

DATE: February 9, 2015
TO: Board Members unable to attend January 28 Regular MVTA Board meeting/TWGs
FROM: MVTA
RE: Meeting Summary

Here is a meeting summary of the MVTA January 28, 2015 regular meeting of the MVTA Board of Directors. Supplemental materials and meeting hand-outs are posted at http://www.mvta.com/MVTA_Board.html.

1. The meeting was called to order at 4:30 p.m. by Chair Clint Hooppaw. A quorum was present. The Oath of Office was administered to new Dakota County representative, Chris Gerlach. The Committee Assignments sign-up sheet was distributed to the Board. Jane Victorey presented the 2015 Nominating Committee Report. Bill Droste withdrew his name as a candidate for Vice Chair. Motion by Gary Hansen and seconded by Bill Coughlin to approve the slate of officers as follows:
Chair: Clint Hooppaw
Vice Chair: Jon Ulrich
Secretary/Treasurer: Jane Victorey
Motion carried.
2. Motion by Gary Hansen and seconded by Michael Luce to approve the agenda. Motion carried. Motion by Jane Victorey and seconded by Michael Luce to move into closed session at 4:41 p.m. for the purposes of the Executive Director Review.
3. The meeting resumed at 5:03 p.m.
4. Motion by Gary Hansen and seconded by Bill Coughlin to approve the Consent Agenda. Motion carried on a unanimous roll-call vote.
5. Motion by Chris Gerlach and seconded by Bill Droste to adopt the 2015 Meeting calendar. It was noted the February meeting (celebrating MVTA's Driver of the Year) will take place at the Cherokee Sirloin Room.
6. Robin Selvig presented a report regarding retrofitting the remainder of the MVTA buses with Cradlepoint devices. These units have successfully been in use for some time now. Benefits of the devices include an improved and more reliable cell signal for the AVL System, the ability to view real-time information from the bus cameras and free Wi-Fi for our customers. There was a question about the addition of free Wi-Fi at the Marschall Road Transit Station, and MVTA will put this discussion on the "To-Do" list. Motion by Bill Coughlin and seconded by Jon Ulrich to authorize procurement of Cradlepoint devices for 40 buses and three transit stations at a cost of \$50,000. Motion carried on a unanimous roll-call vote.
7. Jane Kansier provided background regarding the Burnsville Bus Garage office-space build-out and recommended awarding a contract to Green Construction. The recommendation also provided authorization to obtain furniture via a vendor on the State of Minnesota contract. Motion by Bill Coughlin and seconded by Gary Hansen to approve the agreement with Green Construction and for the office furniture. Motion carried on a unanimous roll-call vote.
8. Lori Peterson directed Board members through the Executive Director Performance Review, indicating that the director received an overall rating of 4.18, which relates to "exceeds expectations." Jane Victorey noted that based on the MVTA's 2011 Compensation Policy, this would provide a two percent merit increase. Motion by Bill Coughlin and seconded by Jon Ulrich to

provide the Executive Director with a two percent merit increase retroactive to her August employment date. Motion carried on a unanimous roll-call vote.

9. The 2015 STA Legislative Breakfast brochure was distributed. Beverley Miller and Gary Hansen reported that some 17 legislators attended, despite the Governor choosing the same time to announce his transportation budget.
10. Jen Lehmann briefly reviewed the Title VI Plan update included in the packet, along with the ridership report.
11. Robin Selvig provided a PowerPoint presentation regarding the recent Customer Surveys on buses of all MVTA routes, including Red Line, as well as on BlueXpress service.

Next Regular Meeting: Wednesday, February 25 at 4:30 p.m. at the Cherokee Sirloin Room on Cliff Road in Eagan, prior to the Driver of the Year Dinner.