

DATE: August 27, 2015
TO: Board Members unable to attend August 26 Regular MVTA Board meeting/TWGs
FROM: MVTA
RE: Meeting Summary

Here is a meeting summary of the MVTA August 26, 2015 regular meeting of the MVTA Board of Directors. Supplemental materials and meeting hand-outs are posted under 2015 Board Meeting Packets at <http://www.mvta.com/about/meetings-materials/>.

1. The meeting was called to order at 4:30 p.m. by Chair Clint Hooppaw. A quorum was present.
2. Beverley Miller introduced two new employees to the Board: Heidi Solheid, Procurement and Contracts Manager, who came to MVTA about two months ago from the City of Minneapolis, and Nick Bishop, who joined the MVTA in early August after serving as an accountant for the City of Prior Lake and Richfield Public Schools. The Board welcomed these new staff members.
3. Motion by Michael Luce and seconded by Bill Coughlin to approve the agenda. Motion carried.
4. Motion by Gary Hansen and seconded by Mike McGuire to approve the Consent Agenda. Motion carried on a unanimous roll-call vote.
5. Jen Lehmann provided an update of the status of the RouteMatch AVL project and requested the Board approve a recommendation from the Management Committee to purchase software and the necessary Automated Passenger Counting (APC) reporting tools from Dilax. Chair Hooppaw commented that the contract is to include language specifying deliverables and expectations. Motion by Jane Victorey and seconded by Chris Gerlach to approve entering into an agreement with Dilax subject to review by the Executive Director and Legal Counsel. Motion carried on a unanimous roll-call vote.
6. Jane Kansier led the MVTA Board through a brief presentation regarding the Cedar Avenue Implementation Plan Update (IPU) and addressed MVTA's concerns that were outlined in a letter to be sent to Dakota County. Key issues covered in the letter from the MVTA to the Regional Railroad Authority include:
 - Discussion of operations funding, including acknowledgement of MVTA's contribution of 46 percent of the operational funding for the first three years based on a CMAQ grant, how expansion will be funded, what is sustainable and what is the impact on other bus system?
 - Concerns about safety in the corridor, including a recommendation for bus pull-out lanes and establishment of a Traffic Management Plan, particularly regarding the "weave" at the Cedar Grove On-Line station, and documentation of safety concerns along the existing corridor.
 - Discussion of the Palomino station, including information about scope, timing, funding, and who will lead the study.
 - It was suggested that transitway goals and thresholds be revised to reflect the specifics of the Cedar Avenue corridor, rather than only the Regional Transitway Guidelines.
 - It should be noted in the study that all local route modifications are MVTA decisions.
7. Beverley Miller reported that Jen and Jane provided an update on the Demonstration Project approved by the legislature, indicating that MVTA is working with SouthWest and Maple Grove Transit on the service planning. More detail will be provided at the Sept. 28 full Board meeting

(11:30-1 p.m., Messerli & Kramer offices). Met Council Chair Adam Duininck will also be at the Sept. 28 meeting.

8. Jane Kansier provided an update on the MVTA/Prior Lake/Shakopee merger, indicating much progress has been made and several items, such as the integration with the Shakopee Circulator, has taken place much earlier than initially planned due to restructuring at Scott County. Ridership is trending upward and a few items remain on the “to-do” list.
9. Motion by Bill Droste and seconded by Michael Luce to adjourn the meeting at 5:09 p.m. The meeting was adjourned.

Next Regular Meeting: FIFTH Wednesday, September 30 at 4:30 p.m. at the Burnsville Bus Garage, 11550 Rupp Drive, Burnsville.