

MINNESOTA VALLEY TRANSIT AUTHORITY
Regular Board Meeting
October 24, 2012 – 4:30 p.m.
Burnsville Bus Garage

Board Members Present:

Gary Hansen, Eagan
Dan Kealey, Burnsville
Clint Hooppaw, Apple Valley
Jane Victorey, Savage
William Droste, Rosemount
Jon Ulrich, Scott County

Others Present:

Beverley Miller, Executive Director
Lois Spear, Finance Officer
Corrine Heine, Kennedy & Graven
Tom Bright, Facilities Manager
Robin Selvig, Customer Relations Manager
Tom Pepper, Eagan TWG
Connie Massengale, Schmitt and Sons
Joe Morneau, Dakota County TWG
Lori Peterson, Eagan, Personnel Consultant
Troy Beam, Scott County
Wally Lyslo
Joe Zanmiller

I. Call to Order

The meeting was called to order at 4:40 p.m. by Chair Gary Hansen. A quorum was present.

II. Public Comments

There were no public comments.

III. Approval of Agenda

Motion by Dan Kealey and seconded by Bill Droste to approve the agenda. Motion carried.

IV. Consent Agenda

Motion by Jane Victorey and seconded by Jon Ulrich to approve the Consent Agenda.
A roll-call vote followed.

William Droste – Aye
Dan Kealey – Aye

Clint Hooppaw – Aye
Jane Victorey – Aye

Jon Ulrich – Aye
Gary Hansen – Aye

Motion carried on a unanimous roll-call vote. Resolutions adopted as part of the Consent Agenda are attached to these minutes.

V. Old Business

A. Purchased by Executive Director

Purchases by the Executive Director were included in the Board packet.

VI. None

VII. Committee Reports

A. Finance Committee

Lori Peterson provided background information to members of the MVTA Board regarding implementation of a Health Care Savings Plan. This is a public employer-sponsored plan that allows employees to save pre-tax money to pay post-employment medical expenses and/or health insurance premiums.

The plan takes a contribution from the employee's gross wages. The Finance Committee met to discuss this plan and believes it to be beneficial to the MVTA employees with minimal cost to the MVTA. Their recommendation is to apply vacation and a portion of sick-leave accrual to the Plan. Motion by Dan Kealey and seconded by Bill Droste that the MVTA implement a Health Care Savings Plan and that employees be able to contribute 150 percent of their current-year sick pay to the plan. It is also permissible for employees to designate unused vacation to such a plan upon termination of employment. A roll-call vote followed.

William Droste – Aye
Dan Kealey – Aye

Clint Hooppaw – Aye
Jane Victorey – Aye

Jon Ulrich – Aye
Gary Hansen – Aye

Motion carried on a unanimous roll-call vote.

Lori Peterson will draft a policy for adoption by the MVTA Board in December. MVTA employees will receive a presentation from Lori and vote on participation in the Plan. The Plan would be implemented in January 2013. Jane Victorey thanked Lori for her hard work on this effort.

B. STA

Beverley Miller reported that STA heard presentations from several organizations regarding legislative priorities and STA has a draft legislative agenda for further review/discussion at the Board meeting in November.

VIII. Staff Reports / Update

- A. Bill Droste noted that he and Beverley Miller will be meeting with the Farmington Mayor and City Administrator to talk about the Rosemount Transit Station and the upstream movement of Farmington residents into the MVTA transit system.
- B. Pictures of the Minnesota Public Transit Association (MPTA) conference Friend of Transit Award to Will Branning were distributed around the table.

IX. Adjournment

Motion by Dan Kealey and seconded by Bill Droste to adjourn the meeting at 5:13 p.m.

Minutes Prepared By:

Robin L. Selvig

Next Regular Meeting Scheduled: December 12, 2012, 4:30 p.m. Burnsville Bus Garage.

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified except the meetings in February and August will be held on the **FIFTH** Wednesday.

Approved by: Jane C. Victorey Date: Dec. 12, 2012

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 12-_____

APPROVE AGREEMENTS FOR SNOW PLOW SERVICES
AT ALL MVTA SITES FOR THE 2012-2013 SEASON

WHEREAS, the Minnesota Valley Transit Authority (MVTA) maintains the transit stations and park & ride sites throughout its communities, including snow plowing services;

WHEREAS, the MVTA's vendors have provided dependable and reliable snow removal during the past several years;

WHEREAS, Carefree Services, TPC Landscaping, Inc. and Gallagher's have provided reasonable snow plow services for the MVTA for at least past three-years;

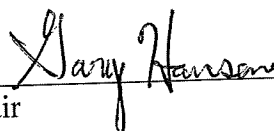
NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve agreements with Carefree Services, Inc., TPC Landscaping, Inc. and Gallagher's for snow plow services for the period of November 1, 2012 through April 15, 2013 at the MVTA sites as follows:

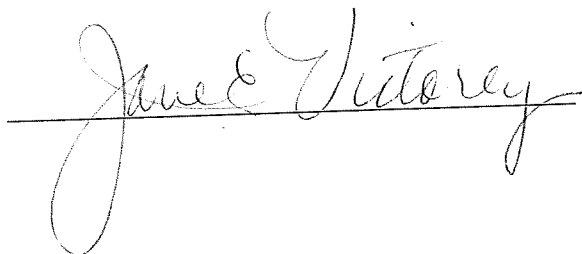
Gallagher's:	BTS, ETS, Blackhawk, Bus Stops, Savage
TPC Landscaping, Inc.:	AVTS (Cedar/Gaslight), Palomino, 140 th , 147 th , CGTS, 157 th
Carefree Services, Inc.	Lakeville Cedar, RTS

BE IT FURTHER RESOLVED that these agreements include options to automatically renew the agreements for the 2013/2014 and 2014/2015 seasons with price increases, if any, not to exceed 2.0 percent per year.

ADOPTED by the Minnesota Valley Transit Authority this 24th day of October, 2012.

Attest:


Chair



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 12-_____

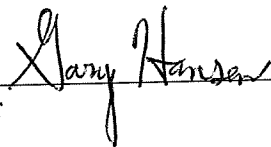
SECOND AMENDMENT TO AGREEMENT WITH SRF FOR DESIGN AND CONSTRUCTION
ADMINISTRATION OF 140TH AND 147TH STREET STATION STOPS

WHEREAS, MVTA has an agreement with SRF for design and construction administration services for the 140th Street and 147th Street transit station stops;

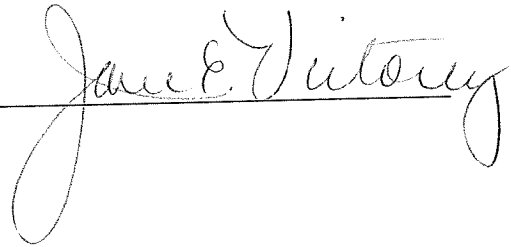
WHEREAS, after the first amendment was authorized, Met Council directed SRF to provide a bid alternate in the bid documents that would include the full build out of the buildings at the 147th Street Stop and would also include the proposed skyway;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve a second amendment to the agreement with SRF for 140th Street and 147th Street design and construction administration as directed by the Met Council to provide a bid alternate in the bid documents at a price of \$126,950. It is further recommended that the Board amend the contract downward by \$5,700 for the optional amount included in the original contract that is not needed.

ADOPTED by the Minnesota Valley Transit Authority this 24th day of October 2012.


Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 12-_____

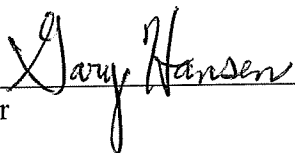
APPROVING AMENDED AGREEMENT BETWEEN METROPOLITAN COUNCIL &
MINNESOTA VALLEY TRANSIT AUTHORITY REGARDING 140TH & 147TH ST STATIONS

WHEREAS, MVTA entered into a grant agreement with the Metropolitan Council in the amount of \$3,543,691 for the design and construction of the 140th and 147th Street Station Stops in August 2011;

WHEREAS, since approving the agreement, changes have occurred (station stops have been downsized, Met Council has been designated lead and construction has been removed from the grant);

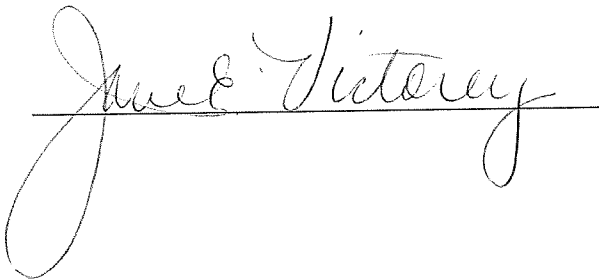
NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve an amendment to our agreement with the Met Council reducing the grant amount to \$948,025 and reflects only SRF's design and construction administration costs.

Whereupon said Resolution was declared duly passed and adopted by MVTA on October 24, 2012.



Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 12-_____

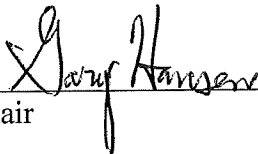
APPROVE AMENDMENT #2 TO DARK FIBER LICENSE AGREEMENT
BETWEEN MVTA AND CITY OF EAGAN

WHEREAS, the MVTA has been working to link our facilities via fiber to improve communications efficiencies and is now working with the City of Eagan to connect fiber to the Eagan Transit Station;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA execute amendment #2 to the Dark Fiber Lease Agreement between the City of Eagan and the MVTA covering the cost of splicing the fiber at Federal Drive and Yankee Doodle Road, an administrative charge and the monthly lease cost of \$25/fiber (two strands) payable in the amount of \$600 per year each July 1 for 30 years.

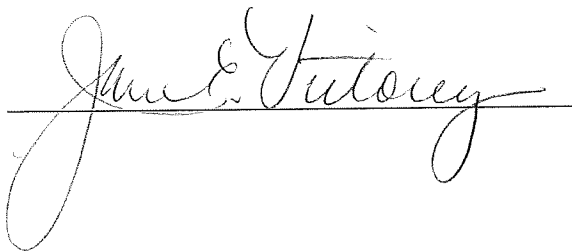
BE IT FURTHER RESOLVED, that the MVTA authorize a one-time payment in the amount of \$3,612.74 to the City of Eagan for the cost of splicing the fiber at Federal Drive/Yankee Doodle Road as well as an administrative charge.

Whereupon said Resolution was declared duly passed and adopted by MVTA on October 24, 2012.



Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 12-_____

AUTHORIZE CONTRACT BETWEEN MVTA AND MP NEXLEVEL
FOR INSTALLATION OF FIBER TO ROSEMOUNT TRANSIT STATION

WHEREAS, the MVTA has been working to link our facilities via fiber to improve communications efficiencies;

WHEREAS, fiber has been lit connecting the Burnsville Bus Garage and the Burnsville Transit Station to the City of Burnsville fiber and out to the State Network;


WHEREAS, fiber has been lit connecting the Eagan Bus Garage to the City of Eagan fiber and out to the State Network;

WHEREAS, the MVTA is currently working to connect the Eagan Transit Station to the fiber network while MP Nexlevel is still working in the City of Eagan (expected to be complete in early November);

WHEREAS, the Rosemount Transit Station is currently under construction and is located adjacent to Rosemount City Hall, where Dakota County has fiber installed;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA execute an agreement with MP Nexlevel for installation of fiber to the Rosemount Transit Station at a cost not to exceed \$21,000.

Whereupon said Resolution was declared duly passed and adopted by MVTA on October 24, 2012.



Chair

Attest:

