

MINNESOTA VALLEY TRANSIT AUTHORITY

Regular Board Meeting  
April 25, 2012 – 4:30 p.m.  
Burnsville Bus Garage

**Board Members Present:**

Gary Hansen, Eagan  
William Droste, Rosemount  
Clint Hooppaw, Apple Valley  
Jane Victorey, Savage  
Jon Ulrich, Scott County  
Dan Kealey, Burnsville  
Will Branning, Dakota County  
Wally Lyslo, At-Large

**Others Present:**

Beverley Miller, Executive Director  
Glenn Boden, Fleet Maintenance Manager  
Bruce Nordquist, AV Community Dev Dir  
Robin Selvig, Customer Relations Manager  
Lois Spear, Finance Officer  
Tom Bright, Facilities Manager  
James Strommen, Kennedy & Graven  
Tom Pepper, Eagan TWG  
Connie Massengale, Schmitt & Sons  
Joe Morneau, Dakota County TWG  
Tom Lovelace, Apple Valley TWG  
Joe Zanmiller, At-Large Alternate  
Steve Albrecht, Burnsville TWG

**I. Call to Order**

The meeting was called to order at 4:32 p.m. by Chair Gary Hansen. A quorum was present.

**II. Public Comments**

There were no public comments.

**III. Approval of Agenda**

Motion by William Droste and seconded by Jon Ulrich to approve the agenda. Motion carried.

**IV. Consent Agenda**

Motion by William Droste and seconded by Jane Victorey to approve the Consent Agenda. A roll-call vote followed.

Will Branning – Aye	Wally Lyslo – Aye	William Droste – Aye
Steve Albrecht – Aye	Jon Ulrich – Aye	Jane Victorey – Aye
Gary Hansen – Aye	Clint Hooppaw - Aye	

Motion carried. Resolutions adopted as part of the Consent Agenda are attached to these minutes.

**V. Old Business**

**A. EBG Purchase Agreement**

Beverley Miller reviewed the Purchase Agreement memo for the Eagan Bus Garage and noted that updated documents were before the Board. She indicated that the MVTA was seeking parking over the landfill and for a small parcel to complete the project. The property is owned by Met Council and the Council is requesting the right of first refusal in the event the MVTA would no longer use the property and that the property would be limited to a transit use. In order to expedite matters, the Board approved a purchase

agreement subject to review by legal counsel and given there are no material changes to the document. Motion by Clint Hooppaw and seconded by Wally Lyslo. Motion carried.

**B. Red Line Update**

Beverley Miller reviewed information in the packet regarding the Red Line update, along with discussing information presented at the Dakota County Regional Railroad Authority meeting on April 24. Bruce Nordquist of City of Apple Valley also presented the Board with copies of articles included in the *SunThisWeek* newspaper and the *Star Tribune*, indicating there would likely be another piece in the Sunday Strib. Will Branning said that Dakota County was on target to put together a plan for presentation at the Apple Valley Planning Commission meeting on May 2.

There was discussion by the MVTA regarding the timing of the BRT launch –November might be a good time to promote holiday shopping and activities, but there was also concern about launching too soon with nothing but “the same old bus service.” Motion by Clint Hooppaw and seconded by Bill Droste to direct MVTA staff to draft periodic memos to the MVTA Board regarding the status of the MVTA’s projects in the corridor, with copies being provided to the Metropolitan Council, Dakota County Regional Railroad Authority and the Cedar BRT Launch Marketing Group. Motion carried.

**VI. New Business**

**A. Option Award to Gillig for 40’ Buses (I-35W)**

Glenn Boden presented information about the request to purchase buses via the MVTA’s CMAQ grant for I-35W service, including providing a photo of the most recent vehicle procured through the Gillig contract. The only significant different with the I-35W buses is that they will likely have a rear door. Motion by Jane Victorey and seconded by Bill Droste to authorize the chair and executive director to issue a Purchase Offer to Gillig LLC for the purchase of six 40’ low-floor transit buses from the existing Gillig contract at a price not to exceed \$2,600,000. A roll-call vote followed.

Will Branning – Aye  
Dan Kealey – Aye  
Gary Hansen – Aye  
Motion carried.

Wally Lyslo – Aye  
Jon Ulrich – Aye  
Clint Hooppaw - Aye

William Droste – Aye  
Jane Victorey – Aye

**VIII. Committee Reports**

**A. STA**

Beverley Miller provided an update regarding STA and discussion regarding support for the Council’s bonding bill. There was one subsequent meeting between Pat Born, Will Branning and Nancy Tyra Lukens and there will be another meeting with Pat Born and Prior Lake/Shakopee Administrators regarding correspondence and support for the bonding bill.

**B. Finance Committee**

The Finance Committee will meet at 3:30 p.m. on June 6 to review the Financial Report with the MVTA’s new auditors.

**IX. Staff Reports / Update**

- A. Purchases by the Executive Director were included in the Board packet.
- B. Strategic Plan Workshop  
Beverley Miller reviewed a summary of the Strategic Planning Workshop and the Board authorized sending letters to potential consultants to lead the Board through the second half of the Strategic Planning process. The Board will consider re-establishing a Marketing Committee to help guide the MVTA's plans and also to interview Strategic Planning consultant prospects.
- C. Performance Contracting  
There was additional discussion about performance contracting, including the memo sent to Beverley Miller and copied to all Board members by John Doll. The Board agreed with the concept, and will keep the topic on the table for consideration after the first of the year. At that time, an open process will be used to solicit proposals. Beverley Miller will confirm the Board's decision to Mr. Doll.
- D. City of Apple Valley Resolution re: 140<sup>th</sup> & 147<sup>th</sup> St. Stations  
The City of Apple Valley's resolution regarding the 140<sup>th</sup> and 147<sup>th</sup> t. Stations was provided as informational to the Board. Discussion included whether or not the MVTA should support the city's position. Given that the MVTA is no longer a party to the project of constructing the Transit Station, it was determined that no official position be taken other than that we hope that the parties can reach a successful conclusion and come to a compromise. Tom Bright also agreed to provide information on the cost of maintaining the skyway associated with the Apple Valley North/South stations to the City of Apple Valley.
- E. Board Member Updates  
A question was raised regarding the status of the Joint Powers Agreement. Jim Strommen noted that the documents were prepared with the assumption that Dakota County would join as a party. If Dakota County does not become a member, the documents will have to be revised. There is not an imminent need at this time – need for the Bond Board is probably several months away. Will Branning said he has an invitation to add the item to a County Board agenda, but is waiting to garner enough support. Gary Hansen reported that he and Beverley had a meeting on Thursday morning and were hopeful of garnering additional County support.

**X. Adjournment**

Motion by Clint Hooppaw and seconded by Jon Ulrich to adjourn the meeting at 6:02 p.m.

**Minutes Prepared By: Robin L. Selvig**

**Next Regular Meeting Scheduled: May 23, 2012, 4:30 p.m. Burnsville Bus Garage.**

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified except the meetings in February and August will be held on the **FIFTH** Wednesday.

Approved by: Jane E. Victory Date: 5/23/12

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 12-\_\_\_\_\_

APPROVING AGREEMENT BETWEEN MVTA  
AND INDEPENDENT SCHOOL DISTRICT 191 FOR WEEKDAY STATE FAIR PARKING  
AT BURNSVILLE HIGH SCHOOL

WHEREAS, the Minnesota Valley Transit Authority (MVTA) has been operating State Fair bus service for a number of years, but parking during the Fair is limited at the Burnsville Transit Station;

WHEREAS, the MVTA has contracted with Burnsville Independent School District 191 for use of the high school's front lot for several years;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve an agreement with ISD 191 for weekday parking (Aug. 23-24 and Aug. 27-31) at the Burnsville High School front lot.

BE IT FURTHER RESOLVED, that the MVTA cover the cost of daily cleaning of the lot, and cover the cost of additional lighting so bus riders may return safely to their cars and it is estimated that these charges will not exceed \$1,000.

Motion by: Bill Droste  
Seconded by: Jane Victor e  
Ayes: 8 Nays: 0

Resolution adopted by MVTA on April 25, 2012.

Darryl Hansen  
Chair

Attest:

Jane E. Victor e

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 12-\_\_\_\_\_

EXECUTE OPTIONS THROUGH INTERGOVERNMENTAL AGREEMENT WITH  
DULUTH TRANSIT AUTHORITY AND CONTRACT WITH GILLIG FOR THE  
PURCHASE OF SIX 40' LOW-FLOOR TRANSIT BUSES

WHEREAS, the MVTA has secured funding for expansion of service on the I-35W corridor;

WHEREAS, six additional buses are required to operate the service and are funded by the grant;

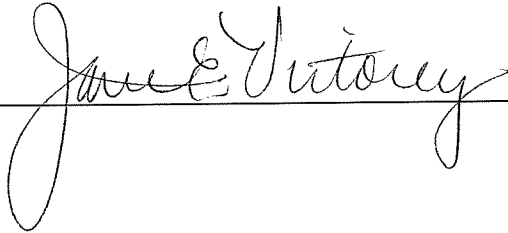
WHEREAS, MVTA worked with the Duluth Transit Authority (DTA) to jointly award a multi-year contract to Gillig LLC October 15, 2009 and this contract include purchase of "option" buses for expansion purposes;

NOW, THEREFORE BE IT RESOLVED that the chair and executive director be authorized to issue a Purchase Order to Gillig LLC for the purchase of six (6) 40-foot buses from the existing Gillig contract at a total price not to exceed \$2,600,000.

ADOPTED by the Minnesota Valley Transit Authority this 25<sup>th</sup> day of April, 2012.

  
\_\_\_\_\_  
Chair

Attest:

  
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