

**MEMORANDUM**

**November 26, 2014**

**To: MVTA Board**

**From Michael Abegg, Planning Manager**

**Subject: Interagency Agreement – UPA Information Systems Operations**

**Requested Action**

Approve an interagency agreement with the Metropolitan Council for the operation and maintenance of the Transit Commuter Information and Real-Time Sign Systems at and near Burnsville Transit Station.

**Background**

This item was previously before the Board for a formal action in April, 2010 and March 2011.

At the March 2011 meeting, the Board authorized submission to the Metropolitan Council of an agreement based on the terms of the Council's document of Feb. 2, 2011 and the MVTA's proposal dated March 14, 2011, which states that the MVTA bear no cost of the ongoing maintenance and support except for two items clearly defined in the agreement. The Met Council was asked to respond to this proposed agreement by June 21, 2011.

**Impact**

Shortly after the meeting, Council staff responded with a proposal and subsequent staff negotiation has resulted in a proposed agreement wherein MVTA would be responsible for annual maintenance and support costs of \$305 per year for LCD signs and \$425 per year for LED RTS signs. Staff considers these to be reasonable costs, especially as at this time there are no LED RTS signs for which MVTA would be responsible.

All other concerns of MVTA staff have been satisfied with the most recent proposal received from the Council.

**Recommendation**

Staff recommends that the Board approve an agreement with the Metropolitan Council for the TCIS/RTS Operating Agreement, based on the April 25, 2011 Council draft.

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MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 11-\_\_\_\_\_

APPROVING A MAINTENANCE AND SUPPORT AGREEMENT FOR UPA "TCIS"  
AND "RTS" SYSTEM ELEMENTS INSTALLED ON OR RELATING TO MVTA  
FACILITIES AND SERVICES

WHEREAS, MVTA and the Metropolitan Council have worked to install and operate elements of the Transit Commuter Information System (TCIS) and Real-Time Signage (RTS) projects stemming from the Urban Partnership Agreement; and,

WHEREAS, an operating agreement between the two agencies is necessary for the continued operation of the systems on and affecting MVTA property, and,

WHEREAS, a proposed operating (maintenance and support) agreement includes terms agreeable to both parties for control and management of signage elements and cost sharing;

NOW, THEREFORE BE IT RESOLVED that the Board authorize an agreement with the Metropolitan Council for the operation of the TCIS and RTS project elements under terms as proposed by the Council on April 25, 2011.

ADOPTED by the Minnesota Valley Transit Authority this 27th day of April, 2011.

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Chair

Attest:

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