

MINNESOTA VALLEY TRANSIT AUTHORITY
Regular Board Meeting
February 27, 2013 – 4:30 p.m.
Rascal's

Board Members Present:

Josh Feldman, Eagan
Bill Droste, Rosemount
Clint Hooppaw, Apple Valley
Jane Victorey, Savage
Dan Kealey, Burnsville

Others Present:

Beverley Miller, Executive Director
Lois Spear, Finance Officer
Michael Abegg, Planning Manager
Robin Selvig, Customer Relations Manager
Tom Bright, Facilities Manager
Tom Lovelace, Apple Valley TWG
Jim Strommen, Kennedy & Graven
Joe Morneau, Dakota County TWG

I. Call to Order

The meeting was called to order at 4:35 p.m. by Vice Chair Clint Hooppaw. A quorum was present. The Oath of Office was administered to Liz Workman (Dakota County) and Josh Feldman (Eagan Technical Work Group member/alternate).

II. Public Comments

There were no public comments.

III. Approval of Agenda

Motion by Bill Droste and seconded by Jane Victorey to approve the agenda. Motion carried.

IV. Consent Agenda

Motion by Liz Workman and seconded by Dan Kealey to approve the Consent Agenda. A roll-call vote followed.

Clint Hooppaw – Aye
Josh Feldman – Aye
Motion carried.

Dan Kealey – Aye
Bill Droste – Aye

Jane Victorey – Aye
Liz Workman – Aye

V. Old Business

A. Purchases by Executive Director

The list of purchases by the Executive Director was included in the packet.

VI. New Business

A. Award Eagan Bus Garage Expansion Contract

Lois Spear provided background regarding the bids for the Eagan Bus Garage Expansion construction, asking the Board to approve an agreement with low-bidder, Morcon in the amount of \$6,615,600 for the base bid and bid alternates #1-6B. This will be funded via revenue bonds in an issuance that has been approved by all parties of the MVTA. Spear also asked for authority for the Executive Director to approve individual change orders under \$25,000 up to a cumulative to of five percent of the contract amount.

Motion by William Droste and seconded by Josh Feldman to authorize the chair and executive director to execute a construction contract with Morcon for Eagan Bus Garage Expansion Construction in the amount of \$6,615,600. A roll-call vote followed.

Clint Hooppaw – Aye
Josh Feldman – Aye

Dan Kealey – Aye
Bill Droste – Aye

Jane Victorey – Aye
Liz Workman – Aye

Motion carried.

Motion by Dan Kealey and seconded by Bill Droste authorizing the executive director to approve individual change orders under \$25,000 up to a maximum of five percent of the contract amount. A roll-call vote followed.

Clint Hooppaw – Aye
Josh Feldman – Aye
Motion carried.

Dan Kealey – Aye
Bill Droste – Aye

Jane Victorey – Aye
Liz Workman – Aye

VII. Committee Reports

A. Strategic Plan Update

The revised Mission and Vision for MVTA were presented, along with a revised format with fewer strategic areas. The Board still needs to determine Strategic Priorities. Liz Workman recommended that the full Board be responsible for the Leadership & Governance strategic area and that the Suburban Transit Association be clarified that it is the Legislative Committee that is most closely aligned with the Leadership & Governance area. The revised **Mission** reads as follows: The Minnesota Valley Transit Authority provides mobility through an efficient, integrated network of equipment, facilities and service. The revised **Vision** reads as follows: The Minnesota Valley Transit Authority is a trusted partner in transportation, serving as an innovative leader in moving people to destinations. Motion by William Droste and seconded by Dan Kealey to approve the revised mission and vision. Motion carried.

B. STA

Beverly Miller noted that STA would meet on Monday, March 4 and that there were also meetings scheduled with Rep. Tara Mack and Sen. Greg Clausen.

IX. Board and Staff Reports / Updates

None.

X. Adjournment

Motion by Bill Droste and seconded by Dan Kealey to adjourn the meeting at 5:10 p.m.

Minutes Prepared By: Robin L. Selvig

Next Regular Meeting Scheduled: March 27, 2013, 4:30 p.m. Burnsville Bus Garage.

All regularly Scheduled Board Meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified except the meetings in January, July and October will be held on the **FIFTH** Wednesday.

Approved by: Jane E. Victorey Date: 3/27/13

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 13-_____

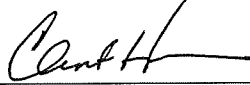
APPROVE GRANT AGREEMENT BETWEEN METROPOLITAN COUNCIL AND
MINNESOTA VALLEY TRANSIT AUTHORITY FOR 2013 ALLOCATED MVST

WHEREAS, the MVTA received allocated Motor Vehicle Sales Tax (MVST) payments from the Metropolitan Council;

WHEREAS, the Met Council has calculated the amount of allocated MVST for MVTA for 2013 based on the Regional Operating Revenue Allocation Procedure using 2013 budget numbers;

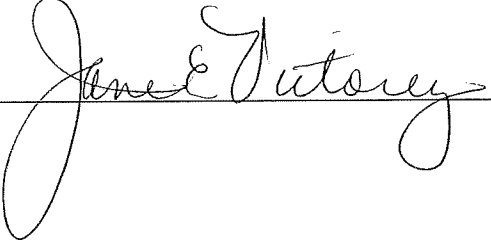
NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve execution of an agreement with the Metropolitan Council for receipt of \$4,909,200 in allocated MVST payments in 2013.

Whereupon said Resolution was declared duly passed and adopted by MVTA on February 27, 2013.



Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 13-_____

APPROVE MAINTENANCE AGREEMENT BETWEEN MVTA AND MP NEXLEVEL
FOR MVTA FIBER IN BURNSVILLE, EAGAN AND ROSEMOUNT

WHEREAS, the MVTA has been working to link our facilities via fiber to improve communications efficiencies;

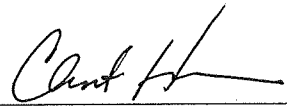
WHEREAS, fiber has been lit connecting the Burnsville Bus Garage and the Burnsville Transit Station to the City of Burnsville fiber and out to the State Network;

WHEREAS, fiber has been lit connecting the Eagan Bus Garage to the City of Eagan fiber and out to the State Network;

WHEREAS, fiber has been lit connecting the Eagan and Rosemount Transit Stations to the fiber network;

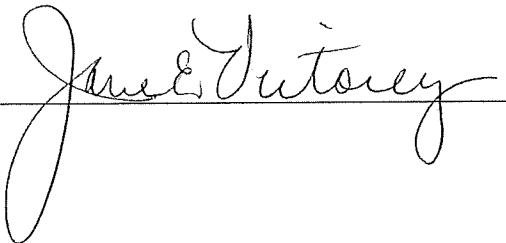
NOW, THEREFORE, BE IT RESOLVED, that the MVTA execute a five-year maintenance agreement with MP Nexlevel at an annual fee of \$500 plus rates for labor, equipment and locates depending on the situation.

Whereupon said Resolution was declared duly passed and adopted by MVTA on February 27, 2013.



Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 13-_____

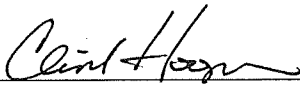
AMENDING AGREEMENT BETWEEN MVTA AND HUBER COMMERCIAL SERVICES
FOR CLEANING SERVICES AT ROSEMOUNT TRANSIT STATION

WHEREAS, the Minnesota Valley Transit Authority (MVTA) requires cleaning at our transit stations;

WHEREAS, Huber has satisfactorily provided this service at a number of MVTA sites;


NOW, THEREFORE, BE IT RESOLVED, that the MVTA amend its three-year agreement with Huber Commercial Services for cleaning of the Rosemount Transit Station at the rate of \$180 per month for the period of Feb. 27, 2013 through Dec. 31, 2013.

Resolution adopted by MVTA on February 27, 2013.



Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 13-_____

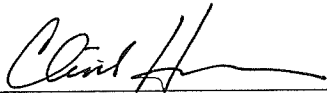
AMENDING AGREEMENT BETWEEN MVTA AND HANNON SECURITY
FOR PATROL SERVICES AT ROSEMOUNT TRANSIT STATION

WHEREAS, the Minnesota Valley Transit Authority (MVTA) requires Security/patrol services to supplement the work of member-city Police Departments and to provide private alarm response and patrol services;

WHEREAS, Hannon has satisfactorily provided this service at a number of MVTA sites;

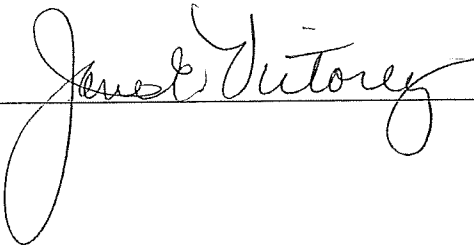
NOW, THEREFORE, BE IT RESOLVED, that the MVTA amend its three-year agreement with Hannon Security for private alarm response and patrol services at the Rosemount Transit Station at a cost of \$14 per patrol call and \$40 per alarm response (both responses within 30 minutes) for the period of Feb. 27, 2013 through March 22, 2014.

Resolution adopted by MVTA on February 27, 2013.



Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 13-_____

APPROVE JOINT POWERS AGREEMENT BETWEEN DAKOTA COUNTY, CITY OF
APPLE VALLEY, MVTA AND METROPOLITAN COUNCIL FOR SHARED ACCESS TO
CITY OF APPLE VALLEY FIBER AT 145TH & CEDAR

WHEREAS, the MVTA has been working to link our facilities via fiber to improve communications efficiencies;

WHEREAS, fiber has been lit connecting the Burnsville Bus Garage and the Burnsville Transit Station to the City of Burnsville fiber and out to the State Network;

WHEREAS, fiber has been lit connecting the Eagan Bus Garage to the City of Eagan fiber and out to the State Network;

WHEREAS, the MVTA is recently connected the Rosemount and Eagan Transit Stations to the fiber network;

WHEREAS, MVTA has already approved an agreement with Dakota County for installation of fiber for the Apple Valley Transit Station, which is critical to the success of the METRO Red Line operations and to MVTA operations in terms of communication with cameras, door-locking systems and other items;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA execute a Joint Powers Agreement with Dakota County, City of Apple Valley, MVTA and Metropolitan Council for shared access to City of Apple Valley Fiber at 145th & Cedar to the Apple Valley Municipal Center and then the Dakota County Western Service Center.

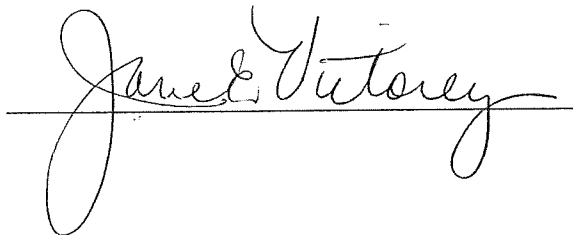
BE IT FURTHER resolved that it is the MVTA's understanding that there should be no additional cost to the MVTA other than that already contractually agreed to between Dakota County and the MVTA.

Whereupon said Resolution was declared duly passed and adopted by MVTA on February 27, 2013.



Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 13-_____

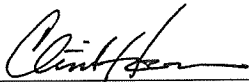
AUTHORIZED PAYMENT OF STA DUES

WHEREAS, the Minnesota Valley Transit Authority (MVTA) is a member of the Suburban Transit Association through its five cities;

WHEREAS, the dues amount for 2013 is \$34,854, primarily used to pay Messerli & Kramer for their legislative efforts and administrative services on behalf of STA;

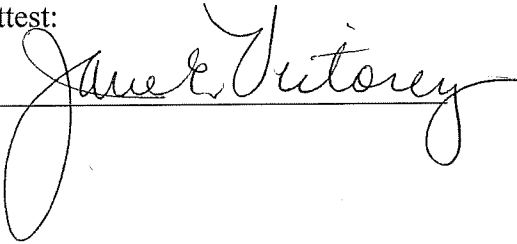
NOW, THEREFORE, BE IT RESOLVED, that the Minnesota Valley Transit Authority authorize payment of \$34,854 for the 2013 STA dues.

ADOPTED by the Minnesota Valley Transit Authority this 27th day of February 2013.



Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 13-_____

APPROVE AGREEMENT WITH MORCON FOR EAGAN BUS GARAGE EXPANSION

WHEREAS, the MVTA advertised for bids for expansion of the Eagan Bus Garage, held two pre-bid conferences and opened bids on February 22, 2013;

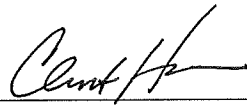
WHEREAS, four bids were received with Morcon being the lowest bidder for the base bid and bid alternate #1 through #6B at a price of \$6,615,600;

WHEREAS, staff and MVTA's consultant determined that Morcon's bid was responsive and Morcon is a responsible vendor;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve a construction contract with Morcon in the amount of \$6,615,600 for the expansion of the Eagan Bus Garage, with funding provided by the sale of Revenue Bonds and a grant from the Dakota County Regional Rail Authority;

BE IT FURTHER RESOLVED that the MVTA Executive Director is authorized to execute individual change orders under \$25,000 up to a cumulative amount of five percent of the construction contract;

ADOPTED by the Minnesota Valley Transit Authority this 27th day of February 2013.



Chair

Attest:

