

To: MVTA Board

Date: May 19, 2009

From: Lois Spear

Re: Award Contract to Braun Intertec for Independent Lab Testing Services and Construction Inspection Services at Apple Valley Transit Station

Requested Action

Approve awarding a contract to Braun Intertec for Independent Lab Testing Services and Construction Inspection Services at Apple Valley Transit Station for a price not to exceed \$140,000.

Background

On April 13, 2009, Minnesota Valley Transit Authority staff issued a Request for Proposal for Independent Lab Testing Services and Construction Inspection Services at Apple Valley Transit Station. A pre-proposal conference was held on April 21 and proposals were due on April 28. Four proposals were received.

The Evaluation Committee including City of Apple Valley staff met on April 30 to analyze and discuss the proposals. Based on the evaluation sheets, and discussion, the Committee short-listed two firms: Braun Intertec and Stork Twin City Testing. These short-listed firms were interviewed on May 7. The Committee met immediately after the interviews to select the most qualified firm. It was the consensus of the Committee to recommend Braun as the most qualified firm.

Because of the federal requirement to choose the most qualified firm first and then negotiate price with only that firm, the pricing proposal from only Braun Intertec was opened and negotiations were held on May 18 with the firm. During the negotiations, the scope of work was reviewed to ascertain that there was a common understanding and that each aspect of the work was still needed. In addition, contract unit prices were reviewed against the independent cost estimate and Braun agreed to lower some of their pricing.

It is being recommended that the firm of Braun Intertec be awarded a fixed unit price contract for Independent Lab Testing Services and Construction Inspection Services at Apple Valley Transit Station at a cost not to exceed \$140,000.

Impact

UPA and State Bond money has been received for this project. The project has to be completed by December 31, 2009. In order to keep the project moving, the testing and inspection services needs to be awarded as soon as possible.

Recommendation

It is recommended that the Board award a fixed unit price contract to Braun Intertec for Independent Lab Testing Services and Construction Inspection Services at Apple Valley Transit Station for a price not to exceed \$140,000.