

MINNESOTA VALLEY TRANSIT AUTHORITY  
Regular Board Meeting  
February 25, 2015 – 4:30 p.m.  
Casper's Cherokee, Eagan, MN

**Board Members Present:**

Clint Hooppaw, Apple Valley  
Bill Droste, Rosemount  
Gary Hansen, Eagan  
Jane Victorey, Savage  
Bill Coughlin, Burnsville  
Chris Gerlach, Dakota County  
Jon Ulrich, Scott County  
Michael Luce, Shakopee  
Mike McGuire, Priori Lake

**Others Present:**

Beverley Miller, Executive Director  
Jim Strommen, Kennedy & Graven  
Lori Peterson, Eagan Personnel Consultant  
Robin Selvig, Customer Relations Manager  
Lois Spear, Finance Officer  
Josh Feldman, Eagan TWG  
Tom Lovelace, Apple Valley TWG  
Lisa Freese, Scott County Alternate  
Heather Aagesen-Huebner, Met Council  
Jane Kansier, Senior Project Manager  
Bob Crawford, Elko New Market

**I. Call to Order**

The meeting was called to order at 4:32 p.m. by Chair Clint Hooppaw. A quorum was present.

**II. Public Comments**

There were no public comments.

**III. Approval of Agenda**

There was one addition to the agenda under "old business" regarding an additional modification to the MVTA drug-free workplace police. Motion by Bill Droste and seconded by Michael McGuire to approve the revised agenda. Motion carried.

**IV. Consent Agenda**

Motion by Bill Coughlin and seconded by Bill Droste to approve the Consent Agenda. A roll-call vote followed.

Clint Hooppaw – Aye  
Gary Hansen – Aye  
Chris Gerlach – Aye  
Motion carried.

Bill Coughlin – Aye  
Bill Droste – Aye  
Mike McGuire – Aye

Jane Victorey – Aye  
Jon Ulrich – Aye  
Michael Luce – Aye

**V. Old Business**

*A. Drug-Free Workplace Policy*

Robin Selvig provided information regarding the additional change to the Drug-free workplace policy, indicating a "zero tolerance" or "second chance" status. This is required by the FTA and MVTA used the example of Schmittty and Sons to adopt a "second chance" policy. Councilor Michael Luce asked about termination if there is an egregious alcohol reading. It is likely other MVTA policies would dictate in that situation. Motion by Chris Gerlach and seconded by Mike McGuire to approve the revised policy. Motion carried.

**VI. New Business**

*A. None*

**VII. Committee Reports**

*A. STA*

The next meeting of the STA Legislative Committee is Monday, March 16, 2015. Beverley Miller and Gary Hansen provided an update on STA, including meeting with Legislators. Thus far, MVTA has had some eight meetings with Legislators and has been well received. Discussions are ongoing regarding a demonstration project on the Hwy 169 corridor.

*B. Management Committee*

Jane Victorey introduced Lori Peterson regarding a Cost of Living update for staff. Peterson went through a presentation resulting in a recommendation for a 2.5 percent increase retroactive to January 1, 2015. Victorey said that the Management Committee recommended approval of the COLA. Motion by Jane Victorey and seconded by Bill Coughlin to approve the Cost of Living Adjustment. A roll-call vote followed.

Clint Hooppaw – Aye  
Gary Hansen – Aye  
Chris Gerlach – Aye  
Motion carried.

Bill Coughlin – Aye  
Bill Droste – Aye  
Mike McGuire – Aye

Jane Victorey – Aye  
Jon Ulrich – Aye  
Michael Luce - Aye

**IX. Board and Staff Reports / Updates**

*A. MVTA Board*

Dakota County Commissioner Chris Gerlach thanked Jane Kansier for her excellent and comprehensive presentation to the Dakota/Scott Workforce Investment Board on which Gerlach serves. He also commented that the Dakota County Board did agree to stay as part of the MVTA, noting that the vote was 5-2, not 4-3 (Commissioner Gaylord voted with the majority).

*B. MVTA Staff*

None.

**X. Adjournment**

Motion by Gary Hansen and seconded by Bill Droste to adjourn the meeting at 4:58 p.m. The Board adjourned to celebrate MVTA’s Drivers of the Year.

**Minutes Prepared By: Robin L. Selvig**

**Next Regular Meeting Scheduled: March 25, 2015, 4:30 p.m. Burnsville Bus Garage, 11550 Rupp Dr., Burnsville, MN (preceded by Transit 101 for new Board members).**

All regularly scheduled Board meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified except the meetings in April and September will be held on the **FIFTH** Wednesday.

Approved by: Jane C. Victorey Date: 3/25/15

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 15- 014


APPROVE GRANT AGREEMENT BETWEEN METROPOLITAN COUNCIL AND  
MINNESOTA VALLEY TRANSIT AUTHORITY FOR 2015 ALLOCATED MVST

WHEREAS, the MVTA received allocated Motor Vehicle Sales Tax (MVST) payments from the Metropolitan Council;

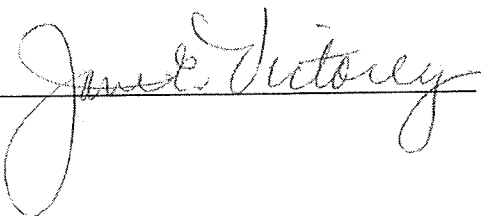
WHEREAS, the Met Council has calculated the amount of allocated MVST for MVTA for 2015 based on the Regional Operating Revenue Allocation Procedure using 2015 budget numbers;

NOW, THEREFORE, BE IT RESOLVED, that the MVTA approve execution of an agreement with the Metropolitan Council for receipt of \$4,831,000 in allocated MVST payments in 2015.

Whereupon said Resolution was declared duly passed and adopted by MVTA on February 25, 2015.

  
\_\_\_\_\_  
Chair

Attest:

  
\_\_\_\_\_

MINNESOTA VALLEY TRANSIT AUTHORITY  
RESOLUTION NO. 15-011

CANCEL CONTRACT BETWEEN MVTA AND RESTORATION SPECIALISTS, INC.,  
ASSOCIATIONS FOR BURNSVILLE TRANSIT STATION IMPROVEMENTS

WHEREAS, the MVTA Board approved a contract with Restoration Specialists, Inc., Associates (RSI) construction services necessary to rehabilitate civil infrastructure and improve the functionality, safety, and aesthetic appeal of the Burnsville Transit Station on October 29, 2014;

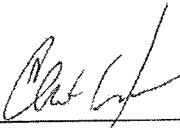
WHEREAS, Minnesota Statutes 574.26, Subdivision 2, requires that the contractor submit performance and payment bonds for public projects;

WHEREAS, MVTA staff has learned the performance and payment bonds provided by RSI are invalid;

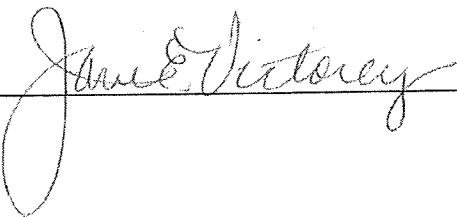
WHEREAS, by virtue of Minnesota Statutes 574.26, the contract between MVTA and RSI is void.

NOW, THEREFORE, BE IT RESOLVED that the MVTA cancel the contract between MVTA and RSI for construction services.

Whereupon said Resolution was declared duly passed and adopted by MVTA on February 25, 2015.

  
\_\_\_\_\_  
Chair

Attest:

  
\_\_\_\_\_