

DATE: March 26, 2015
TO: Board Members unable to attend March 25 Regular MVTA Board meeting/TWGs
FROM: MVTA
RE: Meeting Summary

Here is a meeting summary of the MVTA March 25, 2015 regular meeting of the MVTA Board of Directors. Supplemental materials and meeting hand-outs are posted under 2015 Board Meeting Packets at <http://www.mvta.com/about/meetings-materials/>.

1. The meeting was called to order at 4:31 p.m. by Chair Clint Hooppaw. A quorum was present.
2. Motion by Mike McGuire and seconded by Michael Luce to approve the agenda. Motion carried.
3. Motion by Jane Victorey and seconded by Chris Gerlach to approve the Consent Agenda. Motion carried on a unanimous roll-call vote.
4. Jane Kansier provided information regarding Burnsville Transit Station improvement project and requested that the Board award a contract to LS Black in the amount of \$959,152.88 to cover the base bid and two bid-alternates. She further requested that the Board approve Independent Lab Testing be awarded to Terracon in the amount of \$5,040. Motion by Bill Coughlin and seconded by Jane Victorey to approve the contracts. Motion carried on a unanimous roll-call vote.
5. Jen Lehmann and Jane Kansier provided updates on Cedar Grove Transit Station and the Cedar IPU. With regard to the Cedar Grove Transit Station, it was noted that the MVTA has provided the consultant with significant amount of operational information and has also been working to make sure the design accommodates both METRO Red Line and MVTA Express buses as well as the large number of connecting buses MVTA operates at Cedar Grove each day. Lehmann also stated that issues of concern include bike steps, accommodations for mobility passengers, emergency access, technology impacts and more. There was a question about the length of the walkway between the existing station and the online station and it was estimated to be 300 feet.
6. Jane Kansier provided background on the purpose of the Cedar Avenue Transitway Implementation Plan Update and some of the upcoming timelines – including a Policy-Makers Workshop on April 28. It was suggested that the MVTA receive a presentation at its meeting set for April 29. Bill Droste asked when the current MVTA/Met Council contract for Red Line service expires, which is June 2016. Clint Hooppaw noted that he thought it was good that MVTA's Express Service was being considered as part of the on-line station. He also mentioned that the Palomino Hills Park & Ride should stay part of the discussion for the foreseeable future.
7. Robin Selvig provided information about the Potential Rider Study and asked the Board to award a contract to Morris Leatherman for this work. There were questions about the methodology of how to reach people these days, with caller ID, cell phones and more. Selvig indicated that this was address in the proposer's response and they have techniques that have been successful used to committee to a 95 percent statistically valid sampling. Jane Victorey commented that before their city did its recent survey, a news release was distributed to residents asking them to take phone calls from the survey organization. Selvig reported that MVTA would do that as well. Motion by Bill Droste and seconded by Bill Coughlin to approve the contract. Motion carried on a unanimous roll-call vote.
8. Beverley Miller introduced two STA initiatives: a suburb-to-suburb demonstration project and the inclusion of an elected representative selected by STA to serve on the Transportation Advisory

Board. Jane Kansier provided a brief presentation on these two initiatives and Beverley Miller indicated both bills have been heard in the House and the Senate and are being well received.

9. Jen Lehmann provided a brief update on Shakopee service, including that the Northern Scott County local service study will be conducted later this year, the demonstration project is in the hopper and a lot of interest is being expressed in that project and would require significant coordination and effort on behalf of employers as well as transit providers. Michael Leek also updated the Board about some activities in the City of Shakopee with existing and/or pending employers that are our will bring significant numbers of jobs to Shakopee. Expanded transit service and funding options are being considered at the city and state levels. Leek also mentioned that the development pending at Canterbury Park could also include an office complex component and will be part of the mix.
10. Lois Spear reported that the MVTA's insurance premium came in a slightly below the budgeted amount, but may increase in the "auto" area as MVTA procures a new staff vehicle.
11. Bill Droste asked that MVTA issue information to Farmington and Empire Township regarding the upcoming Potential Rider survey. He further reported that Met Council Chair Adam Duininck spoke at the recent Mayor's meeting. He would forward the presentation for distribution to the MVTA Board.
12. Lisa Freese reported that Scott County continues to consider a one-half cent sales tax for road and transit projects. There will be a County Board Meeting on April 7, and then the final decision will be made at the next meeting, depending on the number and type of public comment.
13. She also suggested that MVTA report any news to Lisa Kohner and/or Claire Robling for the Scott County *Scene* publication distributed throughout Scott County. Robin Selvig stated she would do so.
14. Motion by Bill Coughlin and seconded by Mike McGuire to adjourn the meeting at 5:32 p.m. The meeting was adjourned.

Next Regular Meeting: Wednesday, April 29 (FIFTH Wednesday) at 4:30 p.m. at the Burnsville Bus Garage, 11550 Rupp Drive, Burnsville.