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MINNESOTA VALLEY TRANSIT AUTHORITY
Regular Board Meeting
August 30, 2017 – 4:30 p.m.
Burnsville Bus Garage

Board Members Present:

Jon Ulrich, Scott County
Clint Hooppaw, Apple Valley
Dan Kealey, Burnsville
Jane Victorey, Savage
Jay Whiting, Shakopee
Tom Pepper, Eagan for Gary Hansen
Kyle Klatt, Rosemount for William Droste
Casey McCabe, Prior Lake for Mike McGuire

Others Present:

Bob Crawford, Elko New Market
Patricia Timmons, Elko New Market
Jim Strommen, Kennedy and Graven
Aaron Bartling, MVTA
Steve LaFrance, MVTA
Jen Lehmann, MVTA
Kristi Sellwood, MVTA
Heidi Scholl, MVTA
Lois Spear, MVTA
Tori Sogn, MVTA

Tania Wink, MVTA
Richard Crawford, MVTA
Luther Wynder, MVTA Executive Director
Bill Forbord, Schmitt & Sons
Deb Barber, Met Council
Wendy Wulff, Met Council
Heather Agesen-Huebner, Met Council
Cole Hiniker, Met Council

I. Call to Order

The meeting was called to order at 4:30 p.m. by Chair Jon Ulrich. Ulrich noted that agenda item IV.D was revised and a report was added for agenda item VII.2. A quorum was present.

II. Public Comments

None

III. Approval of Agenda

Motion by Jay Whiting and seconded by Tom Pepper to approve the agenda. Motion carried

IV. Consent Agenda

Jay Whiting asked that item IV.D. be considered separately from consent agenda. Motion by Jane Victorey and seconded by Casey McCabe to approve the Consent Agenda. Motion carried unanimously.

Ulrich – Aye	Pepper – Aye	Klatt - Aye
McCabe – Aye	Hooppaw – Aye	Whiting – Aye
Victorey – Aye		Kealey – Aye

IV.D Agreement No. A-10006 – Amendment No. 4; GIRO-Hastus

Heidi Scholl, MVTA Procurement Manager, explained that MVTA operates a computerized scheduling system, HASTUS, under a license from GIRO, Inc. The system was originally installed in 2006 and MVTA would like to increase the license quantity to cover the existing bus fleet, for a one-time cost of \$12,025 in 2017. Motion by Jay Whiting seconded by Casey McCabe to approve the amendment.

Ulrich – Aye	Pepper – Aye	Klatt - Aye
McCabe – Aye	Hooppaw – Aye	Whiting – Aye
Victorey – Aye		Kealey – Aye

V. Old Business

A. Transportation Policy Plan Update Presentation

Cole Hiniker, multimodal planning manager with the Metropolitan Council, gave a presentation on the Transportation Policy Plan Update, which is a long-range transportation plan for the Twin Cities region required under state and federal law. The Metropolitan Council prepares the plan in coordination with the Transportation Advisory Board, the Minnesota Department of Transportation, the Metropolitan Airports Commission, local governments and the public. The timeline for the update calls for stakeholder interaction during the next several months with adoption of the final 2040 Transportation Policy Plan in July 2018.

VI. New Business

A. None

VII. Committee Reports

A. Management Committee

1. Dakota-Scott County Transportation Management Association (TMA)

Jen Lehmann, MVTA Planning Manager, gave an update to the board on the TMA and explained that the MVTA Board and Management Committee will oversee the TMA process. The TMA is designed to support MVTA marketing efforts. The Board gave verbal consent to the TMA structure.

2. Messerli & Kramer Agreement

Heidi Scholl, MVTA Procurement Manager, presented a request to enter into an agreement for federal government relations consulting services between MVTA and Messerli & Kramer to support MVTA's legislative agenda. The MVTA Management Committee suggested a two-year contract at a rate not to exceed \$55,000 per year. Motion by Clint Hooppaw seconded by Jane Victorey. A roll call vote was taken.

Ulrich – Aye
McCabe – Aye
Victorey – Aye

Pepper – Aye
Hooppaw – Aye

Klatt - Aye
Whiting – Nay
Kealey – Aye

3. 2018 Budget Assumptions

Lois Spear, MVTA Finance Director, advised the board that 2018 budget materials will be presented at October's meeting.

B. STA²

Luther Wynder, MVTA Executive Director, gave an update on the recent Suburban Transit Association meeting. The organization intends to honor Rep. Tony Albright for his support of transit initiatives. MVTA Chair Jon Ulrich suggested MVTA consider doing same.

VIII. Met Council, Board and Staff Reports / Updates

- Deb Barber, from the Met Council, addressed the board regarding the Transportation Policy Plan Update. She said feedback on the plan is currently being sought and said Met Council staff is available for presentations for any local units of government seeking more information and input.
- Jay Whiting asked for an update on State Fair ridership. Richard Crawford, MVTA Public Information Manager, said ridership through Monday, Aug. 28, was behind last year's pace due to poor weather on the first weekend, however, weekday ridership was up compared to previous years and with the forecast for the remainder of the week fair ridership was expected to exceed last year's figures.
- Jon Ulrich suggested that MVTA explore a rental bicycle program similar to one in use by SouthWest Transit.

IX. Adjournment

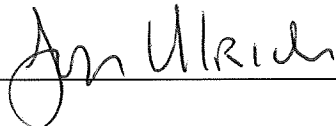
A Motion was made to adjourn the meeting at 5:25 p.m. Motion carried.

Minutes Prepared by: Richard Crawford

Next Regular Meeting Scheduled: Wednesday, September 27, 2017, 4:30 p.m. Burnsville Bus Garage, 11550 Rupp Drive, Burnsville, MN

All regularly scheduled Board meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified.

Approved by: _____



Date: _____

Sept. 27, 2017

MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 17- 024

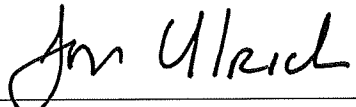
APPROVAL OF CONTRACT NO. C-10101 BETWEEN BITUMINOUS ROADWAYS, INC.
AND MINNESOTA VALLEY TRANSIT AUTHORITY FOR PARKING LOT 2017 REPAIRS AT
EAGAN TRANSIT STATION

WHEREAS the Minnesota Valley Transit Authority (MVTA) has a need for parking lot repairs at Eagan Transit Station;

WHEREAS, MVTA has awarded a Contract to Bituminous Roadways, Inc. following an IFB (no. 2017-07), Bituminous Roadways, Inc. was the overall low bidder (also responsive/responsible);

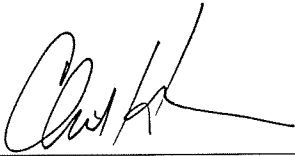
NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve Contract No. C-10101 with Bituminous Roadways, Inc. for parking lot 2017 repairs at Eagan Transit Station in the amount \$58,590.

ADOPTED by the Minnesota Valley Transit Authority this August 30, 2017.



Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 17- 025

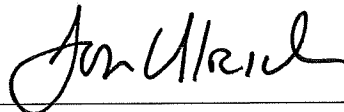
APPROVAL OF CONTRACT NO. C-10100 BETWEEN ALLIED BLACKTOP COMPANY AND
MINNESOTA VALLEY TRANSIT AUTHORITY FOR PARKING LOT 2017 REPAIRS AT
BLACKHAWK PARK AND RIDE

WHEREAS the Minnesota Valley Transit Authority (MVTA) has a need for parking lot repairs at Blackhawk Park and Ride;

WHEREAS, MVTA has awarded a Contract to Allied Blacktop Company following an IFB (no. 2017-05), Allied Blacktop Company was the overall low bidder (also responsive/responsible);

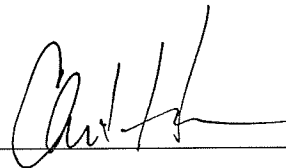
NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve Contract No. C-10100 with Allied Blacktop Company for parking lot 2017 repairs at Blackhawk Park and Ride in the amount \$72,237.50.

ADOPTED by the Minnesota Valley Transit Authority this August 30, 2017.



Chair

Attest:



MINNESOTA VALLEY TRANSIT AUTHORITY
RESOLUTION NO. 17- 026

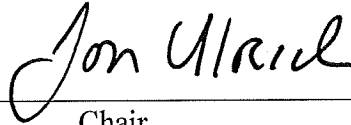
APPROVE AMENDMENT NO. 4 TO AGREEMENT NO. A-10006 BETWEEN
MVTA AND HASTUS - GIRO

WHEREAS, the Minnesota Valley Transit Authority (MVTA) has been using the Hastus – Giro scheduling software since 2006;

WHEREAS, the MVTA requires an increase in license quantity (increased from 120 to 140) and an increase in ongoing annual maintenance, due to the license increase;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve Amendment No. 4 to the Agreement between MVTA and Hastus-GIRO, Inc., in the one-time amounts of \$12,025 and ongoing maintenance and support cost be adjusted as follows: 2018 - \$23,763, 2019 - \$24,355.

ADOPTED by the Minnesota Valley Transit Authority this 30th day of August 2017.



Chair

Attest:

