

To: MVTA Board

Date: January 28, 2015

From: Jane Kansier, Senior Project Manager

Re: Burnsville Bus Garage Office Remodeling

Requested Action

Approve an agreement between the Minnesota Valley Transit Authority and Green Construction Services, Inc. for construction services to convert a large office space into three offices and a conference room.

Background

The small conference room at the Burnsville Bus Garage was recently repurposed as office space for the new Transit Operations Supervisor. As a result, there is a need for a smaller conference room at the facility. A plan to remodel the large office/storage room on the northeast corner of the second floor into three offices and a conference room has been developed.

MVTA staff sought proposals from three contractors (Black-Dew Construction, Meisinger Construction, and Green Construction) and received two proposals in return (Meisinger declined to propose).

Green Construction Services	\$29,527.00
Black-Dew Construction	\$21,345.00
Meisinger Construction	Declined

Both contracting firms have the ability to do this work. Staff reviewed the proposals, and believes the Green Construction Services proposal to be more comprehensive. The Black-Dew proposal does not include the costs for dumpsters or permits, so these would be additional costs to MVTA. Also, Green Construction did the most recent 2<sup>nd</sup> floor remodel, so has an understanding of the facility. For this reason, staff recommends the Board approve a contract with Green Construction Services to complete the remodel.

Impact

Executing an agreement between MVTA and Green Construction Services will provide construction services necessary to ensure the continued functionality of the Burnsville Bus Garage. There are Facilities improvement funds available to cover the cost.

Once construction is complete, the new offices will need furniture. MVTA has obtained a quote from Alternative Business Furniture, which has provided other furniture to MVTA via the State of Minnesota Contract.

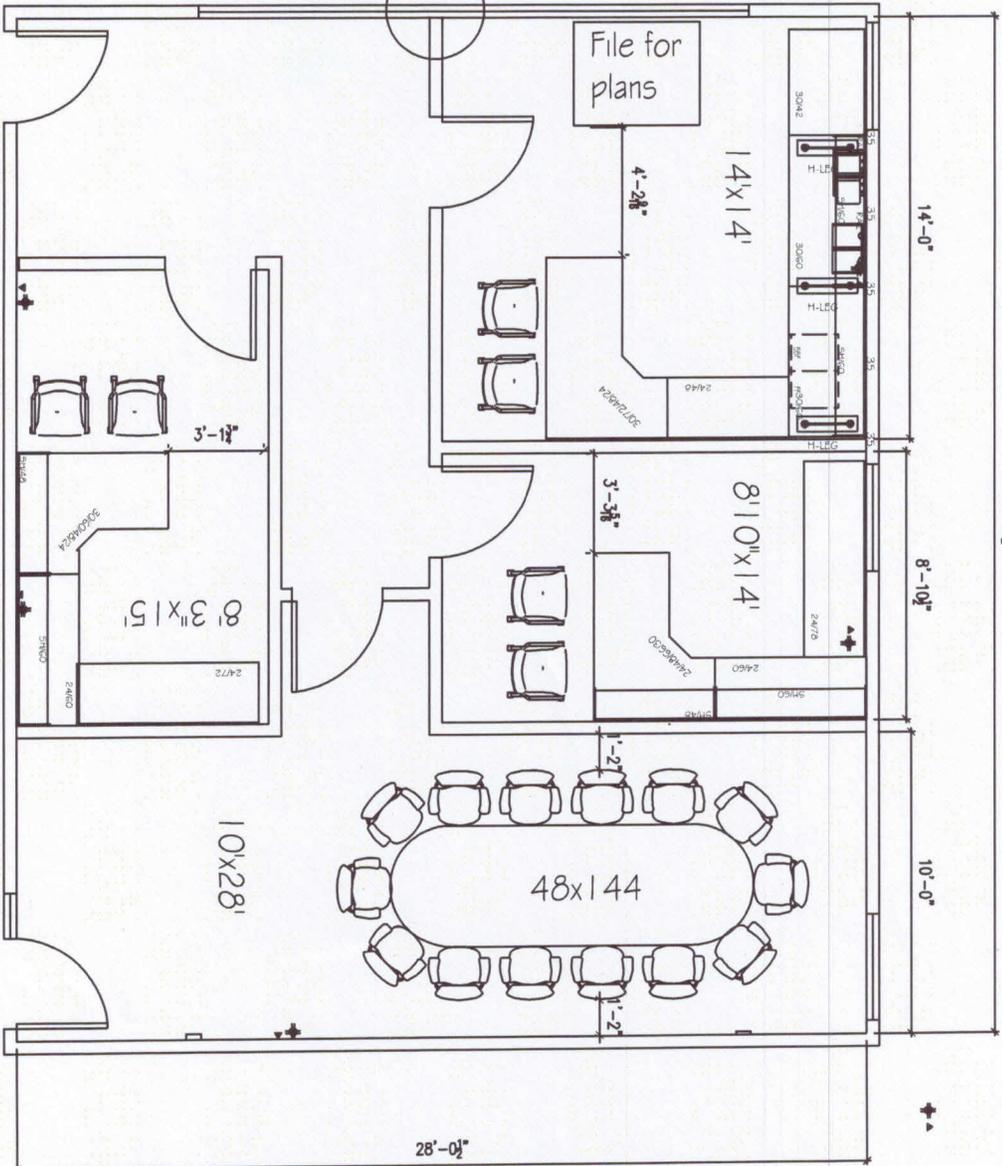
Recommendation

Approve an agreement between the MVTA and Green Construction for construction services to remodel the office space at the Burnsville Bus Garage in the amount of \$29,527.

The Board is further asked to approve an agreement with Alternative Business Furniture in an amount not to exceed \$8,000.ZX

# OPTION 2

33'-8"



Check with contractor to see if this is possible



ALTERNATIVE BUSINESS FURNITURE, INC.

6533 FLYING CLOUD DRIVE, SUITE 800  
EDEN PRAIRIE, MN 55344  
PHONE: 952.937.7688 FAX: 952.937.7691

MN VALLEY TRANSIT AUTHORITY  
BURNSVILLE BUS GARAGE  
2ND FLOOR, OPTION 2

CONTACT: Tom Bright, 952.217.8266

\* All measurements need to be verified \*

SCALE: N.T.S.

DATE: 11.07.14

REVISIONS:

DRAWN BY: ZILKA

MSWTS VERIFIED:

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 15-\_\_\_\_\_

APPROVE AGREEMENT BETWEEN MVTA AND GREEN CONSTRUCTION  
FOR REMODELING OF OFFICE SPACE AT THE BURNSVILLE BUS GARAGE

WHEREAS, The small conference room at the Burnsville Bus Garage (bbg) was recently repurposed as office space for the new Transit Operations Supervisor;

WHEREAS, this results in a need for a smaller conference room at the facility, and a plan to remodel the large office/storage room on the northeast corner of the second floor into three offices and a conference room has been developed;

WHEREAS, MVTA staff sought proposals from three contractors (Black-Dew Construction, Meisinger Construction, and Green Construction) and received two proposals in return (Meisinger declined to propose).

NOW, THEREFORE, BE IT RESOLVED that the MVTA approve an agreement between MVTA and Green Construction for construction services to remodel the office space at the Burnsville Bus Garage in the amount of \$29,527.

BE IT FURTHER RESOLVED that the MVTA approve an agreement with Alternative Business Furniture to equip the new space, in an amount not to exceed \$8,000.

Whereupon said Resolution was declared duly passed and adopted by MVTA on January 28, 2015.

\_\_\_\_\_  
Chair

Attest:

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