

TO: MVTA Board

Date: August 28, 2012

FROM: Tom Bright, Facilities Manager

RE: Approve Amendment to TPC Landscape Contract

#### Requested Action

The Board is being asked to approve an amendment to the existing agreement with TPC Landscape for lawn maintenance services including at the Apple Valley Transit Station (AVTS) related to clean-up and repair of the site following construction.

#### Background

The MVTA has had an agreement with TPC Landscape for several years and the company is currently completing its final option year for lawn care services at facilities including the Apple Valley Transit Station.

As a result of the construction associated with the AVTS expansion, it is necessary to do some clean-up (remove weeds, repair damaged areas, supply and install sod) at the site and it makes sense to approve an amendment to the existing contract based on the quote provided by TPC in the amount of \$2,434.26

#### Impact

This additional landscaping is required to bring the AVTS site into good repair and there are funds available to cover the \$2,434.26.

#### Recommendation

Approve an amendment to the TPC contract to include "Exhibit A," which details the additional landscaping needs at the Apple Valley Transit Station following completion of the construction. The contract amendment would be an amount not to exceed \$2,500.