will focus on the economic impact of BRT on communities.

Will Branning reported on his experience riding the BRT in Kansas City.

IX. Adjournment

The meeting was adjourned by acclimation at 5:28 p.m.

Minutes Prepared By: Robin L. Selvig

Next Regular Meeting Scheduled: August 26, 2008, 4:30 p.m. Eagan Bus Garage

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified.

Approved by: _____

Date: _____