

MINNESOTA VALLEY TRANSIT AUTHORITY
Special Board Meeting
February 11, 2009 – 4:30 p.m.
Eagan Bus Garage

Board Members Present:

Elizabeth Kautz, Burnsville
Tom Pepper, Eagan
Tom Lovelace, Apple Valley
Will Branning, Dakota County
Jane Victorey, Savage
Jon Ulrich, Scott County
William Droste, Rosemount

Others Present:

Beverley Miller, Executive Director
Michael Abegg, Planner
Glenn Boden, Fleet Maint. Manager
Lois Spear, Finance Officer
Robin Selvig, Customer Relations Manager
Shaun Morrell, Planner
Tom Bright, Facilities Manager
Connie Massengale, Schmitt & Sons
Mike Maguire, Eagan Mayor
Tom Hedges, Eagan Administrator
Dwight Johnson, Rosemount Administrator
Katie Humphrey, Star Tribune
Katie Mintz, Sun Current

I. Call to Order

The meeting was called to order at 4:30p.m. by Chair Elizabeth Kautz.

II. Public Comments

There were no comments from the public.

III. Approval of Agenda

One item was added to the agenda under Old Business regarding the Rosemount Study. Motion by Tom Lovelace and seconded by William Droste to approve the agenda as amended. Motion carried.

IV. New Business

A. Apple Valley Transit Station Construction Award

Beverley Miller reviewed the request to award a contract for the new Apple Valley Transit Station. There were 11 bidders and prices came in very conservative. Estimates were in excess of \$15,000,000 for the bid and two bid alternates. Low bid came from AP Midwest LLC at a cost of \$12,053,066. Motion by Will Branning and seconded by Jon Ulrich to award the contract subject to approval of DBE documentation by the Met Council. Roll-call vote:

Will Branning – Aye

Tom Pepper – Aye

Chair Elizabeth Kautz - Aye

Jane Victorey – Aye

William Droste - Aye

Tom Lovelace – Aye

Jon Ulrich - Aye

Motion carried unanimously.

B. Simulator Build-out at BBG

Beverley Miller reviewed the scoping proposal for the build-out of space at the Burnsville Bus Garage to accommodate the simulator recently acquired as part of the MVTA's UPA Agreement. The three contractors all participated in a meeting with the vendor of the simulator at the space to be renovated. Staff recommends award to Bonestroo, believing that

they fully understand the scope of the project. Motion by William Droste and seconded by Jon Ulrich to approve an agreement with Bonestroo for this project in the amount of \$1640 (to be credited back against future design costs). Roll-call vote:

Will Branning – Aye Tom Pepper – Aye Chair Elizabeth Kautz - Aye
Jane Victorey – Aye William Droste - Aye
Tom Lovelace – Aye Jon Ulrich - Aye

Motion carried unanimously.

V. Old Business

A. Rosemount Discussion of Service and Facilities

Beverley Miller led the Board through the prepared materials, highlighting some background on the situation and seeking direction from the Board on how to proceed. She reviewed the service that was added to Rosemount in 2008, presented an explanation of the capital funding process and how MVTA facilities have been funded (no MVTA dollars have been expended). She reviewed how much the Met Council has had authority to levy since 2001 and noted that the first priority for these funds is to make local match payments for projects that have been awarded federal dollars (CMAQ, etc.). She reviewed the Operating Funding process, providing a history of how the MVTA is funded. She noted that with the shortfall this year there are likely to be cuts and she shared an e-mail from the Met Council in which it indicates that the Suburban Transit Providers would share in the cuts. At this point, no one is sure what that means. She noted that while it is true that the MVTA's fund balance has grown in the past couple of years, scenarios play out that show use of the fund balance to cover operations in 2009 and 2010. There was some discussion of the impact of a fare increase, but it was noted by Mike Abegg that that would be minimal in 2009 and would have more impact in 2010. Will Branning noted that there is legislation pending to eliminate the possibility of a fare increase in 2009.

Chair Elizabeth Kautz then asked Commissioner Bill Droste what specifics he would like from the MVTA Board to continue as a member of the Joint Powers Agreement. Droste noted three items:

- Service from Rosemount that travels directly north (rather than traveling southwest before heading north).
- Signage alerting residents of the park & ride capacity at the Rosemount Community Center
- Figure out how to have a park & ride in the City of Rosemount because until that is done, it will be hard to build the ridership.

The Board expressed interest in working with the City of Rosemount and having the city continue as a partner. Motion by Will Branning and seconded by Jon Ulrich to direct staff to work with the Rosemount staff to develop a plan to accommodate the three priorities of the City of Rosemount and report back to the MVTA Board in the March-April time frame. It was noted that if a decision is made in March, changes could be implemented as soon as the June service change (set for May 31). Chair Kautz called on Tom Pepper, as our finance technical work group member, to work with this team to ensure that the budget works. Roll-call vote:

Will Branning – Aye Tom Pepper – Aye Chair Elizabeth Kautz - Aye
Jane Victorey – Aye William Droste - Aye
Tom Lovelace – Aye Jon Ulrich - Aye

Motion carried unanimously.

B. Approval of Rosemount Study

Beverly Miller asked the Board to officially approve the funding of the Rosemount study in the amount of \$23,564. Motion by Tom Lovelace and seconded by Will Branning. Roll-call vote:

Will Branning – Aye	Tom Pepper – Aye	Chair Elizabeth Kautz - Aye
Jane Victorey – Aye	William Droste - Aye	
Tom Lovelace – Aye	Jon Ulrich - Aye	

Motion carried unanimously.

VI. Staff Reports/Update

Jane Victorey then asked that the payment of the Dan Patch study come before the Board again at the next meeting. Motion by Jane Victorey and seconded by Jon Ulrich. Roll-call vote:

Tom Pepper – Aye	Chair Elizabeth Kautz - Aye
Jane Victorey – Aye	William Droste - Aye
Tom Lovelace – Aye	Jon Ulrich - Aye

Motion carried unanimously.

Eagan Mayor Mike Maguire and city administrator Tom Hedges were in attendance and were offered an opportunity to speak. They indicated that they were pleased with their participation on the MVTA and they believe that Rosemount is a good partner and should stay in the system. They both noted that they were at the meeting primarily to observe and learn more about the MVTA.

VII. Adjournment

The meeting was adjourned at 5:30 p.m.

Minutes Prepared By: Robin L. Selvig

Next Regular Meeting Scheduled: Feb. 25, 2009, 4:30 p.m. Casper's Cherokee Sirloin Room, Eagan, followed by Driver of the Year awards dinner

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified.

Approved by: _____ Date: _____