

MINNESOTA VALLEY TRANSIT AUTHORITY
Regular Board Meeting
May 20, 2009 – 4:30 p.m.
Eagan Bus Garage

Board Members Present:

Will Branning, Dakota County
Gary Hansen, Eagan
Tom Lovelace, Apple Valley
Wally Lyslo, At Large
Jane Victorey, Savage
William Droste, Rosemount

Others Present:

Beverley Miller, Executive Director
Mike Abegg, Planning Manager
Shaun Morrell, Planner
Lois Spear, Finance Officer
Robin Selvig, Customer Relations Manager
Wendy Wulff, Metropolitan Council
Tom Pepper, TWG
Barb Ross, Best & Flanagan
Margaret Schreiner
Tom Bright, Facilities Manager
Liz Workman, Dakota County Alternate
Peter Herlofsky, Farmington

I. Call to Order

The meeting was called to order at 4:31 p.m. by Vice Chair Will Branning in the absence of Chair Elizabeth Kautz.

II. Public Comments

Commissioner Branning welcomed Met Council Representative Wendy Wulff to the MVTA Board meeting.

III. Approval of Agenda

Beverley Miller reported that Item VI D would be pulled from the agenda due to a delay in the release of applications. It will be brought back at a future meeting. Motion by William Droste and seconded by Jane Victorey to approve the revised agenda. Motion carried.

IV. Consent Agenda

Motion by Gary Hansen and seconded by William Droste to approve the Consent Agenda. A roll-call vote followed:

Jane Victorey - Aye William Droste – Aye Wally Lyslo – Aye
Gary Hansen – Aye Will Branning – Aye
Motion carried.

V. Old Business

A. Ratify Revised Committee Assignments

Some changes were made to Committee Assignments at the request of the Chair. Motion by William Droste and seconded by Jane Victorey to ratify the changes. A roll-call vote followed:

Jane Victorey – Aye William Droste – Aye Wally Lyslo – Aye

Gary Hansen – Aye Tom Lovelace – Aye Will Branning – Aye

Motion carried.

Gary Hansen asked if he was to assume the assignments of Meg Tilley, and said he would be willing to do so. This will be brought to the Chair’s attention for confirmation at a future meeting.

VI. New Business

A. Award Simulator Room Construction

A memo was distributed regarding the BBG Simulator Room construction award. Lois Spear reviewed the process that was followed for this project. A series of unanimous roll-call votes were taken to make clear the actions from this Board item. Motion by Wally Lyslo and seconded by William Droste to approve an agreement with EFH Co. in the amount of \$49,928 for construction of the Driver Assist Simulator room at BBG, contingent upon approval of DBE documentation by the Met Council. A roll-call vote followed:

Jane Victorey – Aye William Droste – Aye Wally Lyslo – Aye

Gary Hansen – Aye Tom Lovelace – Aye Will Branning – Aye

Motion carried.

Motion by Jane Victorey and second by Gary Hansen to reject the seconded low bid from Commercial Systems as non-responsive. A roll-call vote followed:

Jane Victorey – Aye William Droste – Aye Wally Lyslo – Aye

Gary Hansen – Aye Tom Lovelace – Aye Will Branning – Aye

Motion carried.

Motion by Tom Lovelace and seconded by William Droste to reject the third low bid from Gen Con Construction as non-responsive. A roll-call vote followed:

Jane Victorey – Aye William Droste – Aye Wally Lyslo – Aye

Gary Hansen – Aye Tom Lovelace – Aye Will Branning – Aye

Motion carried.

Motion by Gary Hansen and seconded by William Droste to reject the EFH bid as non-responsive should the DBE requirements not be met. A roll-call vote followed:

Jane Victorey – Aye William Droste – Aye Wally Lyslo – Aye

Gary Hansen – Aye Tom Lovelace – Aye Will Branning – Aye

Motion carried.

Motion by Tom Lovelace and seconded by Gary Hansen to award the contract to Construction Results in the amount of \$76,650 if EFH was determined to be non-responsive, subject to meeting of DBE requirements. A roll-call vote followed:

Jane Victorey – Aye William Droste – Aye Wally Lyslo – Aye

Gary Hansen – Aye Tom Lovelace – Aye Will Branning – Aye

Motion carried.

Motion by Tom Lovelace and seconded by William Droste to reject the Construction Results bid as non-responsive should the DBE requirement not be met and award the contract to Ebert Construction in the amount of \$77,468 subject to approval of DBE documentation. A roll-call vote followed:

Jane Victorey – Aye William Droste – Aye Wally Lyslo – Aye

Gary Hansen – Aye Tom Lovelace – Aye Will Branning – Aye

Motion carried.

B. CMAQ Grant Submittals Approval

Michael Abegg reviewed the proposed federal funding applications, including three projects in the CMAQ area and two in the Transportation Enhancement Program area. Motion by Wally Lyslo and seconded by Jane Victorey amending the MVTA Capital Plan and the submittal of five applications for federal funding: Rosemount Station, vehicles, start-up operating funding; Apple Valley North BRT Station; Buses and start-up operating funds for expansion; Bike & ride amenities throughout the MVTA system; and Cedar Grove Pedestrian Improvements. Matching funds are proposed to be from the regional transit capital program except in the case of the Cedar Grove project, where matching funds would be provided by the City of Eagan. A roll-call vote followed:

Jane Victorey – Aye	William Droste – Aye	Wally Lyslo – Aye
Gary Hansen – Aye	Tom Lovelace – Aye	Will Branning – Aye

Motion carried.

C. Award Special Inspections Materials Testing Contract

A memo was distributed regarding the Apple Valley Independent Lab Testing and Construction Management Services contract award. Lois Spear reviewed the process that was followed for this project. The contract is to be a fixed unit price contract and the award is to not exceed \$140,000. Jane Victorey asked the incentive to come in lower than the \$140,000 if that amount is approved. Lois Spear explained that some tests have already been completed so all the testing may not be required, and the vendor has agreed to lower their per item costs, which should bring the results closer to the \$120,000 construction estimate. Motion by Bill Droste and seconded by Tom Lovelace to approve a contract with Braun Intertec for an amount not to exceed \$140,000 for the Independent Lab Testing and Construction Management Services. A roll-call vote followed:

Jane Victorey – Aye	William Droste – Aye	Wally Lyslo – Aye
Gary Hansen – Aye	Tom Lovelace – Aye	Will Branning – Aye

Motion carried.

D. Approve CTIB/DCRRA Grant Submittal with Metropolitan Council

Pulled from agenda.

E. Award Cedar Grove Construction Contract

A memo was distributed regarding the awarding of the Cedar Grove construction contract. Lois Spear reviewed the process that was followed for this project. Motion by Bill Droste and seconded by Gary Hansen to approve the resolution regarding the Cedar Grove contract award to Gen Con Construction in the amount of \$1,287,500 subject to DBE Approval by the Metropolitan Council. Should Gen Con not meet the DBE requirements, the Board action then declares the second low bidder of Rochon Corporation as non-responsive and awards the contract to Morcon Construction in the amount of \$1,299,800 subject to DBE approval. A roll-call vote followed:

Jane Victorey – Aye	William Droste – Aye	Wally Lyslo – Aye
Gary Hansen – Aye	Tom Lovelace – Aye	Will Branning – Aye

Motion carried.

VII. Committee Reports

A. STA

Beverly Miller reported that STA would be meeting the next day at 10 a.m. at the League of Minnesota Cities Building to review the action taken in the transportation bill as well as to review a brochure being developed for STA.

VIII. Staff Reports / Update

A. Cedar Grove Construction Kick-off

Board members were reminded of the construction kick-off for the Cedar Grove Transit Station at 2 p.m. on Monday, June 8 at the site of the new facility. Attention was drawn to the item included in the packet regarding the question raised at the last meeting regarding Route 442 Reverse Commute service.

B. AVL Discussion

A memo was distributed updating the Board regarding the MVTA and regional AVL (Automatic Vehicle Locator) systems. Michael Abegg summarized the project to date, indicating that at this point in time, the MVTA is reviewing an alternate strategy that would provide the same results as the regional Transit Master system. There is some urgency to get a final decision regarding the MVTA's approach as there are real-time customer information elements that are required as part of the UPA and are to be completed by year end. Chair Will Branning stated that he liked what he was hearing, but wanted more information. MVTA Staff will continue to research cost-effective and technical solutions that provide the necessary data results, but will confer with the Board before making any final decisions. This item was informational only.

IX. Adjournment

Motion by Tom Lovelace and seconded by Gary Hansen to adjourn the meeting at 5:52 p.m.

Minutes Prepared By: Robin L. Selvig

Next Regular Meeting Scheduled: June 24, 2009, 4:30 p.m. Eagan Bus Garage, 3600 Blackhawk Road, Eagan.

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified.

Approved by: _____ Date: _____