

MINNESOTA VALLEY TRANSIT AUTHORITY  
Regular Board Meeting  
May 26, 2010 – 4:30 p.m.  
Eagan Bus Garage

**Board Members Present:**

Will Branning, Dakota County  
Gary Hansen, Eagan  
Sharon LaComb, Apple Valley  
Jane Victorey, Savage  
William Droste, Rosemount  
Wally Lyslo, At-Large  
Jon Ulrich, Dakota County

**Others Present:**

Beverley Miller, Executive Director  
Glenn Boden, Fleet Maintenance Manager  
Tom Lovelace, Apple Valley TWG  
Robin Selvig, Customer Relations Manager  
Tom Bright, Facilities Manager  
Tom Pepper, Eagan TWG  
Shaun Morrell, Planner  
James Strommen, Kennedy & Graven  
Samantha Porter, Operations Manager  
Elizabeth Kautz, City of Burnsville  
Troy Beam, Scott County TWG

**I. Call to Order**

The meeting was called to order at 4:30 p.m. by Chair Will Branning. Roll call was taken. MVTA saluted former chair Elizabeth Kautz and wished her well in her current endeavors. She thanked the Board and said she would continue to help “Fight the fight.”

**II. Public Comments**

There were no comments from the public.

**III. Approval of Agenda**

One item was added to the agenda under “new business” – an Agreement with Urbanplanet Software to update the MVTA web-site. Motion by Gary Hansen and seconded by Sharon LaComb to approve the agenda as amended. Motion carried.

**IV. Consent Agenda**

Items E was removed from the Consent Agenda. Motion by Jane Victorey and seconded by William Droste to approve the remainder of the Consent Agenda. Motion carried. Resolutions adopted as part of the Consent Agenda are attached to these minutes.

Jane Victorey asked questions about the Xcelsior Bus Demo Lease regarding what type of bus this is, does it work well in the Minnesota climate, how is it perceived by riders. Glenn Boden indicated that it is a new-style bus and has received good reports thus far, but the MVTA is putting it into demo service to get a feel for how it operates and what riders think. Motion by Jane Victorey and seconded by Gary Hansen to approve Item E of the Consent Agenda. A roll-call vote followed:

Will Branning – Aye  
William Droste – Aye

Wally Lyslo – Aye  
Gary Hansen – Aye

Jane Victorey – Aye  
Sharon LaComb – Aye

Motion carried. Resolution adopted is attached.

**V. Old Business**

**A. AVL and Met Council**

Beverley Miller provided the Board with the latest update on activities surrounding the MVTA's AVL installation and discussions with the Metropolitan Council. There was discussion by committee members Wally Lyslo, William Droste and Will Branning. Droste expressed concern about the Met Council's allegation that it would charge a fee in the amount of \$13,000 per day for delays in this project. MVTA Legal Counsel Jim Strommen was asked about this, and he indicated that absent any contractual agreement, the MVTA Board should not have an obligation to pay such expenses.

There was discussion about the \$110,000 that the MVTA paid to the Met Council to participate in the project, given that the MVTA was an "add" to the contract with Transit Master. The money was never invoiced to the MVTA, but was simply deducted from an MVST payment. It was questioned as to whether the same could occur with the fines for delays and MVTA Executive Director Beverley Miller indicated that it could happen.

It was noted that despite the correspondence and phone calls halting the installation, 8-10 individuals showed up on Monday, May 17. MVTA staff turned them away. Motion by William Droste and seconded by Wally Lyslo to have MVTA legal counsel review additional documents about this situation to provide concrete assurances that the MVTA should not be responsible for costs associated with delays to the project. Further, he will contact Met Council legal counsel to determine the basis for the opinion that such charges could be accrued. A roll-call vote followed:

Will Branning – Aye	Jane Victorey – Aye	Jon Ulrich – Aye
William Droste – Aye	Gary Hansen – Aye	
Wally Lyslo – Aye	Sharon LaComb – Aye	

Motion carried.

**B. Service Investment Strategy Public Input Review**

Shaun Morrell presented the next segment of the Service Investment Strategy. His presentation is posted on the MVTA web-site at [www.mvta.com](http://www.mvta.com) and will be forward to MVTA Board members. He summarized public input received and reviewed data on such topics as who are we serving? where are they coming from/going to? How are they getting there? and What makes our service area unique?

He pulled data from three primary sources, the 2006-2008 American Community Survey (sample subset to update Censes data, conducted annually), the Longitudinal Employer Household Dynamics (also part of the Census date), and the Regional Development Framework (Met Council). He reviewed household income and the poverty levels in our communities, along with the work-trip mode split. He mapped out where MVTA-area residents work and also information by each MVTA city, and then looked at data about where people who work in the MVTA area live. There was discussion about future

growth in both population and employment and opportunities to be considered as we move forward.

**VI. New Business**

**A. Web-site Update**

Beverley Miller presented information about the MVTA’s plans to update the web-site ([www.mvta.com](http://www.mvta.com)). There were questions about the Smart Phone display, the potential of Smart-phone “apps,” and including of real-time data regarding MVTA buses on the web-site. The Smart-phone display is a presentation of data in a format more closely aligned with smart-phone displays. The development of “apps” is a separate item, but is also on the radar. Inclusion of real-time data on the web-site is certainly planned for a future phase, but until we get access to this data, we cannot publish it on our web-site. Currently, MVTA data included on the real-time signs on freeways and in downtown Minneapolis is based on MVTA schedules. Motion by Jon Ulrich and seconded by Wally Lyslo. A roll-call vote followed:

Will Branning – Aye	Jane Victorey – Aye	Jon Ulrich – Aye
William Droste – Aye	Gary Hansen – Aye	
Wally Lyslo – Aye	Sharon LaComb – Aye	

Motion carried.

**VII. Committee Reports**

**A. Finance**—Jane Victorey gave a brief Finance Committee update, noting that the Committee met in May and will meet again in June to review the audited financial statements. Steve Wischmann of KDV will be at the June Board meeting to review the Financial Statements with Board members. Thus far, the MVTA is holding its own, but the Finance Committee will continue to monitor the situation closely. MVST funding is coming in fairly close to budget and the MVTA has fewer cash-flow concerns this year because there are not a lot of large projects such as under the Urban Partnership Agreement.

**B. STA** - Beverley Miller reported on a meeting between the Suburban Transit Providers and the Metropolitan Council that took place on May 20 to discuss some policies established by the Council. The Suburban Transit Association Providers have had concerns about the policies and also expressed concerns about the flow of the meeting and the way it was handled. The STAs believe that the larger concern is the “governance” issue. Nacho Diaz, former Met Council transit manager, was the facilitator. Miller described the policies under discussion as “very prescriptive, detailed and onerous.” The Met Council invited the Legislative Auditor to the meeting, unbeknownst to the STAPs. She said that while the meeting was 2-1/2 hours in length, only two policies (fleet and facilities ownership) were discussed. There was some give/take and the MVTA is currently awaiting receipt of policies discussed so they can be distributed to the MVTA Board. Will Branning noted that he asked that the Met Council not adopt the policies until other policy-makers have

had an opportunity to review and comment. The draft policies should be provided to MVTA in the next few days.

The STA Directors met via teleconference today and have come up with some plans for next steps, including more input into the agenda and policy discussion.

When the final drafts of the policies are received by the MVTA, they will be sent to Board members and also to legal counsel for review and comment.

**VIII. Staff Reports / Update**

Beverley Miller reminded Board members of the joint MVTA/Dakota County Board meeting at 3:30 p.m. on June 15 at the Eagan Bus Garage. Topics will include a tour of the Burnsville Bus Garage, a demonstration of the training simulator and a discussion of governance issues. Jon Ulrich asked if he could bring another Scott County Commissioner with him and was told anyone would be welcome.

Gary Hansen thanked MVTA Board for attending the Cedar Grove Transit Station Grand Opening and he thanked staff for their efforts in organizing the event. Will Branning echoed the comments.

**X. Adjournment**

The meeting was adjourned at 6:07 p.m. with the reminder that the Joint MVTA Board/Dakota County Board Meeting will take place at 3:30 p.m. on Tuesday, June 15 at the Burnsville Bus Garage.

**Minutes Prepared By: Robin L. Selvig**

**Next Regular Meeting Scheduled: June 23, 2010, 4:30 p.m. Burnsville Bus Garage, 11550 Rupp Dr., Burnsville.**

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_