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**MVTA Regular Board Meeting**  
**Feb. 22, 2017 - 4:30 p.m.**  
**Valleywood Golf Course, 4851 McAndrews Rd., Apple Valley**  
**Followed by Operator of the Year Celebration**

Board Members: Jon Ulrich (Chair), Clint Hooppaw, Jane Victorey, Dan Kealey, William Droste, Chris Gerlach, Gary Hansen, Mike Luce, Mike McGuire

Ex-Officio Members: Bob Crawford, Elko New Market; Trish Timmons, Elko New Market; OPEN, Farmington; David McKnight, Farmington

Alternates/TWGs: Steve Albrecht, Burnsville; Tom Lovelace, Apple Valley; Josh Feldman, Eagan; Kyle Klatt, Rosemount; Gene Abbott (Alternate), Brad Larson (TWG) Savage; Tom Egan (Alternate), Joe Morneau, (TWG), Dakota County; Lisa Freese (Alternate), Troy Beam (TWG), Scott County; Kyle Sobota, Shakopee; Casey McCabe (Prior Lake)

Board Staff: Luther Wynder, Executive Director; Samantha Porter, Transportation Director; Jen Lehmann, Planning Manager; Robin Selvig, Customer Relations Manager; Lois Spear, Finance Officer; Nick Bishop, Accountant; Heidi Scholl, Contracts/Procurement Manager; Glenn Boden, Transit Fleet Maintenance Manager; Tyre Fant, IT Manager; Chad Deegan, Transit Administrator, Aaron Bartling, Planner; Dawn McGuire, Accounting Specialist; Johnathan Miller, IT Specialist; Kristi Sellwood, Customer Service; Pete Feuk, Customer Service; Steve LaFrance, Facilities Manager

- I. Call the Meeting to Order<sup>1</sup>
- II. Public Comments<sup>2</sup>
  - A. Introduce Steve LaFrance
- III. Approval of Agenda<sup>1</sup>
- 3 IV. Consent Agenda<sup>1</sup>
  - 5 A. Operations/Expenses Reports
  - 29 B. Purchases by Executive Director
  - 31 C. Ratify Committee Assignments
  - 33 D. Approve Payment of STA Dues
  - 35 E. Approve Tuition Reimbursement for Kristi Sellwood
  - 37 F. Amendment No. 3 to Contract No. C-10000 between Metropolitan Mechanical Contractors, Inc. (MMC) for HVAC Services and Routine/Preventative Maintenance Contract
  - 40 G. Change to Petty Cash
  - 43 H. January Regular Meeting Minutes
- 57 V. Old Business
  - 59 A. Report on Rider Survey
- VI. New Business
  - None*
- VII. Committee Reports
  - A. STA<sup>2</sup>
- VIII. Board and Staff Reports/ Updates<sup>2</sup>
- IX. Adjourn<sup>1</sup>
  - Operator of the Year Dinner to follow Board Meeting

<sup>1</sup>Decision Information

<sup>2</sup>Monitoring Information

<sup>3</sup>Incidental Information



# Consent Agenda





1/1/2017 - 1/31/2017

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
29275	1/6/2017	178.00	101148 FINANCE AND COMMERCE		26400	646706 020217	1010.6081		Memberships/Dues Subscriptions	Administrative
		178.00	Fin&Comm-2017 Sub LW							
29276	1/6/2017	227.53	100102 GLEWWE DOORS INC	00001746	26404	183407	1041.6131		Maintenance Services	EBG - Eagan Bus Garage
		227.53	Maintenance Services							
29277	1/6/2017	5,809.00	101067 HANDI HUT INC	00001959	26311	0021413-EN	2172.6086		Capital Outlay (Items)	2016 Bus Stop Amenities
		5,809.00	Capital Outlay (Items)							
29278	1/6/2017	53.85	101105 INNOVATIVE OFFICE SOLUTIONS	00001754	26313	IN1431719	1010.6053		Office Supplies	Administrative
		11.47	2016 OFFICE SUPPLIES	00001754	26386	IN1414501	1010.6053		Office Supplies	Administrative
		65.32								
29279	1/6/2017	839.70	101360 LUBE TECH & PARTNERS LLC		26173	867135	1022.6103		Fuel & Lubricants	EBG Bus Operations
		839.70	LT-Old World Blue 579 Gal EBG							
29280	1/6/2017	10,897.96	101329 MANSFIELD OIL COMPANY		26367	917851	1020.6103		Fuel & Lubricants	BBG Bus Operations
		10,685.63	BBG UL2DB5 7200 Gals 132916		26368	925691	1022.6103		Fuel & Lubricants	EBG Bus Operations
		12,423.47	EBG UL2DB5 7262 Gals 1073759		26369	938401	1022.6103		Fuel & Lubricants	EBG Bus Operations
		12,411.42	BBG UL2DB5 7200 Gals 134133		26370	942183	1020.6103		Fuel & Lubricants	BBG Bus Operations
		12,416.58	EBG UL2DB5 7203 Gals 134872		26372	953095	1022.6103		Fuel & Lubricants	EBG Bus Operations
		12,925.11	BBG UL2DB5 7498 Gals 691317		26373	6380	1020.6103		Fuel & Lubricants	BBG Bus Operations
		12,413.14	EBG UL2DB5 7201 Gals 691422		26374	6475	1022.6103		Fuel & Lubricants	EBG Bus Operations
		12,411.42	EBG UL2DB5 7200 Gals 135913		26375	13873	1022.6103		Fuel & Lubricants	EBG Bus Operations
		12,411.42	EBG UL2DB5 7200 Gals 134510		26402	945254	1022.6103		Fuel & Lubricants	EBG Bus Operations
		108,996.15								
29281	1/6/2017	3,157.00	100948 MN ELEVATOR INC	00001764	26319	687626	1041.6131		Maintenance Services	EBG - Eagan Bus Garage
		3,157.00	Maintenance Services							
29282	1/6/2017	60.00	100178 MN PRIMA		26397	2017	1010.6081		Memberships/Dues Subscriptions	Administrative
		60.00	MNPrima-2017 Membership LS							
9		15.00	MNPrima-2017 Membership NB		26397	2017	1010.6081		Memberships/Dues Subscriptions	Administrative

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Check # Date Amount Supplier / Explanation PO # Doc No Inv No Account No Subledger Account Description Business Unit  
 29282 1/6/2017 75.00 100178 MIN PRIMA MEMBERSHIPS  
 Continued...

29283 1/6/2017 3,279.70 101093 MP NEXLEVEL LLC  
 MPNexlevel-NOV 2016 Locating 26379 1801511 1010.6135 Other Administrative  
 3,279.70

29284 1/6/2017 817.61 100187 NARDINI  
 Nardini-11/28fireExtnspecAVTS 26380 IN00029100 1031.6131 Maintenance Services AVTS - AV Transit Station  
 817.61

29285 1/6/2017 117.00 101229 NEOPOST USA INC  
 Neopost-2017Q1PostageMeterRent 26398 54411766 1010.6052 Postage/Delivery Administrative  
 117.00

29286 1/6/2017 110.00 100343 OFFICE OF MN/IT SERVICES  
 OHMNTT-Voice Svc NOV 2016 BTS 26381 W16110755 1030.6064 Communications BTS - BV Transit Station  
 55.00 OHMNTT-Voice Svc NOV 2016 ETS 26381 W16110755 1032.6064 Communications ETS - Eagan Transit Station  
 137.50 OHMNTT-Voice Svc NOV 2016 BBG 26381 W16110755 1040.6064 Communications BBG - Burnsville Bus Garage  
 137.50 OHMNTT-Voice Svc NOV 2016 BBG 26381 W16110755 1041.6064 Communications BBG - Eagan Bus Garage  
 55.00 OHMNTT-VoiceSvc NOV 2016 CGTS 26381 W16110755 1054.6064 Communications Cedar Grove Transit Station  
 27.50 OHMNTT-Voice Svc NOV 2016 OPS 26381 W16110755 1023.6064 Communications Other Ops  
 522.50

29287 1/6/2017 101642 RESOLUTION GRAPHICS INC  
 MCI Bus Wraps Bus#4689-4696 00001967 26182 70519 1020.6111 Material & Supplies BBG Bus Operations  
 6,238.29 MCI Bus Wraps Bus#4692 00001967 26184 70517 1020.6111 Material & Supplies BBG Bus Operations  
 6,238.29 MCI Bus Wraps Bus#4693 00001967 26185 70516 1020.6111 Material & Supplies BBG Bus Operations  
 6,238.29 MCI Bus Wraps Bus#4694 00001967 26186 70515 1020.6111 Material & Supplies BBG Bus Operations  
 6,238.29 MCI Bus Wraps Bus#4695 00001967 26187 70514 1020.6111 Material & Supplies BBG Bus Operations  
 6,238.29 MCI Bus Wraps Bus#4696 00001967 26188 70513 1020.6111 Material & Supplies BBG Bus Operations  
 6,238.29 MCI Bus Wraps Bus#4689-4696 00001967 26306 70518 1020.6111 Material & Supplies BBG Bus Operations  
 6,238.29 Tax 00001967 26331 70520 1020.6111 Material & Supplies BBG Bus Operations  
 49,906.32

29288 1/6/2017 101263 SELECTACCOUNT  
 SelectAcct+DEC ParticipantFees 26362 1171726 1010.6016 Pay/Benefit Admin Administrative

29289 1/6/2017 101014 TEE JAY NORTH INC

1/1/2017 -- 1/31/2017

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
29289	1/6/2017		101014 TEE JAY NORTH INC						Continued...	
		390.58	Maintenance Services	00001790	26388	28221	1054.6131		Maintenance Services	Cedar Grove Transit Station
		790.04	2016 DOOR MAINT & REPAIR	00001790	26389	28219	1031.6131		Maintenance Services	AVTS - AV Transit Station
		95.00	2016 DOOR MAINT & REPAIR	00001790	26390	28220	1031.6131		Maintenance Services	AVTS - AV Transit Station
		95.00	2016 DOOR MAINT & REPAIR	00001790	26391	28296	1031.6131		Maintenance Services	AVTS - AV Transit Station
		1,370.62								
29290	1/10/2017		100132 JEFFERSON LINES							
		2,134.69	JL Dec 2016 Ticket Sales		26408	JL DEC 2016	1001.4054		Commission Revenue	General Fund Revenues
		2,134.69				TICKET SALES				
29291	1/10/2017		100243 SCHMITTY & SONS							
		179.00	SST-TCGarageDoor-Door 17/18 W		26409	SST FAC INV SUM	1041.6131		Maintenance Services	EBG - Eagan Bus Garage
						NOV 2016				
		962.25	SST-TCGarageDoor-Chain/Buck N		26409	SST FAC INV SUM	1040.6131		Maintenance Services	BBG - Burnsville Bus Garage
						NOV 2016				
		307.10	SST-Tenant-LeakingHydFluid		26409	SST FAC INV SUM	1040.6131		Maintenance Services	BBG - Burnsville Bus Garage
						NOV 2016				
		902.00	SST-TCGarageDoor-Spring/Track		26409	SST FAC INV SUM	1040.6131		Maintenance Services	BBG - Burnsville Bus Garage
						NOV 2016				
		569.00	SST-TCGarageDoor-Left Track N		26409	SST FAC INV SUM	1040.6131		Maintenance Services	BBG - Burnsville Bus Garage
						NOV 2016				
		377.82	SST-MNPetro-Reel Repair		26409	SST FAC INV SUM	1040.6131		Maintenance Services	BBG - Burnsville Bus Garage
						NOV 2016				
		969.24	SST-Nov 2016 Mate/Repair AVTS		26410	16-0032	1031.6131		Maintenance Services	AVTS - AV Transit Station
		969.24	SST-Nov 2016 Mate/Repair BTS		26410	16-0032	1030.6131		Maintenance Services	BTS - BV Transit Station
		969.24	SST-Nov 2016 Mate/Repair ETS		26410	16-0032	1032.6131		Maintenance Services	ETS - Eagan Transit Station
		323.08	SST-Nov 2016 Mate/Repair CGTS		26410	16-0032	1054.6131		Maintenance Services	Cedar Grove Transit Station
		323.08	SST-Nov 2016 Mate/Repair 140th		26410	16-0032	1058.6131		Maintenance Services	140th Street Station Stop
		323.08	SST-Nov 2016 Mate/Repair 147th		26410	16-0032	1059.6131		Maintenance Services	147th Street Station Stop
		323.08	SST-Nov 2016 Mate/Repair 157th		26410	16-0032	1057.6131		Maintenance Services	157th Street Station
		323.08	SST-Nov 2016 Mate/Repair AVL0		26410	16-0032	1042.6131		Maintenance Services	Apple Valley Layover Facility
		323.08	SST-Nov 2016 Mate/Repair RTS		26410	16-0032	1034.6131		Maintenance Services	Rosemount Transit Station
		323.08	SST-Nov 2016 Mate/Repair PAL		26410	16-0032	1053.6131		Maintenance Services	Palomino Park & Ride
		323.08	SST-Nov 2016 Mate/Repair BLKHK		26410	16-0032	1051.6131		Maintenance Services	Blackhawk Park & Ride
		323.08	SST-Nov 2016 Mate/Repair HOC		26410	16-0032	1061.6131		Maintenance Services	HOC - Heart of the City
		323.08	SST-Nov 2016 Mate/Repair SB		26410	16-0032	1060.6131		Maintenance Services	Southbridge Crossing P & R
		323.08	SST-Nov 2016 Mate/Repair EC		26410	16-0032	1055.6131		Maintenance Services	Eagle Creek Park & Ride
		969.24	SST-Nov 2016 Mate/Repair 6 bus		26410	16-0032	1055.6131		Maintenance Services	Other (Shelters)
		161.50	SST-Nov 2016 Mate/Repair LTS		26410	16-0032	1056.6131		Maintenance Services	Lakeville Cedar Park & Ride



1/1/2017 - 1/31/2017

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
29291	1/10/2017		100243 SCHMITTY & SONS						Continued...	
		161.50	SST-Nov 2016 Maint/Repair SAV		26410	16-0032	1050.6131		Maintenance Services	Savage Park & Ride
		12.62	SST-Memards-Bulbs BTS		26410	16-0032	1030.6056		Maintenance Materials	BTS - BV Transit Station
		7.54	SST-NAPA-HVAC Belt BTS		26410	16-0032	1030.6056		Maintenance Materials	BTS - BV Transit Station
		4.59	SST-Batteries-Clock AVTS		26410	16-0032	1031.6056		Maintenance Materials	AVTS - AV Transit Station
		8.54	SST-Home Depot-Graffiti AVTS		26410	16-0032	1031.6056		Maintenance Materials	AVTS - AV Transit Station
		25.57	SST-Memards-Bulbs ETS		26410	16-0032	1032.6056		Maintenance Materials	ETS - Eagan Transit Station
		15.40	SST-CleanitesRecycle-DumpTV-G		26410	16-0032	1033.6056		Maintenance Materials	Gaslight Drive-Apple Valley
		487.50	SST-Shrub Removal BBG		26410	16-0032	1040.6056		Maintenance Materials	BBG - Burnsville Bus Garage
		51.86	SST-Fastenal-Curtface 147NB		26410	16-0032	1059.6056		Maintenance Materials	147th Street Station Stop
		227.50	SST-LaborCurbKplace 147NB		26410	16-0032	1059.6056		Maintenance Materials	147th Street Station Stop
		110,859.14	SST-Small Bus Transit BBG		26411	SST NOV 2016	1020.6101		Operating Costs	BBG Bus Operations
										ROUTES SVC
		145,273.45	SST-Medium Bus Transit BBG		26411	SST NOV 2016	1020.6101		Operating Costs	BBG Bus Operations
										ROUTES SVC
		342,559.73	SST-Large Bus Transit BBG		26411	SST NOV 2016	1020.6101		Operating Costs	BBG Bus Operations
										ROUTES SVC
		790,169.53	SST-Large Bus Transit EBG		26411	SST NOV 2016	1022.6101		Operating Costs	EBG Bus Operations
										ROUTES SVC
		115,782.86	SST-Large Bus Transit REDLINE		26411	SST NOV 2016	1022.6101		Operating Costs	EBG Bus Operations
										ROUTES SVC
		102,132.01	SST-Weekend Svc		26411	SST NOV 2016	1022.6101		Operating Costs	EBG Bus Operations
										ROUTES SVC
		902.96	SST-Short Route		26411	SST NOV 2016	1022.6101		Operating Costs	EBG Bus Operations
										ROUTES SVC
		122.40	SST-NonRevVehicleMntc		26411	SST NOV 2016	1010.6112		Maint. Labor/Outside Rprs	Administrative
										ROUTES SVC
		1,961.06	SST-FlexRoute & Dispatch		26411	SST NOV 2016	1023.6101		Operating Costs	Other Ops
										ROUTES SVC
		3,799.50	SST-Shakopee Circulator Fuel		26411	SST NOV 2016	1020.6103		Fuel & Lubricants	BBG Bus Operations
										ROUTES SVC
		30.40-	SST-Missed Trip Oct Block 253		26411	SST NOV 2016	1023.6101		Operating Costs	Other Ops
										ROUTES SVC
		38,007.40-	SST-Farebox Revenue Credit		26411	SST NOV 2016	1023.4011		Cash Fares	Other Ops
										ROUTES SVC
		1,048.47	SST-Bus 4615/NAPA/RebHead,Seal		26412	SST MNTC INV	1022.6111		Material & Supplies	EBG Bus Operations
										SUM NOV2016
		1,245.48	SST-Bus4615/RiverStates/Piston		26412	SST MNTC INV	1022.6111		Material & Supplies	EBG Bus Operations
										SUM NOV2016
		4,306.79	SST-Bus4693/MCI/WCL Door Route		26412	SST MNTC INV	1022.6111		Material & Supplies	EBG Bus Operations

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
29291	1/10/2017		100243 SCHMITTY & SONS						Continued...	
		1,426.95	SST-Bus4611/RiverStates/Turbol		26412	SST MNTC INV SUM NOV2016	1022.6111		Material & Supplies	EBG Bus Operations
		1,426.95	SST-Bus4613/RiverStates/Turbol		26412	SST MNTC INV SUM NOV2016	1022.6111		Material & Supplies	EBG Bus Operations
		155.00	SST-Rsmnt City Tour		26413	SST NOV 2016 SPECIAL SVC	1010.6102		Promotional Srvc	Administrative
		89.78	SST-Reimb Guardian Pest BBG		26414	NOV 2016 PEST	1040.6131		Maintenance Services	BBG - Burnsville Bus Garage
		96.19	SST-Reimb Guardian Pest EBG		26414	NOV 2016 PEST	1041.6131		Maintenance Services	EBG - Eagan Bus Garage
		1,597,486.80								
29292	1/13/2017		101523 AARON BARTLING							
		36.18	Mileage-DEC 2016 AB		26418	DEC 2016 EXP REIMB	1010.6084		Travel/Mileage Reimbursement	Administrative
		36.18								
29293	1/13/2017		101698 AID ELECTRIC CORP							
		2,800.00	Capital Outlay (Items)	00001944	26322	51496	2130.6086		Capital Outlay (Items)	Apple Valley Layover
		2,800.00								
29294	1/13/2017		101508 CADY BUILDING MAINTENANCE INC							
		524.07	Cady-DEC 2016 TT/PT/Lineers BTS		26455	45054BEF	1030.6134		Janitorial/Laundry	BTS - BV Transit Station
		218.93	Cady-DEC 2016 TT/PT AVTS		26455	45054BEF	1031.6134		Janitorial/Laundry	AVTS - AV Transit Station
		275.24	Cady-DEC 2016 TT AVLO		26455	45054BEF	1042.6134		Janitorial/Laundry	Apple Valley Layover Facility
		53.17	Cady-DEC 2016 TT 157		26455	45054BEF	1057.6134		Janitorial/Laundry	157th Street Station
		1,071.41								
29295	1/13/2017		100174 CENTERPOINT ENERGY							
		97.59	CPE-11/11-12/13 121 Thms GASLT		26420	8000014309-1 122716	1033.6061		Gas	Gaslight Drive-Apple Valley
		21.15	CPE-MN Interim Refund GASLT		26420	8000014309-1 122716	1033.6061		Gas	Gaslight Drive-Apple Valley
		423.62	CPE-11/10-12/12 634 Thms BTS		26420	8000014309-1 122716	1030.6061		Gas	BTS - BV Transit Station
		61.28	CPE-MN Interim Refund BTS		26420	8000014309-1 122716	1030.6061		Gas	BTS - BV Transit Station
		247.76	CPE-11/11-12/13 365 Thms 157th		26420	8000014309-1 122716	1057.6061		Gas	157th Street Station
		35.28	CPE-MN Interim Refund 157th		26420	8000014309-1 122716	1057.6061		Gas	157th Street Station

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subldgr	Account Description	Business Unit
29295	1/13/2017	1,575.58	100174 CENTERPOINT ENERGY		26420	8000014309-1	1031.6061		Gas	AVTS - AV Transit Station
		208.13	CPE-MN Interim Refund AVTS		26420	8000014309-1	1031.6061		Gas	AVTS - AV Transit Station
		2,018.71			122716					
29296	1/13/2017	61.32	101359 CENTURY LINK		26415	9524454539970	1061.6064		Communications	Southbridge Crossing P & R
		61.32	CentLink-Internet 12/25-1/24 SB		012417					
29297	1/13/2017	78.53	100054 CITY OF BURNSVILLE		26421	67192000-001	1030.6063		Water/Sewer	BTS - BV Transit Station
		1,132.92	COB-11/2-12/2/16 SD BTS		26421	67192000-001	1030.6063		Water/Sewer	BTS - BV Transit Station
		203.41	COB-11/2-12/1/16 31 Gal BBG		26422	61073000-003	1040.6063		Water/Sewer	BBG - Burnsville Bus Garage
		431.62	COB-11/2-12/1/16 SD BBG		26422	61073000-003	1040.6063		Water/Sewer	BBG - Burnsville Bus Garage
		1,846.48			120116					
29298	1/13/2017	83.00	100230 DEX MEDIA EAST LLC		26448	110115892 12/18	1014.6042		Advertising	Marketing & Customer Service
		57.80	Metro-White Dec 16		26448	110115892 12/18	1014.6042		Advertising	Marketing & Customer Service
		31.03	Metro-Yellow Dec 16		26448	110115892 12/18	1014.6042		Advertising	Marketing & Customer Service
		59.50	Metro-Yellow Dec 16		26448	110115892 12/18	1014.6042		Advertising	Marketing & Customer Service
		5.00	Mpls-WhiteMonthlyFee Dec 16		26448	110115892 12/18	1014.6042		Advertising	Marketing & Customer Service
		99.00	StartSmartBundleAdv Dec 16		26448	110115892 12/18	1014.6042		Advertising	Marketing & Customer Service
		335.33								
29299	1/13/2017	1,527.00	101600 DILAX SYSTEMS INC		26302	DXS2016-2241	1013.6054		Computer Supplies	Technology Admin
		1,527.00	Dilax SSL 4.0m Cable	00001997						
29300	1/13/2017	1,052.72	100085 EARL F ANDERSEN-DIVISION OF SAFETY SIGNS		26433	0113284-IN	1053.6055		Signage	Palomino Park & Ride
		1,052.72	Signage	00001735						
29301	1/13/2017		100096 FRONTIER COMMUNICATIONS							

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Council Check Register by GL  
Council Check Register and Summary

1/1/2017 - 1/31/2017

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
29301	1/13/2017	64.58	100096 FRONTIER COMMUNICATIONS Frontier-1/4-2/3/17 RTS		26416	507189003503311	1034.6064		Communications	Rosemount Transit Station
		337.29	Frontier-1/4-2/3/17 AVTS		26416	507189003503311	1031.6064		Communications	AVTS - AV Transit Station
		263.42	Frontier-1/4-2/3/17 147th		26416	507189003503311	1059.6064		Communications	147th Street Station Stop
		220.39	Frontier-1/4-2/3/17 140th		26416	507189003503311	1058.6064		Communications	140th Street Station Stop
		156.27	Frontier-1/4-2/3/17 GASLIT		26416	507189003503311	1033.6064		Communications	Gastlight Drive-Apple Valley
		104.29	Frontier-1/4-2/3/17 157th		26416	507189003503311	1057.6064		Communications	157th Street Station
		1,146.24				47 010417				
29302	1/13/2017	88.67	100708 GLENN BODEN Mileage-Oct-Dec 2016 GB		26419	OCT-DEC 2016	1010.6084		Travel/Mileage Reimbursement	Administrative
		15.99	Meals-MFTA Rochester GB		26419	OCT-DEC 2016	1010.6084		Travel/Mileage Reimbursement	Administrative
		104.66				EXP REIMB				
29303	1/13/2017	256.50	100200 GOPHER STATE ONE CALL 2016 LOCATING SERVICE	00001747	26435	6101151	1010.6135		Other	Administrative
		172.80	2016 LOCATING SERVICE	00001747	26436	6111152	1010.6135		Other	Administrative
		429.30								
29304	1/13/2017	200.00	100120 ICMA RETIREMENT TRUST - 457 457 PP Ending 12-23-16		26354	304432 122916	1000.2034		401/457 Plans	General Fund Balance Sheet
		200.00	457 PP Ending 01-06-17		26425	304432 011217	1000.2034		401/457 Plans	General Fund Balance Sheet
		400.00								
29305	1/13/2017	6,975.00	100146 LEAGUE OF MN CITIES INS TRUST LMC-WC 12/28/16-12/28/17		26417	33546	1000.2031		Accrued Salaries Payable	General Fund Balance Sheet
		6,975.00								
29306	1/13/2017	756.50	100162 MEM ADVERTISING Promotional	00001761	26315	11133	1014.6043		Promotional	Marketing & Customer Service
		756.50								
12										
29307	1/13/2017		100752 MN DEPT OF LABOR & INDUSTRY							

Continued...

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29307	1/13/2017	100.00	100752 MN DEPT OF LABOR & INDUSTRY		26451	ALR00690521	1040.6085		Taxes & Fees	BBG - Burnsville Bus Garage
		100.00	JAN-DEC 2017 BBG						Continued...	
29308	1/13/2017	115.11	100177 MN VALLEY ELECTRIC COOP		26423	776970400	1050.6062		Electric	Savage Park & Ride
			NVEC-11/11-12/13/16 719KWh SAV			122816				
29309	1/13/2017	54.82	101175 MOTG		26452	INT63742	1010.6053		Office Supplies	Administrative
		12.24	MOTG-Printer 1/1-1/24/17		26452	INT63742	1010.6053		Office Supplies	Administrative
		100.53	MOTG-Printer 12/25-12/31/16		26452	INT63742	1010.6053		Office Supplies	Administrative
		167.59	MOTG-Printer 9/25-12/24/16							
29310	1/13/2017	6,238.29	101642 RESOLUTION GRAPHICS INC		26332	70636	1020.6111		Material & Supplies	BBG Bus Operations
		6,238.29	MCI BUS WRAPS 45' LONG GRAPHIC 00001993		26333	70637	1020.6111		Material & Supplies	BBG Bus Operations
		2,324.53	REMOVAL CHARGE BUS 4689-4698 00001993		26334	70639	1020.6111		Material & Supplies	BBG Bus Operations
		2,324.53	TAX 00001993		26335	70688	1020.6111		Material & Supplies	BBG Bus Operations
		17,125.64								
29311	1/13/2017	1,066.49	101014 TEE JAY NORTH INC		26444	28459	1031.6131		Maintenance Services	AVTS - AV Transit Station
		1,066.49	2016 DOOR MAINT & REPAIR							
29312	1/13/2017	9,914.06	100274 VERIZON WIRELESS		26471	9777539019	1021.6064		Communications	Technology (Vehicle)
		438.73	Verizon-11/24-12/23 VehicTech		26471	9777539019	1021.6064		Communications	Technology (Vehicle)
		10,352.79	Verizon-11/24-12/23Surchg/Over							
29313	1/13/2017	8,984.47	101499 VTI SECURITY		26382	56763	2177.6086		Capital Outlay (Items)	2016 Cust Fac-Security Imprv
		4,506.43	VTI-C10089 Cameras EBG		26383	56764	2177.6086		Capital Outlay (Items)	2016 Cust Fac-Security Imprv
		13,490.90	VTI-Parking Ramp Cams BTS							
29314	1/20/2017	470.97	100007 AFLAC		26500	744758	1000.2035		Insurance Premium Payable	General Fund Balance Sheet
		470.97	AFLAC-JAN 2017							
29315	1/20/2017		101034 AFP1							

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29315	1/20/2017	160.90	AFPL-MVTA WindowEnvelopes		26447	164256	1014.6051		Printing	Marketing & Customer Service
		160.90							Continued...	
29316	1/20/2017	129.06	100055 CITY OF EAGAN Eagan-9/2-12/6 24 Gal CGTS		26481	0089907915	1054.6063		Water/Sewer	Cedar Grove Transit Station
		9.80	Eagan-9/2-12/6 SFLS CGTS		26481	0089907915	1054.6062		Electric	Cedar Grove Transit Station
		149.12	Eagan-9/2-12/6 69 Gal EBG Hr		26482	0025738907	1041.6063		Water/Sewer	EBG - Eagan Bus Garage
		295.33	Eagan-9/2-12/7 5 Gal ETS		26483	0025718404	1032.6063		Water/Sewer	ETS - Eagan Transit Station
		91.57	Eagan-9/2-12/7 SFLS ETS		26483	0025718404	1032.6062		Electric	ETS - Eagan Transit Station
		3.50	Eagan-9/2-12/28 0 Gal ETS Hr		26484	0025686809	1032.6063		Water/Sewer	ETS - Eagan Transit Station
		9.80	Eagan-9/2-12/28 SFLS EBG		26485	0025738808	1041.6062		Electric	EBG - Eagan Bus Garage
		1,687.80	Eagan-9/2-12/28 184 Gal EBG		26485	0025738808	1041.6063		Water/Sewer	EBG - Eagan Bus Garage
		2,375.98								
29317	1/20/2017	374.91	101489 CONSOLIDATED COMMUNICATIONS ConstComm-JAN 2017 Digital Svc		26502	908081 010117	1010.6064		Communications	Administrative
		374.91								
29318	1/20/2017	984.68	100071 DAKOTA ELECTRIC ASSOCIATION DEA-11/18-12/20 8880 kWh BTS		26486	214835-1 122016	1030.6062		Electric	BTS - BV Transit Station
		374.02	DEA-11/21-12/21 2842 kWh PAL		26487	217018-1 122116	1053.6062		Electric	Palomino Park & Ride
		346.88	DEA-11/18-12/20 2656 kWh BTS		26488	219389-4 122016	1030.6062		Electric	BTS - BV Transit Station
		88.87	DEA-11/18-12/19 268kWh GASLRT		26489	267030-5 121916	1033.6062		Electric	Gaslight Drive-Apple Valley
		2,502.27	DEA-11/18-12/20 24200 kWh BTS		26490	314642-0 122016	1030.6062		Electric	BTS - BV Transit Station
		4,433.11	DEA-11/22-12/21 45312 kWh BTS		26491	337581-3 122116	1032.6062		Electric	ETS - Eagan Transit Station
		15.71	DEA-11/22-12/21 6 kWh ETS Hr		26492	345094-7 122116	1032.6062		Electric	ETS - Eagan Transit Station
		352.69	DEA-11/21-12/19 2673 kWh 157		26493	395141-5 121916	1057.6062		Electric	ETS - Eagan Transit Station
		152.71	DEA-11/14-12/14 1113 kWh LTS		26494	458290-4 121416	1056.6062		Electric	157th Street Station
		5,019.52	DEA-12/1-11/17 78720 kWh AVTS		26495	458761-4 010117	1031.6062		Electric	Lakeville Cedar Park & Ride
		587.23	DEA-11/21-12/21 4520 kWh 147NB		26496	509267-1 122116	1059.6062		Electric	AVTS - AV Transit Station
		525.96	DEA-11/21-12/21 4680 kWh 147SB		26497	509268-9 122116	1059.6062		Electric	147th Street Station Stop
		40.80	DEA-11/18-12/20 208 kWh BLKHK		26498	534480-9 122016	1052.6062		Electric	Blackhawk Park & Ride

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29318	1/20/2017	15,424.45	100071 DAKOTA ELECTRIC ASSOCIATION						Continued...	
29319	1/20/2017	131.37	101730 FASTENAL COMPANY Filters 20 x 24 x1	00001979	26476	MNTC1193946	1040.6056		Maintenance Materials	BBG - Burnsville Bus Garage
29320	1/20/2017	19,710.00	101067 HANDI HUT INC Capital Outlay (Items)	00001953	26475	0021424-IN	1050.6086		Capital Outlay (Items)	Savage Park & Ride
29321	1/20/2017	250.00	100122 ICMA RETIREMENT CORP ICMA-2017 Q1		26501	17516	1010.6016		Pay/Benefit Admin	Administrative
29322	1/20/2017	1,745.00	101525 LEROY SIGNS INC Signage	00001961	26424	42082	1031.6055		Signage	AVTS - AV Transit Station
		445.00	Signage	00001961	26424	42082	1058.6055		Signage	140th Street Station Stop
29323	1/20/2017	1,332.00	101093 MP NEXLEVEL LLC MPNLevel-DEC 2016 Locating		26470	1801617	1010.6135		Other	Administrative
29324	1/20/2017	393.00	100343 OFFICE OF MN.IT SERVICES OHMNITE-WAN DEC 2016 BTS		26503	DV16120538	1030.6064		Communications	BTS - BV Transit Station
		246.00	OHMNITE-WAN DEC 2016 RTS		26503	DV16120538	1034.6064		Communications	Rosemount Transit Station
		1,625.00	OHMNITE-WAN DEC 2016 CGTS		26503	DV16120538	1054.6064		Communications	Cedar Grove Transit Station
		2,264.00								
29325	1/20/2017	25.00	101732 REID HUEY Huey-Bike Locker Dep Refund		26504	RFND BIKE LOCKER RTS	1000.2013		Bike Locker Deposits	General Fund Balance Sheet
29326	1/20/2017	2,324.53	101642 RESOLUTION GRAPHICS INC BUS WRAP INSTALL BUS 4689-4698	00001993	26439	70748	1020.6111		Material & Supplies	BBG Bus Operations
		2,324.53								
29327	1/20/2017	353.16	101014 TEE JAY NORTH INC Maintenance Services	00001790	26443	28489	1058.6131		Maintenance Services	140th Street Station Stop

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29327	1/20/2017	95.00	101014 TEE JAY NORTH INC	00001790	26445	28534	1031.6131		Maintenance Services	AVTS - AV Transit Station
		448.16	2016 DOOR MAINT & REPAIR						Continued...	
29328	1/20/2017	122.25	101749 VIVIAL		26474	00452363 012717	1014.6042		Advertising	Marketing & Customer Service
		122.25	Vival-12/28/16-1/27/17							
29329	1/20/2017	15,938.67	101499 VTI SECURITY		26384	56882	2177.6086		Capital Outlay (Items)	2016 Cust Fac-Security Imprv
		15,938.67	VTL-C10060 Cameras BBG							
29330	1/20/2017	556.20	100246 ROBIN L SELVIG		26505	SEP-DEC 2016	1010.6084		Travel/Mileage Reimbursement	Administrative
		556.20	Mileage-9/9-12/31/16 Reimb RS			EXP REIMB				
29331	1/30/2017	211.51	100013 AMERIPRIDE		26525	1010230842	1030.6056		Maintenance Materials	BTS - BV Transit Station
		211.51	AmeriPride-2-3*5 Mats BTS							
29332	1/30/2017	1,797.00	101431 BENIEK PROPERTY SERVICES INC		26561	147655	1060.6132		Snowplowing	Eagle Creek Park & Ride
		1,695.00	Beniek-JAN 2017 SnowRemoval EC		26562	147656	1061.6132		Snowplowing	Southbridge Crossing P & R
		3,492.00	Beniek-JAN 2017 SnowRemoval SB							
29333	1/30/2017	1,595.00	101508 CADY BUILDING MAINTENANCE INC		26393	45380BEF	1030.6134		Janitorial/Laundry	BTS - BV Transit Station
		2,295.00	Cady-JAN 2017 BTS		26393	45380BEF	1031.6134		Janitorial/Laundry	AVTS - AV Transit Station
		630.00	Cady-JAN 2017 ETS		26393	45380BEF	1032.6134		Janitorial/Laundry	ETS - Eagan Transit Station
		195.00	Cady-JAN 2017 RTS		26393	45380BEF	1034.6134		Janitorial/Laundry	Rosemount Transit Station
		195.00	Cady-JAN 2017 AVLO		26393	45380BEF	1042.6134		Janitorial/Laundry	Apple Valley Layover Facility
		45.00	Cady-JAN 2017 SAV		26393	45380BEF	1050.6134		Janitorial/Laundry	Savage Park & Ride
		45.00	Cady-JAN 2017 BLKHK		26393	45380BEF	1052.6134		Janitorial/Laundry	Blackhawk Park & Ride
		190.00	Cady-JAN 2017 PAL		26393	45380BEF	1053.6134		Janitorial/Laundry	Palomino Park & Ride
		645.00	Cady-JAN 2017 CGTS		26393	45380BEF	1054.6134		Janitorial/Laundry	Cedar Grove Transit Station
		30.99	Cady-JAN 2017 BV CTR		26393	45380BEF	1055.6134		Janitorial/Laundry	Other (Shelters)
		60.84	Cady-JAN 2017 13/RH		26393	45380BEF	1055.6134		Janitorial/Laundry	Other (Shelters)
		30.24	Cady-JAN 2017 13/CR11		26393	45380BEF	1055.6134		Janitorial/Laundry	Other (Shelters)
		60.84	Cady-JAN 2017 13/Cliff		26393	45380BEF	1055.6134		Janitorial/Laundry	Other (Shelters)
		15.06	Cady-JAN 2017 35w/BV/Pkwy		26393	45380BEF	1055.6134		Janitorial/Laundry	Other (Shelters)





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29337	1/30/2017		100064 CORNERSTONE COPY CENTER						Continued...	
29338	1/30/2017		101662 EVERY SEASON LANDSCAPE LLC							
		1,280.00	EverySeason-12/27 CallOut AVTS		26459	33	1031.6132	Snowplowing	Snowplowing	AVTS - AV Transit Station
		210.00	EverySeason-12/25 CallOut BTS		26460	39	1030.6132	Snowplowing	Snowplowing	BTS - BV Transit Station
		105.00	EverySeason-12/25 CallOut CGTS		26460	39	1054.6132	Snowplowing	Snowplowing	Cedar Grove Transit Station
		1,385.00	EverySeason-12/30 CallOut EBG		26462	37	1041.6132	Snowplowing	Snowplowing	EBG - Eagan Bus Garage
		1,600.00	EverySeason-12/22 CallOut BTS		26463	35	1030.6132	Snowplowing	Snowplowing	BTS - BV Transit Station
		1,900.00	EverySeason-12/22 CallOut ETS		26463	35	1032.6132	Snowplowing	Snowplowing	ETS - Eagan Transit Station
		66.25	EverySeason-12/16CallOut BLKHK		26464	31	1052.6132	Snowplowing	Snowplowing	Blackhawk Park & Ride
		200.00	EverySeason-12/14 CallOut CGTS		26465	30	1054.6132	Snowplowing	Snowplowing	Cedar Grove Transit Station
		491.25	EverySeason-12/18 CallOut BTS		26466	32	1030.6132	Snowplowing	Snowplowing	BTS - BV Transit Station
		422.50	EverySeason-12/18 CallOut AVTS		26466	32	1031.6132	Snowplowing	Snowplowing	AVTS - AV Transit Station
		220.00	EverySeason-12/18 CallOut RTS		26466	32	1034.6132	Snowplowing	Snowplowing	Rosemount Transit Station
		48.75	EverySeason-12/18 CallOut CGTS		26466	32	1054.6132	Snowplowing	Snowplowing	Cedar Grove Transit Station
		48.75	EverySeason-12/18 CallOut 157		26466	32	1057.6132	Snowplowing	Snowplowing	157th Street Station
		48.75	EverySeason-12/18 CallOut PAL		26466	32	1053.6132	Snowplowing	Snowplowing	Palomino Park & Ride
		1,740.00	EverySeason-12/21 CallOut BTS		26467	34	1030.6132	Snowplowing	Snowplowing	BTS - BV Transit Station
		80.00	EverySeason-12/21 CallOut RTS		26467	34	1034.6132	Snowplowing	Snowplowing	Rosemount Transit Station
		40.00	EverySeason-12/21 CallOut CGTS		26467	34	1054.6132	Snowplowing	Snowplowing	Cedar Grove Transit Station
		140.00	EverySeason-12/21 CallOut AVTS		26467	34	1031.6132	Snowplowing	Snowplowing	AVTS - AV Transit Station
		40.00	EverySeason-12/21 CallOut BLKHK		26467	34	1052.6132	Snowplowing	Snowplowing	Blackhawk Park & Ride
		210.00	EverySeason-12/24 CallOut BTS		26468	38	1030.6132	Snowplowing	Snowplowing	BTS - BV Transit Station
		105.00	EverySeason-12/24 CallOut CGTS		26468	38	1054.6132	Snowplowing	Snowplowing	Cedar Grove Transit Station
		140.00	EverySeason-12/24 CallOut AVTS		26468	38	1031.6132	Snowplowing	Snowplowing	AVTS - AV Transit Station
		650.00	EverySeason-12/26 CallOut BTS		26469	36	1030.6132	Snowplowing	Snowplowing	BTS - BV Transit Station
		580.00	EverySeason-12/26 CallOut AVTS		26469	36	1031.6132	Snowplowing	Snowplowing	AVTS - AV Transit Station
		200.00	EverySeason-12/26 CallOut CGTS		26469	36	1054.6132	Snowplowing	Snowplowing	Cedar Grove Transit Station
		380.00	EverySeason-12/26 CallOut PAL		26469	36	1053.6132	Snowplowing	Snowplowing	Palomino Park & Ride
		90.00	EverySeason-12/26 CallOut LTS		26469	36	1056.6132	Snowplowing	Snowplowing	Lakeville Cedar Park & Ride
		220.00	EverySeason-12/26 CallOut RTS		26469	36	1034.6132	Snowplowing	Snowplowing	Rosemount Transit Station
		220.00	EverySeason-12/26 CallOut 157		26469	36	1057.6132	Snowplowing	Snowplowing	157th Street Station
		145.00	EverySeason-12/26 CallOut SAV		26469	36	1050.6132	Snowplowing	Snowplowing	Savage Park & Ride
		320.00	EverySeason-12/26CallOut BLKHK		26469	36	1052.6132	Snowplowing	Snowplowing	Blackhawk Park & Ride
		380.00	EverySeason-12/23 Call Out RTS		26479	40	1034.6132	Snowplowing	Snowplowing	Rosemount Transit Station
		380.00	EverySeason-12/23 Call Out BLK		26479	40	1052.6132	Snowplowing	Snowplowing	Blackhawk Park & Ride
		142.50	EverySeason-12/23 Call Out SAV		26479	40	1050.6132	Snowplowing	Snowplowing	Savage Park & Ride
		237.50	EverySeason-12/23 Call Out 157		26479	40	1057.6132	Snowplowing	Snowplowing	157th Street Station
		237.50	EverySeason-12/23 Call Out PAL		26479	40	1053.6132	Snowplowing	Snowplowing	Palomino Park & Ride
		142.50	EverySeason-12/23 Call Out LTS		26479	40	1056.6132	Snowplowing	Snowplowing	Lakeville Cedar Park & Ride
		1,925.00	ESL-JAN2017 SnowRemoval BTS		26559	41	1030.6132	Snowplowing	Snowplowing	BTS - BV Transit Station

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29338	1/30/2017		<b>101662 EVERY SEASON LANDSCAPE LLC</b>						<b>Continued...</b>	
		150.00	ESL-JAN2017 SnowRemoval AVTS		26559 41		1031.6132		Snowplowing	AVTS - AV Transit Station
		400.00	ESL-JAN2017 SnowRemoval ETS		26559 41		1032.6132		Snowplowing	ETS - Eagan Transit Station
		550.00	ESL-JAN2017 SnowRemoval GASLIT		26559 41		1033.6132		Snowplowing	Gaslight Drive-Apple Valley
		450.00	ESL-JAN2017 SnowRemoval RTS		26559 41		1034.6132		Snowplowing	Rosemount Transit Station
		1,500.00	ESL-JAN2017 SnowRemoval AVLO		26559 41		1042.6132		Snowplowing	Apple Valley Layover Facility
		520.00	ESL-JAN2017 SnowRemoval SAV	00C10084	26559 41		1050.6132		Snowplowing	Savage Park & Ride
		600.00	ESL-JAN2017 SnowRemoval BLKHK	00C10084	26559 41		1052.6132		Snowplowing	Blackhawk Park & Ride
		635.00	ESL-JAN2017 SnowRemoval PAL	00C10084	26559 41		1053.6132		Snowplowing	Palomino Park & Ride
		460.00	ESL-JAN2017 SnowRemoval CGTS	00C10084	26559 41		1054.6132		Snowplowing	Cedar Grove Transit Station
		450.00	ESL-JAN2017 SnowRemoval LTS	00C10084	26559 41		1056.6132		Snowplowing	Lakeville Cedar Park & Ride
		550.00	ESL-JAN2017 SnowRemoval 157th	00C10084	26559 41		1057.6132		Snowplowing	157th Street Station
		150.00	ESL-JAN2017 SnowRemoval 140th	00C10084	26559 41		1058.6132		Snowplowing	140th Street Station Stop
		150.00	ESL-JAN2017 SnowRemoval 147th	00C10084	26559 41		1059.6132		Snowplowing	147th Street Station Stop
		1,385.00	ESL-JAN2017 Salt/Sand EBG	00C10084	26559 41		1041.6132		Snowplowing	EBG - Eagan Bus Garage
		24,721.25								
29339	1/30/2017		<b>101730 FASTENAL COMPANY</b>							
		309.00	EBG Filter 18x25x2	00001981	26570	MNTTC1194995	1041.6056		Maintenance Materials	EBG - Eagan Bus Garage
		328.80	AVTS Filter odd size	00001981	26570	MNTTC1194995	1031.6056		Maintenance Materials	AVTS - AV Transit Station
		637.80								
29340	1/30/2017		<b>101726 FINAL TOUCH INTERIORS</b>							
		332.50	Ibids Customer Service	00002004	26571	20170104BB	1030.6056		Maintenance Materials	BTS - BV Transit Station
		332.50								
29341	1/30/2017		<b>100200 GOPHER STATE ONE CALL</b>							
		110.70	2016 LOCATING SERVICE	00001747	26437	6121152	1010.6135		Other	Administrative
		110.70								
29342	1/30/2017		<b>100114 HOLIDAY FLEET</b>							
		133.27	JAN 2017 Holiday Fuel #005-CD		26567	1400017029428	1010.6103		Fuel & Lubricants	Administrative
		1.75-	JAN 2017 Holiday Fuel Rebate		26567	1400017029428	1010.6103		Fuel & Lubricants	Administrative
		131.52			011817					
29343	1/30/2017		<b>100328 LOGIS</b>							
		715.00	LOGIS-APPL SUP-FINANCIAL		26499	42791	1013.6137		Computer License Fees-Hw/Sw	Technology Admin
		958.00	LOGIS-APP SUP-INTERNET		26499	42791	1013.6137		Computer License Fees-Hw/Sw	Technology Admin
		370.00	LOGIS-APPL SUP-PAYROLL/HR		26499	42791	1013.6137		Computer License Fees-Hw/Sw	Technology Admin

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29343	1/30/2017		100338 LOGIS						Continued...	
		3,981.25	LOGIS-CDW-SmartNet	1757,191	26526	42632	1013.6054	Computer Supplies	Computer Supplies	Technology Admin
		600.83	LOGIS-CDW-ASA 5506	1757,191	26526	42632	1013.6054	Computer Supplies	Computer Supplies	Technology Admin
		300.72	LOGIS-CDW-DirectAir	1757,191	26526	42632	1013.6054	Computer Supplies	Computer Supplies	Technology Admin
		7,037.85	LOGIS-CDW-DirectAir	1757,191	26526	42632	1013.6054	Computer Supplies	Computer Supplies	Technology Admin
		84.43	LOGIS-SHL-ARC Serve	1757,191	26526	42632	1013.6137	Computer License Fees-Hw/Sw	Computer License Fees-Hw/Sw	Technology Admin
		50.00	LOGIS-Admin Charge	1757,191	26526	42632	1013.6137	Computer License Fees-Hw/Sw	Computer License Fees-Hw/Sw	Technology Admin
		1,677.50	LOGIS-Fiber, Switches		26544	42870	1010.6029	Prof Svcs -Comp Consulting	Prof Svcs -Comp Consulting	Administrative
		1,677.50	LOGIS-Mail Server		26545	42928	1010.6029	Prof Svcs -Comp Consulting	Prof Svcs -Comp Consulting	Administrative
		781.98	CDW-CISCO-INV EZR9331	00001757	26558	42960	1021.6054	Computer Supplies	Computer Supplies	Technology (Vehicle)
		120.17	CDW-CISCO-INV EZS4718	00001757	26558	42960	1021.6054	Computer Supplies	Computer Supplies	Technology (Vehicle)
		3,804.22	CDW-CISCO-INV GFO4513	00001757	26558	42960	1013.6054	Computer Supplies	Computer Supplies	Technology Admin
		150.36	CDW-CISCO-INV GHD5167	00001757	26558	42960	1013.6054	Computer Supplies	Computer Supplies	Technology Admin
		6,581.90	CDW-CISCO-INV GHL2528	00001757	26558	42960	1013.6086	Capital Outlay (Items)	Capital Outlay (Items)	Technology Admin
		113.30-	CDW-CISCO CR GHD5169	00001757	26558	42960	1021.6054	Computer Supplies	Computer Supplies	Technology (Vehicle)
		1,118.00-	CDW-CISCO CR GHL2533,GHL2528	00001757	26558	42960	1013.6086	Capital Outlay (Items)	Capital Outlay (Items)	Technology Admin
		33.52	CRES-DUPLEX-INV 502765744	00001757	26558	42960	1013.6054	Computer Supplies	Computer Supplies	Technology Admin
		1,739.93	SH-CreativeCloud CS	00001757	26558	42960	1013.6054	Computer Supplies	Computer Supplies	Technology Admin
		843.89	VDN-CISCO-INV 9625 Module	00001757	26558	42960	1013.6054	Computer Supplies	Computer Supplies	Technology Admin
		50.00	ADMINISTRATIVE CHARGE	00001757	26558	42960	1010.6029	Prof Svcs -Comp Consulting	Prof Svcs -Comp Consulting	Administrative
		30,327.75								
29344	1/30/2017		101329 MANSFIELD OIL COMPANY							
		12,404.51	EBG UI.2DB5 7196 Gals 693678		26376	23533	1020.6103	Fuel & Lubricants	Fuel & Lubricants	BBG Bus Operations
		12,409.69	EBG UI.2DB5 7199 Gals 136611		26377	23594	1022.6103	Fuel & Lubricants	Fuel & Lubricants	BBG Bus Operations
		12,411.42	EBG UI.2DB5 7200 Gals 888470		26378	30712	1022.6103	Fuel & Lubricants	Fuel & Lubricants	BBG Bus Operations
		37,225.62								
29345	1/30/2017		101518 METROPOLITAN MECHANICAL CONTRACTORS INC							
		214.00	2016 HVAC	00001762	26538	205090618	1041.6131	Maintenance Services	Maintenance Services	EBG - Eagan Bus Garage
		457.95	Maintenance Services	00001762	26540	205090617	1040.6131	Maintenance Services	Maintenance Services	BBG - Burnsville Bus Garage
		671.95								
29346	1/30/2017		101659 MN SCHOOL OF BUSINESS							
		5,700.00	MNSchoolBusiness-Tuition KS		26531	985974 122316	1010.6082	Training/Tuition	Training/Tuition	Administrative
		5,700.00								
29347	1/30/2017		100343 OFFICE OF MN.IT SERVICES							
		110.00	OFFMNT-Voice Svc DEC 2016 BTS		26547	W16120758	1030.6064	Communications	Communications	BTS - BV Transit Station
		55.00	OFFMNT-Voice Svc DEC 2016 ETS		26547	W16120758	1032.6064	Communications	Communications	ETS - Eagan Transit Station
		137.50	OFFMNT-Voice Svc DEC 2016 BBG		26547	W16120758	1040.6064	Communications	Communications	BBG - Burnsville Bus Garage



1/1/2017 - 1/31/2017

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
29354	1/30/2017	12,399.62	101499 VTI SECURITY		26511	56883	2177.6086	Capital Outlay (Items)	Continued...	2016 Cust Fac-Security Imprv
		5,941.27	VTI-CI0089 Cameras EBG		26512	56884	2177.6086	Capital Outlay (Items)		2016 Cust Fac-Security Imprv
		6,890.14	VTI-Exaqq Conversion EBG	00001922	26528	56731	1041.6135	Other		EBG - Eagan Bus Garage
		25,231.03								
29355	1/30/2017	7,138.18	100287 XEROX CORPORATION		26543	087640798	1013.6086	Capital Outlay (Items)		Technology Admin
		7,138.18	Capital Outlay (Items)	00001971						
42834	1/13/2017	10,288.66	100225 PUBLIC EMPLOYEES RETIREMENT AS		26355	935100 122916	1000.2033	PERA		General Fund Balance Sheet
		10,288.66	PERA PP Ending 12-23-16							
42835	1/19/2017	6,941.11	100225 PUBLIC EMPLOYEES RETIREMENT AS		26426	935100 011217	1000.2033	PERA		General Fund Balance Sheet
		6,941.11	PERA PP Ending 01-06-17							
1054921	1/5/2017	283.33	101263 SELECTACACCOUNT		26752	JAN 2017 HSA CONTRIB	1000.2037	SelectAccount Payable		General Fund Balance Sheet
		283.33	JAN 2017 HSA Contrib		26752	JAN 2017 HSA CONTRIB	1000.2037	SelectAccount Payable		General Fund Balance Sheet
		166.67	JAN 2017 HSA Contrib		26752	JAN 2017 HSA CONTRIB	1000.2037	SelectAccount Payable		General Fund Balance Sheet
		250.00	JAN 2017 HSA Contrib		26752	JAN 2017 HSA CONTRIB	1000.2037	SelectAccount Payable		General Fund Balance Sheet
		983.33								
4570233	1/4/2017	5,300.00	101478 MN STATE RETIREMENT SYSTEM		26359	98945-01 122916	1000.2034	401/457 Plans		General Fund Balance Sheet
		5,300.00	457S PP Ending 12-23-16			457S				
		5,300.00								
4570234	1/4/2017	687.99	101478 MN STATE RETIREMENT SYSTEM		26360	98945-01 122916	1000.2034	401/457 Plans		General Fund Balance Sheet
		687.99	457% PP Ending 12-23-16			457%				
		687.99								
4570235	1/4/2017	1,075.00	101478 MN STATE RETIREMENT SYSTEM		26361	98945-01 122916	1000.2034	401/457 Plans		General Fund Balance Sheet
		1,075.00	Roth PP Ending 12-23-16							

1/1/2017 -- 1/31/2017

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
4570235	1/4/2017	1,075.00	101478 MIN STATE RETIREMENT SYSTEM			ROTH			Continued...	
4570236	1/18/2017	2,300.00	101478 MIN STATE RETIREMENT SYSTEM 457\$ PP Ending 01-06-17		26430	98945-01 011217 457\$	1000.2034		401/457 Plans	General Fund Balance Sheet
4570237	1/18/2017	2,300.00	101478 MIN STATE RETIREMENT SYSTEM 457% PP Ending 01-06-17		26431	98945-01 011217 457%	1000.2034		401/457 Plans	General Fund Balance Sheet
4570238	1/18/2017	1,075.00	101478 MIN STATE RETIREMENT SYSTEM Roth PP Ending 01-06-17		26432	98945-01 011217 ROTH	1000.2034		401/457 Plans	General Fund Balance Sheet
6502104	1/4/2017	1,217.00	101478 MIN STATE RETIREMENT SYSTEM HCSP PP Ending 12-23-16		26338	98946-01 122916 HCSP	1000.2034		401/457 Plans	General Fund Balance Sheet
6502105	1/18/2017	1,217.00	101478 MIN STATE RETIREMENT SYSTEM HCSP PP Ending 01-06-17		26429	98946-01 011217 HCSP	1000.2034		401/457 Plans	General Fund Balance Sheet
9410080	1/4/2017	630.31	101262 U S GOVERNMENT Fed PR Tax PP Ending 12-23-16		26357	411680410 122916	1000.2032		Federal/State Taxes	General Fund Balance Sheet
9410081	1/18/2017	18,540.93	101262 U S GOVERNMENT Moving/Tuition Assistance 1229		26407	411680410 29DEC16	1000.2032		Federal/State Taxes	General Fund Balance Sheet
9410082	1/18/2017	935.75	101262 U S GOVERNMENT Fed PR Tax PP Ending 01-06-17		26428	411680410	1000.2032		Federal/State Taxes	General Fund Balance Sheet

MINNESOTA VALLEY TRANSIT  
 Council Check Register by GL  
 Council Check Register and Summary

1/1/2017 - 1/31/2017

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
9410082	1/18/2017	18,200.22	101262 U S GOVERNMENT			011217			Continued...	
9412084	1/4/2017	3,096.84	101261 MN DEPT OF REVENUE MN PR Taxes PP Ending 12-23-16		26356	1086489 122916	1000.2032		Federal/State Taxes	General Fund Balance Sheet
9412085	1/18/2017	3,103.92	101261 MN DEPT OF REVENUE MN PR Taxes PP Ending 01-06-17		26427	1086489 011217	1000.2032		Federal/State Taxes	General Fund Balance Sheet
49210105	1/5/2017	.08	101263 SELECTACCOUNT DEC 2016 HSA Contrib		26751	DEC 2016 HSA CONTRRB DM	1000.2037		SelectAccount Payable	General Fund Balance Sheet
49220109	1/9/2017	.08	101263 SELECTACCOUNT Dep Care FSA		26406	38331249	1000.2037		SelectAccount Payable	General Fund Balance Sheet
49220123	1/23/2017	416.67	101263 SELECTACCOUNT DEP Care FSA		26524	38339319	1000.2037		SelectAccount Payable	General Fund Balance Sheet
49220130	1/30/2017	416.67	101263 SELECTACCOUNT Dep Care FSA		26689	38345229-1	1000.2037		SelectAccount Payable	General Fund Balance Sheet
49230130	1/30/2017	428.56	101263 SELECTACCOUNT Med FSA		26690	38345229-2	1000.2037		SelectAccount Payable	General Fund Balance Sheet
		428.56								
		2,221,092.47	Grand Total							

Payment Instrument Totals  
 Checks 2,144,552.62  
 EFT Payments 76,539.85  
 Total Payments 2,221,092.47





Description	12/31/2016		2016		2016		2016		2015	
	Current Period Actual	Current Period Budget	Year to Date Actual	Year to Date Budget	Per Cent Used	Annual Budget	Same Period Prior Year YTD Budget	Same Period Prior Year YTD Actual	Per Cent Used	
4001 Revenues	2,330,573.05-	2,319,280.00	29,021,989.57-	27,981,435.00	103.72	27,981,435.00-	27,277,002.88	26,443,838.91-	96.95	
6001 Expenditures										
6002 Salaries and Benefits										
6003 Salaries										
6004 Salaries	121,899.85	107,106.00	1,303,397.35	1,390,986.00	93.70	1,390,986.00	1,272,442.00	1,147,880.76	90.21	
6005 Vacation/Sick Payout			37,153.67					7,389.43		
6003 Salaries	121,899.85	107,106.00	1,340,551.02	1,390,986.00	96.37	1,390,986.00	1,272,442.00	1,155,270.19	90.79	
6010 Benefits										
6011 Employer FICA	8,682.13	9,211.00	108,039.74	119,626.00	90.31	119,626.00	104,977.00	93,210.64	88.79	
6012 Employer PEBA	9,142.48	8,033.00	98,801.63	104,324.00	94.71	104,324.00	95,433.00	82,283.67	86.22	
6013 Cafeteria Plan	3,711.52	18,910.00	223,233.45	226,920.00	98.38	226,920.00	193,230.00	170,199.88	88.08	
6014 Auto Allowance		600.00	5,500.00	7,200.00	76.39	7,200.00	7,200.00	6,600.00	91.67	
6015 Other Employer Benefits	226.53	516.00	5,633.28	6,705.00	84.02	6,705.00	6,869.00	3,807.33	55.43	
6016 Pay/Benefit Admin	21.80	127.00	1,664.60	1,660.00	100.28	1,660.00	1,660.00	1,593.20	95.98	
6010 Benefits	21,784.46	37,397.00	442,872.70	466,435.00	94.95	466,435.00	409,369.00	357,694.72	87.38	
6002 Salaries and Benefits	143,684.31	144,503.00	1,783,423.72	1,857,421.00	96.02	1,857,421.00	1,681,811.00	1,512,964.91	89.96	
6025 Professional Services										
6026 Prof Svcs - Banking/Trust	166.00	166.00	1,270.00	2,000.00	63.50	2,000.00	5,000.00	1,382.90	27.66	
6027 Prof Svcs - Engineering	2,083.00	2,083.00	19,704.22	25,000.00	78.82	25,000.00	25,000.00	10,027.40	40.11	
6028 Prof Svcs - Temporary Svcs	1,250.00	1,250.00		15,000.00		15,000.00	15,000.00	60,023.88	400.16	
6029 Prof Svcs -Comp Consulting	5,925.00	1,874.00	27,184.05	22,500.00	120.82	22,500.00	40,000.00	23,452.81	88.63	
6031 Prof Svcs - Auditing/Accig	753.58	3,978.00	37,343.00	39,778.00	93.88	39,778.00	29,630.00	36,385.00	122.80	
6032 Prof Svcs - Legal	750.00	1,666.00	10,589.97	45,200.00	23.43	45,200.00	45,200.00	21,425.20	47.40	
6033 Prof Svcs - Other	110.48	2,687.00	78,271.65	20,000.00	391.36	20,000.00	24,500.00	23,697.07	96.72	
6034 Prof Svcs - Security			25,155.58	32,331.00	77.81	32,331.00	41,866.00	25,410.93	60.70	
6025 Professional Services	7,539.06	17,470.00	199,518.47	201,809.00	98.87	201,809.00	226,196.00	201,805.19	89.22	
6040 Marketing										
6041 Public Information & Events	3,300.00	833.00	5,892.80	10,000.00	58.93	10,000.00	13,000.00	1,942.23	14.94	
6042 Advertising	1,077.90	1,250.00	45,213.73	15,000.00	301.42	15,000.00	18,500.00	27,741.28	149.95	
6043 Promotional	756.50	1,083.00	26,272.25	13,000.00	202.09	13,000.00	19,000.00	15,080.36	79.37	
6044 Research		2,083.00	74.76	25,000.00	.30	25,000.00	20,000.00	20,299.00	101.50	
6040 Marketing	5,134.40	5,249.00	77,453.54	63,000.00	122.94	63,000.00	70,500.00	65,062.87	92.29	
6050 Materials										
6051 Printing	2,024.80	2,500.00	41,290.42	30,000.00	137.63	30,000.00	36,500.00	32,632.42	89.40	
6052 Postage/Delivery	46.27	333.00	5,927.47	4,000.00	148.19	4,000.00	4,500.00	3,244.76	72.11	

Description	12/31/2016		2016		2016		Per Cent Used	Annual Budget	Same Period Prior Year YTD Budget	2015	
	Current Period Actual	Current Period Budget	Year to Date Actual	Year to Date Budget	Per Cent Used	Annual Budget				Same Period Prior Year YTD Budget	Same Period Prior Year YTD Actual
6053 Office Supplies	139.80	1,333.00	20,562.84	16,000.00	128.52	16,000.00	18,000.00	18,102,483.00	10,120.84	56.23	
6054 Computer Supplies	8,959.89	1,874.00	83,987.19	22,500.00	382.17	22,500.00	20,500.00	189,379.00	4,337.48	21.16	
6055 Signage	3,242.72	331.00	14,912.32	4,000.00	372.81	4,000.00	4,504.00	3,601,727.00	38,072.85	845.31	
6056 Maintenance Materials	970.81	553.00	45,554.10	6,750.00	674.88	6,750.00	6,754.00	21,893,589.00	19,891.42	294.51	
6050 Materials	15,384.29	6,924.00	214,234.34	83,250.00	257.34	83,250.00	90,758.00	724,443.00	108,299.77	119.33	
6060 Utilities											
6061 Gas	19,552.71	22,725.00	121,201.82	272,761.00	44.44	272,761.00	269,707.00	134,945.45	202,192.45	74.97	
6062 Electric	36,886.71	33,209.00	319,716.74	365,115.00	87.57	365,115.00	339,351.00	10,877.25	335,358.70	98.82	
6063 Water/Sewer	7,652.18	4,844.00	57,924.12	58,199.00	99.53	58,199.00	61,487.00	2,296.11	57,114.77	92.89	
6064 Communications	16,322.63	12,782.00	177,871.66	153,453.00	115.91	153,453.00	88,170.00	1,100.00	174,774.28	198.22	
6065 Fiber	1,555.00	1,555.00	5,935.00	18,671.00	31.79	18,671.00	18,671.00	1,500.00	4,371.54	23.41	
6066 Waste Removal	291.92	320.00	3,341.46	3,894.00	85.81	3,894.00	3,952.00	488,784.00	5,611.04	141.98	
6060 Utilities	80,706.15	75,435.00	685,990.80	872,093.00	78.66	872,093.00	781,338.00	134,945.45	779,422.78	99.75	
6080 Other Expenses											
6081 Memberships/Dues/Subscriptions			53,194.04	55,000.00	96.72	55,000.00	63,059.00	59,102.00	59,102.00	93.72	
6082 Training/Tuition		416.00	32,137.55	5,000.00	642.75	5,000.00	5,000.00	10,877.25	10,877.25	217.55	
6083 Board Activities		416.00	13,113.44	5,000.00	262.27	5,000.00	10,000.00	2,296.11	2,296.11	22.96	
6084 Travel/Mileage Reimbursement	1,883.68	1,250.00	27,060.19	15,000.00	180.40	15,000.00	10,000.00	20,440.32	20,440.32	204.40	
6085 Taxes & Fees	24.99	600.00	324.99	1,400.00	23.21	1,400.00	1,100.00	1,493.00	1,493.00	135.73	
6086 Capital Outlay (Items)	35,211.67	12,083.00	194,807.35	145,000.00	134.35	145,000.00	145,000.00	39,550.35	39,550.35	27.28	
6087 Other	394.57	125.00	5,445.76	1,500.00	363.05	1,500.00	1,500.00	1,500.00	1,186.42	79.09	
6088 Reserve/Contingency		46,105.00		553,315.00		553,315.00					
6080 Other Expenses	37,514.91	60,995.00	326,083.32	781,215.00	41.74	781,215.00	724,443.00	134,945.45	724,443.00	18.63	
6100 Bus Operations											
6101 Operating Costs	1,662,842.66	1,640,834.00	19,361,984.71	19,570,319.00	98.94	19,570,319.00	18,102,483.00	17,242,448.41	10,120.84	56.23	
6102 Promotional Srvc		416.00	173,114.48	195,477.00	88.56	195,477.00	189,379.00	176,783.25	4,337.48	21.16	
6103 Fuel & Lubricants	179,251.09	261,362.00	1,963,633.21	3,156,313.00	62.21	3,156,313.00	3,601,727.00	2,809,772.03	38,072.85	845.31	
6100 Bus Operations	1,842,093.75	1,902,612.00	21,498,732.40	22,922,109.00	93.79	22,922,109.00	21,893,589.00	20,229,003.69	19,891.42	294.51	
6110 Bus Maintenance & Repair											
6111 Material & Supplies	96,580.99	10,013.00	304,153.36	120,175.00	253.09	120,175.00	120,175.00	120,175.00	10,120.84	56.23	
6112 Maint. Labor/Onsite Rprs	5,778.06	9,553.00	7,627.49	114,644.00	6.65	114,644.00	124,345.00	60,217.45	4,337.48	21.16	
6110 Bus Maintenance & Repair	102,359.05	19,566.00	311,780.85	234,819.00	132.77	234,819.00	244,520.00	180,760.64	38,072.85	845.31	
6120 Facilities Debt Srvc/Rental											
6121 COP Principal			2,306.32	2,301.00	100.23	2,301.00	2,275.00	2,253.71	2,253.71	99.06	
6122 COP Interest			2,306.32	2,301.00	100.23	2,301.00	2,275.00	2,253.71	2,253.71	99.06	
6123 Rent			2,306.32	2,301.00	100.23	2,301.00	2,275.00	2,253.71	2,253.71	99.06	
6120 Facilities Debt Srvc/Rental			2,306.32	2,301.00	100.23	2,301.00	2,275.00	2,253.71	2,253.71	99.06	

Description	12/31/2016		2016		2016		2015		
	Current Period Actual	Current Period Budget	Year to Date Actual	Year to Date Budget	Per Cent Used	Annual Budget	Same Period Prior Year YTD Budget	Same Period Prior Year YTD Actual	Per Cent Used
6130 Contract Services									
6131 Maintenance Services	39,089.97	26,095.00	445,780.35	313,235.00	142.31	313,235.00	356,050.00	289,276.24	81.25
6132 Snowplowing	34,140.75	70,472.00	236,168.18	387,221.00	60.99	387,221.00	360,405.00	313,740.77	87.05
6133 Lawn Care			96,153.65	91,669.00	104.89	91,669.00	48,821.00	103,175.79	211.33
6134 Janitorial/Laundry	9,649.22	8,288.00	128,574.95	99,520.00	129.20	99,520.00	87,187.00	88,480.78	101.48
6135 Other	8,332.84	2,645.00	64,341.72	31,775.00	202.49	31,775.00	17,876.00	34,004.61	190.22
6137 Computer License Fees-H/W/Sw	2,043.00	15,244.00	187,345.67	182,943.00	102.41	182,943.00	161,831.00	171,269.67	105.83
6138 Equipment Maintenance/Warranty		38.00	2,541.71	458.00	54.96	458.00		1,676.07	
6130 Contract Services	93,235.78	122,782.00	1,160,906.23	1,106,821.00	104.89	1,106,821.00	1,032,170.00	1,001,623.93	97.04
6140 Insurance									
6141 Property			56,263.00	60,391.00	93.16	60,391.00	56,970.00	57,516.00	100.96
6142 Liability			19,600.00	16,320.00	120.10	16,320.00	15,136.00	15,543.00	102.69
6143 Workers Comp	767.71	641.00	8,586.89	8,324.00	103.16	8,324.00	6,860.00	7,019.20	102.32
6144 Auto			9,034.00	1,574.00	573.95	1,574.00	1,574.00	4,236.00	269.12
6145 Other			540.00	651.00	82.95	651.00	1,611.00	620.00	38.49
6140 Insurance	767.71	641.00	94,023.89	87,260.00	107.75	87,260.00	82,151.00	84,934.20	103.39
6200 Depreciation Expense									
6220 Claims									
6221 Claims Expense		583.00	14,381.66	7,000.00	205.45	7,000.00	5,000.00	15,712.34	314.25
6220 Claims		583.00	14,381.66	7,000.00	205.45	7,000.00	5,000.00	15,712.34	314.25
6001 Expenditures	2,328,439.41	2,356,951.00	26,368,835.54	28,219,098.00	93.44	28,219,098.00	27,361,651.00	24,316,789.48	88.87
00100 General	2,133.64	37,671.00-	2,653,154.03	237,663.00-	1,116.35-	237,663.00-	84,648.12-	2,127,049.43	2,512.81-

*210*

Purchases under \$25,000  
January 18, 2017 – February 15, 2017

Vendor	Description	Amount	Contract Length	Funding Source	Additional Information
Chinook Book	Mobile Ads	\$1,980.00	Annual	Operating	Single Source
Issue Trak	Annual Lease IssueTrak Software	\$5,054.00	Annual	Operating	Single Source
Mod & Company	Facebook Advertising	\$1,500.00	One-Time	Operating	Contract
Integra Telecom	Renew software and upgrade support for phone system	\$1,785.47	Annual	Operating	Single Source
Master Electric	Light & De-Icer Sensors at 140th Street	\$5,918.68	One-Time	Operating	Quotes
Master Electric	Light Repair at ETS	\$1,848.00	One-Time	Operating	Quotes
Master Electric	Light Repair at AVTS	\$4,080.00	One-Time	Reimbursement	Quotes
Leroy Signs	Signage for Redline at AVTS	\$1,745.00	One-Time	Reimbursement	Quotes
MN Public Transit Association	Annual Membership	\$2,142.00	One-Time	Operating	Single Source
Regents of the University of Minnesota	Marketing-Mailing Campaign	\$1,221.63	One-Time	Operating	Single Source

Purchases under \$1,000  
January 18, 2017 – February 15, 2017

Dollar Amount	# of Procurements	Dollar Value
Up to 1,000	30	\$7,704.63



**MVTA 2017 Committee Sign-up to be adopted in February**  
**These Committees are tied to specific functional areas of the MVTA Strategic Plan.**  
**NOTE: We need at least five (5) Board members per committee**

Committee	2016 Board Members	2017 Board Members (please sign up for preferred committees)	TWGs/Alternates/staff
<p><b>Management (formerly Finance)</b></p> <p>The job of the Management Committee includes:</p> <ol style="list-style-type: none"> <li>1. Assist in the preparation of the annual budget and reconcept budget to Board for adoption.</li> <li>2. Develop investment policies.</li> <li>3. Develop capital planning needs inventory.</li> <li>4. Develop capital investment plans.</li> <li>5. Adopt a schedule for financial reporting by February 1 for presentation to the Board.</li> <li>6. Serve as the Personnel Committee.</li> <li>7. Serve as Strategic Planning Committee.</li> <li>8. Other.</li> </ol>	Jane Victory	Jane Victory	Josh Feldman
	Clint Hooppaw	Clint Hooppaw	Lois Spear
	Bill Droste	Bill Droste	Nick Bishop
	Chris Gerlach	Chris Gerlach	Luther Wyrnder
	Mike McGuire	Pending	
	Jon Ulrich (Chair)	Jon Ulrich (Chair) – ex-officio	
<p><b>Leadership &amp; Governance (formerly Suburban Transit Association Providers)</b></p> <p>The job of the Leadership &amp; Governance Committee is to:</p> <ol style="list-style-type: none"> <li>1. Serve as STA legislative committee members (MVTA is allowed <u>five</u> votes; alternates can vote in the absence of a voting member. <i>Board to designate alternate votes for cities (i.e., Jon Ulrich can vote for Savage in the event a Savage Board member is not in attendance)</i></li> <li>2. Participate in the evaluation of lobbyists and legislative action groups.</li> <li>3. Work to adopt legislative positions in the metropolitan area which support transit.</li> <li>4. With start of Route 494 service, the Board is meeting most months and that includes the elected officials from all of our cities.</li> <li>5. Other</li> </ol>	Gary Hansen (STA)	Gary Hansen	Luther Wyrnder (STA Alt)
	Dan Kealey (STA)	Dan Kealey	
	Jon Ulrich (STA)	Jon Ulrich	
	Michael Luce	Clint Hooppaw	Casey McCabe (STA Alt)
<p><b>Special Committees</b></p> <p>169 Stakeholder Meetings</p>	Need at least one representative	1. Jane Victory	





To: MVTA Board Date: January 17, 2017  
From: Robin Selvig *RS*  
Re: Authorize Payment of STA Dues

Requested Action

Authorize payment of STA dues in the amount of \$44,064.

Background

The 2017 dues amount for MVTA is \$44,064 compared to \$43,705 in 2016. STA dues are used primarily to pay Messerli & Kramer and Capitol Access (Sherry Munyon) for their legislative efforts and administrative activities for STA.

Impact

If the payment of the STA dues is not authorized, legislative lobbying efforts would be constrained since our dues represent 43 percent of the total.

Recommendation

It is recommended that the Board authorize payment of the STA dues in the amount of \$44,705.

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 17-\_\_\_\_\_

AUTHORIZED PAYMENT OF STA DUES

WHEREAS, the Minnesota Valley Transit Authority (MVTA) is a member of the Suburban Transit Association through its seven cities (Apple Valley, Burnsville, Eagan, Prior Lake, Rosemount, Savage and Shakopee);

WHEREAS, the dues amount for 2017 is \$44,064, primarily used to pay Messerli & Kramer for their legislative efforts and administrative services on behalf of STA;

NOW, THEREFORE, BE IT RESOLVED, that the Minnesota Valley Transit Authority authorize payment of \$44,064 for the 2017 STA dues.

ADOPTED by the Minnesota Valley Transit Authority this 24<sup>th</sup> day of February 2017.

\_\_\_\_\_  
Chair

Attest:

\_\_\_\_\_

TO: MVTA Board Date: 02/15/2017

FROM: Robin Selvig, Manager – Customer Relations *ZW*

RE: Approve Tuition Reimbursement for Kristi Sellwood

#### Requested Action

Authorize prior approval, per MVTA Personnel Policies, for tuition reimbursement for Kristi Sellwood to continue her studies at Rasmussen College following the closing of the Minnesota School of Business.

#### Background

Kristi Sellwood has worked in Customer Service for the MVTA since March 2006. After approval of her associate degree program by the Board in January 2016, she began taking classes at the Minnesota School of Business via MVTA's Tuition Reimbursement program. She completed 49 credits at a cost of \$325/credit, with A's (except for one "B" her first semester), before the school closed.

She now would like to continue her education. She has investigated St. Mary's (Apple Valley campus), Argosy University, Normandale Community College and Rasmussen College. The Rasmussen program makes the most sense at this time (Normandale will not accept any credits; St. Mary's is for graduate school programs and Argosy's rate is \$556/credit) at a rate of \$260/credit plus \$10/class for materials. Rasmussen College is regionally accredited and is also accredited by the Higher Learning Commission.

#### Impact

Kristi intends to work first for her Associate's Degree, which will require 59 credits at the rate of \$260/credit. Rasmussen College will accept all but 18 of her credits. While this will cost an additional \$4,700, this is offset by the lower credit hour rate (~\$65/hour less) or \$3,300. Therefore, MVTA will pay about \$1,400 additional for Kristi to complete her associate degree. Upon successful completion of the pre-approved educational course, MVTA shall reimburse the employee for cost of course tuition and class materials. Criteria, per the MVTA Personnel Policies, include:

1. Successful completion of the course shall be considered:
  - i. A letter grade of "C" or better, or;
  - ii. A numerical grade of "70" or better, or;
  - iii. A Pass in a Pass/No Pass system, or;
  - iv. A certificate from the instructor indicating satisfactory completion of the course if grades are not issued.
  
2. Financial reimbursement will be granted after the following conditions have been met:
  - i. The employee has received prior approval.
  - ii. The employee has completed the course and submitted proof of successful completion.
  - iii. The employee has submitted proof of payment for the course.

#### Recommendation

The recommendation to the Board is to provide authorization for Kristi Sellwood to participate in the MVTA's Tuition Reimbursement program as she pursues an Associate's degree from Rasmussen College, subject to the aforementioned terms and conditions.



TO: MVTA Board Date: February 22, 2017

FROM: Heidi Solheid, Procurement and Contract Manager *2/22*  
Steve LaFrance, Facility Manager

RE: Amendment No. 3 to Contract No. C-10000 between Metropolitan Mechanical Contractors, Inc. (MMC) for HVAC Services and Routine/Preventative Maintenance Contract

Requested Action

Approval of Amendment No. 3 to MMC HVAC Services and Routine/Preventative Maintenance Contract (no. C-10000); Amendment No. 3 to include a scope of work and compensation modification.

Background

MMC has performed routine/preventative maintenance at MVTA for over one year; during the past year additional HVAC systems that were initially not mentioned in the original RFP have been serviced and noted. MMC has provided revised pricing for these routine/maintenance services; the following revised facilities and prices are listed below:

FACILITY	ORIGINAL UNIT PRICE	ORIGINAL EXTENDED PRICE (unit price x 2)	REVISED UNIT PRICE	REVISED EXTENDED PRICE (unit price x 2)
Apple Valley Transit Station (NB/SB)	\$789.50	\$1,579.00	\$1,249.50	\$2,499.00
140 <sup>th</sup> Street Station	\$107.00	\$214.00	\$337.00	\$674.00
147 <sup>th</sup> Street Station	\$107.00	\$214.00	\$337.00	\$674.00
Burnsville Bus Garage	\$1,498.00	\$2,996.00	\$1,613.00	\$3,226.00
Eagan Bus Garage	\$1,739.00	\$3,478.00	\$2,285.00	\$4,570.00

Also included in Amendment No. 3; is the annual inspection of RPZs; below is the modified RPZ list and pricing:

FACILITY/DESCRIPTION	UNIT PRICE (annual inspection)
Apple Valley Transit Station – Irrigation RPZ	\$230.00
Burnsville Bus Garage – Bus Wash RPZ	\$261.00
Burnsville Transit Station – Boiler RPZ	\$115.00
Burnsville Transit Station – Irrigation RPZ	\$115.00
Eagan Bus Garage - Hotsy RPZ	\$115.00
Eagan Bus Garage - Wash Bay RPZ	\$115.00

Eagan Bus Garage – Irrigation RPZ	\$115.00
Eagan Bus Garage – Wash Bay RPZ	\$115.00

The annual not to exceed routine/preventative maintenance amount has been revised to \$16,000 (from \$11,000); operating funds have been budgeting for these expenses. Additional expenses include, same as the original Contract (no. C-10000): break/fixes, time/labor work, and emergency repairs.

Impact

Amendment No. 3 will include all HVAC systems at all facilities, including a majority of RPZs. The routine/preventative maintenance portion of the Contract ensures longevity of the equipment, keeping our facilities in working/safe condition, and minimizing emergency break/fixes.

Recommendation

It is recommended the Board approve Amendment No. 3 to the MVTA –MMC HVAC Services and Routine/Preventative Maintenance Contract.

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 17-\_\_\_\_\_

APPROVE CONTRACT C-10000 AMENDMENT No. 3 WITH METROPOLITAN  
MECHANICAL CONTRACTORS, INC. (MMC) FOR HVAC SERVICES AND ROUTINE  
PREVENTATIVE MAINTENANCE

WHEREAS, the Minnesota Valley Transit Authority (MVTA) has an agreement for HVAC services and routine preventative maintenance with MMC;

WHEREAS, MVTA wishes to adopt a scope of work and compensation modification;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve Amendment No. 3 to its contract with MMC to include annual RPZ inspections at MVTA sites as well revise pricing for routine maintenance at MVTA facilities.

BE IT FURTHER RESOLVED that the new Contract total, not to exceed amount, is increased from \$11,000 to \$16,000.

Whereupon said resolution was declared duly passed and adopted by the Minnesota Valley Transit Authority this 22<sup>nd</sup> day of February 2017.

\_\_\_\_\_  
Chair

Attest:

\_\_\_\_\_





TO: MVTA Board Date: February 14, 2017  
FROM: Nick Bishop *2 w*  
RE: Authorize Petty Cash Transfer; Update Custodians

Requested Action

Authorize a transfer of \$100 of petty cash from main Burnsville Transit Station (BTS) account to Jefferson Lines change account. Additionally, we need to update the custodians of MVTA's cash accounts.

Background

Currently \$315 of petty cash is held at BTS. After the transfer \$115 will be held in the main account and \$200 in the Jefferson Lines change account. The total amount of petty cash would not change. Currently, Robin Selvig is the custodian of the Jefferson Lines change account and Lois Spear is the custodian of the main account.

Impact

The transfer will enable customer service representatives to better assist customers and provide correct change. There is no financial impact. With Robin leaving, we need to assign a new custodian of the Jefferson Lines cash. We will also be assigning a backup custodian for each account.

Recommendation

It is recommended that the Board authorize the petty cash transfer of \$100. It is further recommended that the Board authorize Kristi Sellwood as the custodian of the Jefferson Lines cash, with Pete Feuk as backup. Lois Spear will remain custodian for the main BTS petty cash account and Nick Bishop will be assigned as her backup.



## Meeting Minutes



MINNESOTA VALLEY TRANSIT AUTHORITY  
Regular Board Meeting  
January 25, 2017 – 4:30 p.m.  
Burnsville Bus Garage

**Board Members Present:**

Jon Ulrich, Scott County  
Clint Hooppaw, Apple Valley  
Jane Victorey, Savage  
Dan Kealey, Burnsville  
William Droste, Rosemount  
Chris Gerlach, Dakota County  
Gary Hansen, Eagan  
Mike Luce, Shakopee

**Others Present:**

Trish Timmons, Elko New Market  
Steve Albrecht, Burnsville  
Tom Lovelace, Apple Valley  
Josh Feldman, Eagan  
Kyle Klatt, Rosemount  
Joe Morneau, Dakota County TWG  
Lisa Freese, Scott County  
Luther Wynder, Executive Director  
Jen Lehmann, Planning Manager  
Aaron Bartling, Planner  
Kristi Sellwood, Customer Service  
Heather Ageson Huebner, Met Council  
Nick Thompson, Met Council  
Jim Strommen, Kennedy and Graven  
Robin Selvig, Customer Relations Manager  
Nick Bishop, Accountant  
Connie Massengale, Schmitt and Sons

**I. Call to Order**

The meeting was called to order at 4:30 p.m. by Chair Jon Ulrich. A quorum was present.

**II. Public Comments**

Luther Wynder introduced Nick Thompson, Metropolitan Council Director of Transportation. Robin Selvig announced her upcoming retirement effective March 10 and introduced Kristi Sellwood, future Board Secretary.

**III. Approval of Agenda**

Motion by Chris Gerlach and seconded by Mike Luce to approve the agenda. Motion carried.

**IV. Consent Agenda**

Motion by Clint Hooppaw and seconded by Dan Kealey to approve the Consent Agenda. A roll-call vote followed.

Hansen – Aye	Hooppaw – Aye	Kealey – Aye
Droste – Aye	Gerlach – Aye	Luce – Aye
Victorey – Aye	Ulrich – Aye	

Motion carried.

**V. Old Business**

*None*

**VI. New Business***A. Cedar Express Agreement*

Heidi Scholl presented the recommendation for approval of new Master Agreement with updated modifications to replace Agreement that expired December 31, 2016. Motion by Clint Hooppaw and seconded by Mike Luce to approve the Agreement. A roll-call vote followed.

Hansen – Aye	Hooppaw – Aye	Kealey – Aye
Droste – Aye	Gerlach – Aye	Luce – Aye
Victorey – Aye	Ulrich - Aye	

Motion carried.

*B. Cedar Red Line Agreement*

Heidi Scholl presented the recommendation for approval of Cedar Avenue Red Line Station to Station Agreement with updated modifications to replace Agreement that expired December 31, 2016. Motion by Chris Gerlach and seconded by Gary Hansen to approve the Agreement. A roll-call vote followed.

Hansen – Aye	Hooppaw – Aye	Kealey – Aye
Droste – Aye	Gerlach – Aye	Luce – Aye
Victorey – Aye	Ulrich - Aye	

Motion carried.

**VII. Committee Reports***A. STA – S2S Service, 2017 Legislative Breakfast*

Luther Wynder reported that twelve legislators were in attendance and recognition was given to Luther for his work on partnerships related to service in Shakopee. The next Legislative Meeting will be February 10, 2017.

*B. Management Committee*

1. Lois Spear presented the recommendation to invest funds in the 4M Plus Fund and 4M Term Series Investment Pools, which are expected to increase MVTA's interest income. Motion by Clint Hooppaw and seconded by Bill Droste to approve the Resolution. A roll-call vote followed.

Hansen – Aye	Hooppaw – Aye	Kealey – Aye
Droste – Aye	Gerlach – Aye	Luce – Aye
Victorey – Aye	Ulrich - Aye	

Motion carried.

2. Lois Spear discussed proposed increase in reserve for claims by \$100,000 in response to doubling of claims expense related to 7 new facilities since 2009. Motion by Victorey and seconded by Hansen to approve the Resolution. A roll-call vote followed.

Hansen – Aye	Hooppaw – Aye	Kealey – Aye
Droste – Aye	Gerlach – Aye	Luce – Aye
Victorey – Aye	Ulrich - Aye	

Motion carried.

3. Heidi Scholl presented proposed revision to MVTA’s procurement policy which updates thresholds for Board approval from \$25,000 to \$50,00. Funds will continue to be budgeted and details of purchases will still be provided to the Board. Motion by Dan Kealey and seconded by Clint Hooppaw to approve the revision. Motion carried.

4. Nick Thompson was present to help answer questions and concerns about Orange Line, emphasizing he is a neutral party. Clint Hooppaw expressed there seems to be no opportunity to revisit the topic of stop group locations; Thompson explained that any changes made to the plan at this point will slow down or stop the process.

**VIII. Board and Staff Reports / Updates**

A. Luther Wynder announced that MVTA’s 2016 ridership was 2<sup>nd</sup> highest in its history and surpassed Duluth Transit Authority (DTA) making MVTA the state’s 2<sup>nd</sup> largest system.

B. Jon Ulrich suggested a presentation by Southwest regarding their new Southwest Prime Service, an on-demand service similar to Uber.

**IX. Adjournment**

Motion by Dan Kealey and seconded by Chris Gerlach to adjourn the meeting at 5:18 p.m. Motion carried.

**Minutes Prepared by: Kristi Sellwood and Robin Selvig**

**Next Regular Meeting Scheduled: Wednesday – February 22, 2017, 4:30 p.m. Valleywood Golf Course, 4851 McAndrews Rd., Apple Valley MN 55337 followed by Operator of the Year Banquet**

All regularly scheduled Board meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified except the meetings in March and August will be held on the **FIFTH** Wednesday.

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 17-001

INCREASE RESERVE FOR CLAIMS BY \$100,000

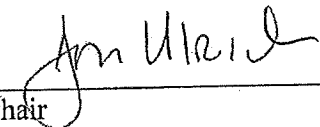
WHEREAS, MVTA's Reserve for Claims at the end of 2015 was \$90,856;

WHEREAS, each year, through prior Board action, the Reserve for Claims account is increased by any dividends received and decreased by the claims. The last few years, MVTA has received some larger-sized dividends that have allowed the account to grow;

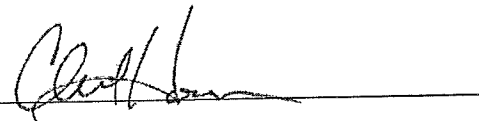
WHEREAS, Staff does not expect this size of dividend to continue, and since 2009, MVTA has added 7 facilities for which it is responsible which has doubled the claims expense;

NOW, THEREFORE, BE IT RESOLVED, that the Board increase the Reserve for Claims by \$100,000.

Whereupon said resolution was declared duly passed and adopted by the Minnesota Valley Transit Authority this 25<sup>th</sup> day of January 2017.

  
Chair

Attest:





MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 17-008

APPROVE INVESTMENT OF MVTA FUNDS IN THE 4M PLUS FUND AND THE 4M  
TERM SERIES INVESTMENT POOLS.

WHEREAS, the Minnesota Valley Transit Authority (MVTA) currently invests its funds in the 4M Liquid Asset Fund with a 7-day effective rate of .3752 percent for the 4M Liquid Asset Fund;

WHEREAS, MVTA Staff is recommending that the MVTA start investing a portion of its money in slightly higher yielding investments instruments;

NOW, THEREFORE, BE IT RESOLVED, that the Board approve the investment of MVTA's funds in the 4M Plus Fund and the 4M Term Series Investment Pools.

Whereupon said resolution was declared duly passed and adopted by the Minnesota Valley Transit Authority this 25<sup>th</sup> day of January 2017.

\_\_\_\_\_  
Chair

Attest:

\_\_\_\_\_

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 17-007

APPROVING AGREEMENT WITH THE METROPOLITAN COUNCIL FOR CEDAR  
AVENUE STATION TO STATION SERVICE

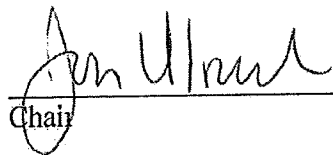
WHEREAS, the Cedar Ave Red Line Station to Station Master Agreement between Minnesota Valley Transit Authority (MVTA) and the Metropolitan Council expired on 12/31/2016 (service has continued through the transition period);

WHEREAS, the majority of modifications to the new Master Agreement includes: updated dates, contact information, and reflection of the previous Master Agreement Amendment;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve execution of the Red Line Station to Station Master Agreement, including:

- Cedar Ave Red Line Station to Station Master Agreement 16I079
- Transit Service Agreement (Exhibit A)
  - Red Line
- Public Facility Agreement (Exhibit B)
  - 140<sup>th</sup> Street Station
  - 147<sup>th</sup> Street Station
  - Apple Valley Transit Station
  - Cedar Grove Transit Station
- Standard Operating Procedures (Exhibits C-H)

Whereupon said Resolution was declared duly passed and adopted by MVTA on January 25, 2017.

  
Chair

Attest:

  
\_\_\_\_\_

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 17-006

APPROVING AGREEMENT WITH THE METROPOLITAN COUNCIL FOR CEDAR  
AVENUE EXPRESS SERVICE AND FACILITIES

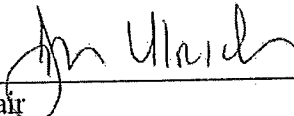
WHEREAS, the Metropolitan Council and the Minnesota Valley Transit Authority (MVTA) entered into the Cedar Ave Express Service Master Agreement, which expired on 12/31/2016 (service has continued through the transition period);

WHEREAS, the majority of modifications to the new Master Agreement includes: updated dates, contact information, and reflection of the previous Master Agreement Amendment;

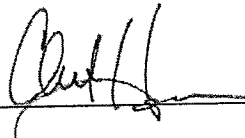
NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve execution of the following:

- Cedar Ave Express Service Master Agreement 16I078
- Transit Service Agreement (Exhibit A)
  - Cedar Grove Transit Station
  - Lakeville Cedar Park and Ride
- Public Facility Agreement (Exhibit B)
  - Lakeville Cedar Park and Ride
- Standard Operating Procedures (Exhibits C-H)

Whereupon said Resolution was declared duly passed and adopted by MVTA on Jan. 25, 2017.

  
Chair

Attest:

  
\_\_\_\_\_

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 17-005

APPROVE CONTRACT C-10021 AMENDMENT No. 1 WITH THINK GRAPHIC DESIGN  
FOR GRAPHIC DESIGN SERVICES

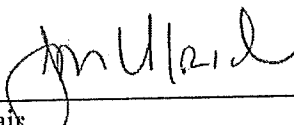
WHEREAS, the Minnesota Valley Transit Authority (MVTA) has a need for marketing and graphic design services;

WHEREAS, MVTA has an agreement with Think Graphic Design that expires on March 31, 2017 and MVTA wishes to continue this agreement and has budgeted appropriately;


NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve Amendment No. 1 to its contract with Think Graphic Design for marketing and graphic design services for the period of April 1, 2017 through March 31, 2018, with a rate of \$75.00 per hour.

BE IT FURTHER RESOLVED that the new Contract total, not to exceed amount, is \$15,000; which includes the Contract first and second year (\$7,500 per year) of service.

Whereupon said resolution was declared duly passed and adopted by the Minnesota Valley Transit Authority this 25<sup>th</sup> day of January 2017.

  
\_\_\_\_\_  
Chair

Attest:

  
\_\_\_\_\_

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 17-004

DESIGNATING DATA PRACTICES COMPLIANCE OFFICIAL

BE IT RESOLVED, that the Minnesota Valley Transit Authority (MVTA) designates the Executive Director (or his/her designee) as the Data Practices Compliance Official pursuant to the Minnesota Data Practices Act.

Motion to approve Resolution: Clint Hoopon

Motion seconded by: Dan Kealey

Ayes: 8

Nays: 0

ADOPTED by the Minnesota Valley Transit Authority this 25<sup>th</sup> day of January, 2017.

Jim Ulrich  
Chair

Attest:

Clint Hoopon

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 17- 003

AUTHORIZED LIST OF INVESTMENT BROKERS

WHEREAS, the Minnesota Valley Transit Authority (MVTA) Finance Committee approved investing in other types of investment products;

NOW, THEREFORE, BE IT RESOLVED, that the Minnesota Valley Transit Authority designate the following organizations as the MVTA's investment brokers:

PMA Financial Network  
US Bank Trust

Motion to approve Resolution: Clint Hoopar

Motion seconded by: Don Kealey

ADOPTED by the Minnesota Valley Transit Authority this 25<sup>th</sup> day of January 2017.

Jim Ulrich  
Chair

Attest:

Carl [Signature]

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 17- 002

APPROVING 2017 OFFICIAL PUBLICATION

WHEREAS, from time-to-time, the Minnesota Valley Transit Authority (MVTA) has need to publish official notices regarding the business of the MVTA;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA adopt the following official newspaper for 2017: *Burnsville Eagan SUN Thisweek.*

BE IT FURTHER RESOLVED, that official public notices also be posted on the MVTA's web site at www.mvta.com.

Motion to approve Resolution:

Clint Hooppaw

Motion seconded by:

Dan Kenley

ADOPTED by the Minnesota Valley Transit Authority this 25<sup>th</sup> day of January, 2017.

Jim Ulrich  
Chair

Attest:

Clint Hooppaw

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 17- 001

AUTHORIZED LIST OF FINANCIAL INSTITUTIONS

WHEREAS, the Minnesota Valley Transit Authority (MVTA) maintains funds in varying financial institutions in order to operate its business,

WHEREAS, the MVTA currently has accounts only at US Bancorp;

WHEREAS, the financial institutions in which funds are kept for MVTA needs to be approved by the Board,

NOW, THEREFORE, BE IT RESOLVED, that the Minnesota Valley Transit Authority designate US Bancorp and PMA Financial Network as the official depositories of funds for the year 2017.

Motion to approve Resolution:

Clint Hooppaw

Motion seconded by:

Dan Kealey

ADOPTED by the Minnesota Valley Transit Authority this 25<sup>th</sup> day of January 2017.

Jim Ulard  
Chair

Attest:

[Signature]



## Old Business



TO: MVTA Board  
DATE: February 14, 2017  
FROM: Robin Selvig, Manager – Customer Relations 2W  
RE: Passenger Survey Results

Requested Action

None. Item is informational only.

Background

Immediately after the November election, the MVTA conducted a Rider Survey. Riders were made aware of this on-line survey opportunity via a number of methods: 1) newsletter, 2) Rider email alerts, and 3) Riders logging into Wi-Fi were prompted to take our survey first. We used Survey Monkey, as we have in recent years.

Questions were reviewed by Planning and Operations staff before the survey was implemented, but the survey also built upon data collected throughout the years for comparisons.

More than 1,200 survey responses were received, rating MVTA's bus service, vehicles, schedules, operators, facilities and more. At the Board meeting, we will present the survey results.

Impact

MVTA has conducted a rider survey about every two years. The 2016 survey was planned as a follow-up to the merger with Prior Lake and Shakopee. In 2014, MVTA conducted a survey and the BlueXpress conducted a survey.

The information gathered in these surveys is valuable in planning future service, determining how to improve service, learning what marketing techniques work with our riders, and issues that are on the minds of MVTA riders. Information is shared throughout the agency.

Requested Action

None. Informational only.

