

To: MVTA Board Date: June 22, 2010

From: Lois Spear

Re: Land Survey at 3640 Sibley Memorial Highway

Requested Action

Delegate authority to the Executive Director to enter into a contract to conduct a land survey at 3640 Sibley Memorial Highway for a cost not to exceed \$10,000.

Background

In order to complete the acquisition of land at 3640 Sibley Memorial Highway, a land survey is needed. Staff will be obtaining quotes from qualified vendors with the cost expected to be less than \$10,000. Since the Board is not meeting again until August, it is recommended that the Board delegate authority to the Executive Director to enter into a contract to conduct a land survey at 3640 Sibley Memorial Highway for a cost not to exceed \$10,000 so that the work can proceed in an expeditious manner.

Impact

The grant received from Met Council for the land acquisition will reimburse MVTA for this expense. In addition, if the Board chooses not to delegate authority, the specific action with the recommended vendor and actual cost will come before the Board in August 2010 and work can not start until after approval.

Recommendation

It is recommended that the Board delegate authority to the Executive Director to enter into a contract to conduct a land survey at 3640 Sibley Memorial Highway for a cost not to exceed \$10,000.