

To: MVTA Board

Date: September 16, 2010

From: Lois Spear

Re: Approve Issuing BWBR a Work Order for EBG Expansion Design and Construction Administration Services

Requested Action

Approve issuing a work order for design and construction administration services to BWBR Architects for the Eagan Bus Garage expansion at a cost not to exceed \$939,500. This includes a fixed fee for design and construction administration services per their proposal dated September 22, 2010 of \$637,500, reimbursable expenses not to exceed \$50,000 and optional services, if needed of \$252,000.

Background

At the June 2010 meeting, the Board entered into a purchase agreement for a land parcel adjoining the Eagan Bus Garage. This land was needed for the expansion of the garage. The MVTA has requested and obtained Met Council's approval to use \$1 million of our NTD funds for design and construction administration services for the expansion. The grant is currently in process.

Given that the funding for the next step has been secured and the paperwork is in process, staff is recommending that BWBR be hired to supply the design and construction administration services for the EBG expansion. BWBR designed the Eagan Bus Garage and thus is familiar with the existing building layout and systems. At the time, they also developed a concept for expanding the garage to accommodate 100 vehicles. BWBR also designed Metro Transit's East Metro Bus Garage so they are very knowledgeable about the elements required in a bus maintenance and storage facility.

BWBR Architects is one of MVTA's pre-approved consulting, planning and engineering vendors so a contract is already in place. The work order will be for an amount not to exceed \$939,500 broken down as follows:

- Design and construction administration services for a fixed fee of \$637,500,
- Reimbursable expenses billed at 1.1 times BWBR cost for a not to exceed amount of \$50,000, and
- Optional services to include geotechnical, survey, environmental, commissioning and LEED accreditation services at a not to exceed amount of \$252,000.

Impact

BWBR is one of four consultants already under contract to MVTA for on-call consulting, engineering and planning services. The firm has demonstrated that they have the knowledge, skills and abilities to provide the requested services. Because of their prior knowledge of EBG, their learning curve will be quicker.

Recommendation

It is recommended that the Board approve issuing a work order for design and construction administration services to BWBR Architects for the Eagan Bus Garage expansion at a cost not to exceed \$939,500. This includes a fixed fee for design and construction administration services per their proposal dated September 22, 1010 of \$637,500, reimbursable expenses not to exceed \$50,000 and optional services, if needed of \$252,000.