

DATE: June 25, 2015  
TO: Board Members unable to attend June 24 Regular MVTA Board meeting/TWGs  
FROM: MVTA  
RE: Meeting Summary

Here is a meeting summary of the MVTA June 24, 2015 regular meeting of the MVTA Board of Directors. Supplemental materials and meeting hand-outs are posted under 2015 Board Meeting Packets at <http://www.mvta.com/about/meetings-materials/>.

1. The meeting was called to order at 4:30 p.m. by Chair Clint Hooppaw. A quorum was present.
2. There was one addition to the agenda under Old Business regarding accepting Met Council Funds. Motion by Chris Gerlach and seconded by Michael Luce to approve the amended agenda. Motion carried.
3. Motion by Mike McGuire and seconded by Jane Victorey to approve the Consent Agenda, following a question about the SRF contract amendment. It was clarified that the contract was adding \$43,436 to the existing \$27,350. Motion carried on a unanimous roll-call vote.
4. Peggy Moeller of Redpath and Company provided the Auditor's Report. Five reports were issued:
  - Opinion on the Fair Presentation of the Financial Statements (MVTA received a Clean, unqualified opinion on the Financial Statements)
  - Report on Internal Controls (one item noted regarding Audit Adjustments)
  - Report on Compliance with Minnesota Legal Compliance Audit Guide for Political Subdivisions (various tests conducted; one finding of noncompliance related to an Outstanding Indebtedness Form submission)
  - Communication to Those Charged with Governance (no disagreements with management, no financial statement misstatements, no significant difficulties encountered in performing the audit and expression of thanks to Finance Office Lois Spear for her efforts with the auditor)
  - Federal Compliance Audit (Single Audit) (no findings of noncompliance reported for 2014)
5. With regard to the financial results, MVTA entered the year with \$24,950,571 in Revenue plus \$3,562,638 in Capital projects and \$486,242 in Debt Service. Expenditures were \$22,461,776 plus \$4,027,950 in capital projects and \$486,200 in Debt Service. MVTA's fund balance increased by \$2,550,953 to \$9,075,026, which is near the maximum target of 35 percent (3.67 months of funds).
6. It was noted that while MVTA ridership is up, fare revenue per rider is down. This is due, in part, to the fact that there has been no fare increase since 2008. Concern was expressed by Board members regarding the downward trend in farebox recovery. Motion by Jane Victorey and seconded by Michael Luce to accept the auditor's report. Motion carried.
7. Beverley Miller and Clint Hooppaw provided background regarding the development of a third amendment to the RouteMatch contract, which remains unresolved. The original agreement was executed in August of 2011 and two amendments have been executed to date. RouteMatch has taken exception to the accrual of liquidated damages and is not inclined to set specific deadlines for the completion of work. Work on the Automated Passenger Counting System and the Cubic Interface continues. Other work may take a backseat until some future time.
8. Robin Selvig reviewed a revised memo regarding the FTA funds for the Driver Assist System (DAS), ensuring that MVTA is protected if we cannot satisfactorily agree to conditions set forth by the FTA. Motion by Steve Albrecht, seconded by Michael Luce and carried on a unanimous roll-call vote.

9. Beverley Miller reviewed the discussion at the Management Committee meeting regarding the Personnel Policies, noting the Committee recommended adoption. Motion by Michael Luce, seconded by Jane Victorey and approved by a unanimous roll call vote.
10. James Clark and Sherry Munyon were in attendance to present an update from the recently Legislative Session. Clark indicated STA went into the session with three objectives: 1) Have an elected STA representative to TAB; 2) Fund a demonstration project using existing corridors and facilities within the corridors; and 3) Include "STA" in any language in the Transportation Bill.
11. For the first time ever in statute, the Legislature agreed with the STA's position regarding TAB and a new member of TAB will be elected by STA at its June 22<sup>nd</sup> Board meeting. A demonstration project was well received by the legislature, with the idea of working with employers in the corridor to leverage the best possible solution. STA's goal is a very effective project, although funding was reduced from the original request of \$5 million to \$2 million over 2015-2016. Clark expressed appreciation to Jen Lehmann and Jane Kansier for their efforts to describe and map out the proposed demonstration project. Only a minimal, "lights-on" transportation bill was passed, but Clark noted that the Senate did include STA language in its bill. Down side to STAs was the delay in the sales tax exemption for Joint Powers Entities. STA will continue to work with the League of Minnesota Cities and the Association of Minnesota Counties on this issue. MVTA Board members are reminded of the STA Board meeting on Wednesday, July 22 from 11:30 a.m.-1 p.m. at the Messerli offices in St. Paul.
12. Lois Spear provided updated information about the MVTA's Cost Allocation Plan and a model that has been agreed to between the Met Council and MVTA. Updated figures for 2012 have been calculated and will be forwarded to the Council. Figures for 2013 and moving forward will then be generated. Motion by Michael Luce, seconded by Jane Victorey and approved by a unanimous roll call vote.
13. Lois Spear also covered a new memo regarding a grant agreement between MVTA and the Metropolitan Council for Automated Passenger Counters and Automated Voice/Visual Annunciation on five new Arboc buses, as well as the striping of the buses. MVTA requested \$84,500, but Paul Colton at the Council expressed availability of \$57,650. MVTA will work with the Council and our own budget to ensure funds are available for this work. Motion by Mike McGuire, seconded by Michael Luce and approved by a unanimous roll call vote.
14. Jen Lehmann provided a brief update on renewed talks regarding the I-35W BRT project, including a discussion of Station locations. She mentioned their will likely be a report to the MVTA Board by Metro Transit in August. She also noted that significant construction is pending on I-35W in 2-3 years, so the MVTA is making notes about what has worked and not worked with regard to the Cedar closures to ensure the best possible service during the I-35W closures.
15. Motion by Steve Albrecht and seconded by Michael Luce to adjourn the meeting at 5:46 p.m. The meeting was adjourned.

Next Regular Meeting: Wednesday, August 26 at 4:30 p.m. at the Burnsville Bus Garage, 11550 Rupp Drive, Burnsville. NOTE: the July meeting is frequently canceled; however, if a meeting is necessary, it could be either July 22 or 29. Notice will be given as the earliest possible time regarding the meeting date and time.