

MINNESOTA VALLEY TRANSIT AUTHORITY

Regular Board Meeting
January 25, 2012 – 4:30 p.m.
Burnsville Bus Garage

Board Members Present:

Will Branning, Dakota County
Gary Hansen, Eagan
Clint Hooppaw, Apple Valley
Jane Victorey, Savage
Jon Ulrich, Scott County
William Droste, Rosemount
Dan Kealey, Burnsville
Wally Lyslo, at Large

Others Present:

Beverley Miller, Executive Director
Tom Pepper, Eagan TWG
Tom Lovelace, Apple Valley TWG
Robin Selvig, Customer Relations Manager
Michael Abegg, Planning Manager
Jane Kansier, Prior Lake
Tom Bright, Facilities Manager
Joe Zanmiller, At-Large Alternate
Glenn Boden, Fleet Maintenance Manager
Samantha Porter, Operations Manager
Connie Massengale, Schmitt & Sons
Lois Spear, Finance Officer
James Strommen, Kennedy & Graven
Joe Morneau, Dakota County TWG
Troy Beam, Scott County TWG

I. Call to Order

The meeting was called to order at 4:34 p.m. by Chair Will Branning. Roll-call was taken and a quorum was present. Chair Branning noted that Rep. MaryLiz Holberg was unable to attend the MVTA Board meeting to receive her STA legislator award.

II. Election of Officers

Will Branning noted that a slate of candidates was included in the Board packet and asked if there were any nominations from the floor for the position of Chair. There being no other nominations, there was a motion by Will Branning and seconded by Dan Kealey to close the nominations and approve the election of Gary Hansen, by acclamation. Motion carried. Gary Hansen assumed the position of Chair. He thanked Will Branning for his leadership of the MVTA and of STA. Branning also commented that it had been “outstanding” to work as a team with Vice Chair/now Chair Hansen and said he is an asset to our organization.

Gary Hansen assumed the position of Chair and asked if there were any other nominations for the position of Vice Chair (noting that the candidates were Clint Hooppaw and William Droste). There being no other nominations, ballots were distributed to Board members. Ballots were gathered by MVTA attorney James Strommen, and the results were a tie vote. Upon agreement by both candidates, the selection was made by coin-toss. Hooppaw called “heads” and the coin was tails. William Droste was elected Vice Chair.

Additional nominees were invited to seek the “secretary” position. There being no other nominations, Motion by Gary Hansen and seconded by Dan Kealey to close the nominations and approve the election of Jane Victorey as secretary, by acclamation. Motion carried.

Additional nominees were invited to seek the “treasurer” position. There being no other nominations, Motion by Gary Hansen and seconded by Will Branning Kealey to close the nominations and approve the election of Jane Victorey as treasurer, by acclamation. Motion carried.

The sign-up sheet for committee assignments was passed around the room. It was noted that the Board will focus on two committees in 2012 – Finance and STA. It is important to have at least three Board members on each committee. The Committee assignments will be ratified at the February Board meeting.

III. Public Comments

Jane Victorey commented that Executive Director Beverley Miller attended a recent city of Savage Council meeting that was very informational. She expressed her appreciation to Beverley.

IV. Approval of Agenda

One item was added to the agenda: Item VI. Old Business – C. Met County Cedar BRT Contract Amendment. Motion by Bill Droste and seconded by Clint Hooppaw to approve the revised agenda. Motion carried.

V. Consent Agenda

Motion by Clint Hooppaw and seconded by Bill Droste to approve the Consent Agenda. Motion carried. Resolutions adopted as part of the Consent Agenda are attached to these minutes.

VI. Old Business

A. Motion by Will Branning and seconded by Clint Hooppaw to adopt the Board’s 2012 meeting calendar, with meetings for the Burnsville Bus Garage. Motion carried. A request was made that a copy of the Calendar be sent to the MVTA’s Met Council representatives. The 2012 Driver of the Year dinner will be Feb. 22 at the Valley Tap House in Apple Valley. There will be no Board meeting on Feb. 22, only dinner. The February Board meeting will take place at the Burnsville Bus Garage on Feb. 29 at 4:30 p.m.

B. Jim Strommen reported on the status of the MVTA's invitations to Dakota and Scott Counties to become members of the MVTA. He reported that he and Steve Bubul of Kennedy and Graven met on January 5 with members of Dakota County staff. The meeting resulted in the clarification of legal issues Dakota County staff had raised relating to County membership in MVTA. He felt that the meeting went well and cleared up the legal concerns of County staff.

Next, Strommen met with the MVTA Strategic Working Group and developed a list of reasons for the Counties to consider joining the JPA. Strommen thanked Michael Abegg for preparing a supporting document regarding areas in which MVTA staff has special expertise of benefit to the Counties. There will be a meeting with the Dakota County Board on Monday, Feb. 13 to discuss policy implications. Gary Hansen is unable to attend, but Clint Hooppaw offered, given sufficient notice to adapt his calendar. Jon

Ulrich will share the memo from Strommen with the County Board and Strommen will check in with Scott County, as well.

- C. Beverley Miller explained that an extension to the Cedar BRT contract was received by MVTA after the Board packet had been distributed, but needed to be executed before the end of January. Motion by Will Branning and seconded by Bill Droste to approve amendment #4 to the Cedar Avenue Agreement. Motion carried.

VII. New Business

There was no New Business.

VIII. Committee Reports

- A. STA - A copy of the draft 2012 Suburban Transit Association Legislative Agenda was distributed and briefly discussed.

IX. Staff Reports / Update

- A. Beverley noted the list in the Board packet of items in which she used her authorized signing authority, and said it has made routine purchases much easier. She then also brought the Board's attention to the packet item indicating that the Transportation Committee of the Met Council approved the branding/color schemes for the BRT buses as were shown in the packet.

- B. Robin Selvig provided an update on the Eagan Fiber Project, indicating that the City is moving forward with Phase Two of its project, including running cable to provide access to the Eagan Bus Garage. The RFP is expected to be issued by the end of January. MVTA and Eagan will likely renegotiate the lease agreement to a longer-term lease, and the Board will be kept abreast as things proceed.

X. Adjournment

Motion by Will Branning and seconded by Bill Droste to adjourn the meeting at 5:40 p.m.

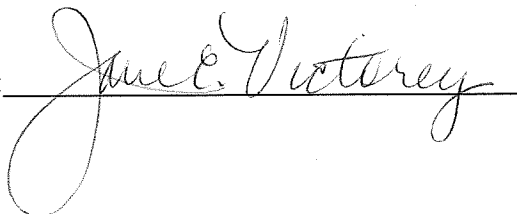
Minutes Prepared By:

Robin L. Selvig

Next Regular Meeting Scheduled: Feb. 29, 2012, 4:30 p.m. Burnsville Bus Garage.

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified except the meetings in February and August will be held on the **FIFTH** Wednesday.

Approved by:



Date:

2/29/12

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 12-_____

AUTHORIZED LIST OF FINANCIAL INSTITUTIONS

WHEREAS, the Minnesota Valley Transit Authority (MVTA) maintains funds in varying financial institutions in order to operate its business,

WHEREAS, the MVTA currently has accounts only at US Bancorp;

WHEREAS, the financial institutions in which funds are kept for MVTA needs to be approved by the Board,

NOW, THEREFORE, BE IT RESOLVED, that the Minnesota Valley Transit Authority designate US Bancorp and PMA Financial Network as the official depositories of funds for the year 2012.

Motion to approve Resolution:

Clint Hooppaw

Motion seconded by:

William Droste

ADOPTED by the Minnesota Valley Transit Authority this 25th day of January 2012.

Gary Hansen
Chair

Attest:

Jane E. Victory

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 12-_____

APPROVING 2012 OFFICIAL PUBLICATION

WHEREAS, from time-to-time, the Minnesota Valley Transit Authority (MVTA) has need to publish official notices regarding the business of the MVTA;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA adopt the following official newspaper for 2012: *Burnsville SunCurrent* (Note: ECM purchased the Sun Current Publications, be we do not yet know what the impact will be and if there will combining of local papers).

BE IT FURTHER RESOLVED, that official public notices also be posted on the MVTA's web site at www.mvta.com.

Motion to approve Resolution:

Clint Hoopew

Motion seconded by:

William Droste

ADOPTED by the Minnesota Valley Transit Authority this 25th day of January, 2012.

Gary Hansen
Chair

Attest:

Jane E. Victory

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 12 _____

DESIGNATING DATA PRACTICES COMPLIANCE OFFICIAL

BE IT RESOLVED, that the Minnesota Valley Transit Authority (MVTA) designates the Executive Director as the Data Practices Compliance Official pursuant to the Minnesota Data Practices Act.

Motion to approve Resolution:

Clint Hooppaw

Motion seconded by:

William Proste

Ayes:

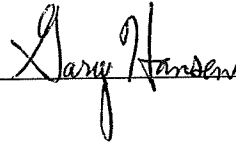
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Nays:

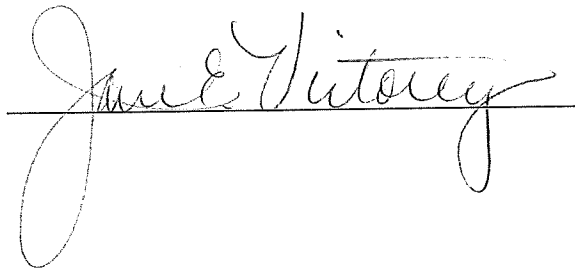
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ADOPTED by the Minnesota Valley Transit Authority this 25th day of January, 2012.

Chair



Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
SRSI FIRE/SECURITY MONITORING AGREEMENTS
RESOLUTION NO. 12-_____

WHEREAS, the Minnesota Valley Transit Authority (MVTA) requires fire and security monitoring of our sites;

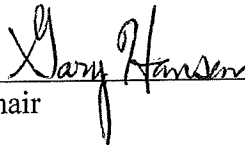
WHEREAS, Security Responses Services, Inc. (SRSI) has been under contract for security and fire monitoring at Apple Valley Transit Station/Gaslight, Burnsville Bus Garage and fire monitoring only at the Burnsville Transit Station;

WHEREAS, contracts were expiring so MVTA took the opportunity to renegotiate the agreement whereby the MVTA contract would be signed with a rider (approved by MVTA legal counsel) addressing issues of concern to SRSI;

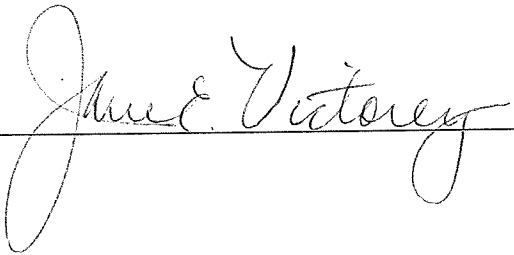
NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve a three-year agreement with SRSI for security and fire monitoring at Apple Valley Transit Station (Gaslight), Burnsville Bus Garage and fire monitoring only at the Burnsville Transit Station at a total cost for 2012 of \$1,873.

BE IT FURTHER RESOLVED that price increases in contract years two and three not exceed two percent (2%).

Resolution adopted by MVTA on January 25, 2012.


Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
TRANS ALARM ELEVATOR/FIRE/SECURITY MONITORING AGREEMENTS
RESOLUTION NO. 12-_____

WHEREAS, the Minnesota Valley Transit Authority (MVTA) requires fire and security monitoring of our sites;

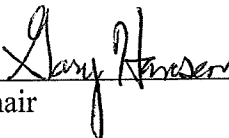
WHEREAS, Trans Alarm has been under contract for elevator and/or security and/or fire monitoring at Apple Valley/Cedar, Burnsville, Cedar Grove, Eagan and 157th St. Transit Stations and at the Eagan Bus Garage;

WHEREAS, contracts were expiring so MVTA took the opportunity to renegotiate the agreement whereby the MVTA contract would be signed with a rider (approved by MVTA legal counsel) addressing issues of concern to Trans Alarm;

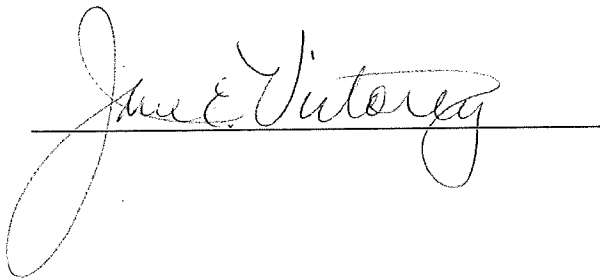
NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve a three-year agreement with Trans Alarm for elevator and/or security and fire monitoring at Apple Valley/Cedar, Burnsville, Cedar Grove, Eagan and 157th St. Transit Stations and Eagan Bus Garage at a total cost for 2012 of \$4,297.

BE IT FURTHER RESOLVED that price increases in contract years two and three not exceed two percent (2%).

Resolution adopted by MVTA on January 25, 2012.


Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 12-_____


APPROVING FOURTH AMENDMENT TO AGREEMENT FOR CEDAR AVENUE BRT
(09P172) BETWEEN MVTA AND METROPOLITAN COUNCIL

WHEREAS, the Minnesota Valley Transit Authority (MVTA) receives grant funds from the Metropolitan Council;

WHEREAS, the MVTA has an agreement to operate service from the Lakeville Cedar Park & Ride, and the Apple Valley and Cedar Grove Transit Stations;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve execution of an amendment to the Cedar BRT Agreement, extending the agreement through December 31, 2012 and including the addition of \$650,000 in funds to be authorized by this amendment.

Whereupon said Resolution was declared duly passed and adopted by MVTA on January 25, 2012.


Chair

Attest:

