

MINNESOTA VALLEY TRANSIT AUTHORITY

Regular Board Meeting
May 30, 2018 – 4:30 p.m.
Burnsville Bus Garage

Board Members Present:

William Droste, Rosemount
Bob Coughlen, Savage
Gary Hansen, Eagan
Chris Gerlach, Dakota County
Clint Hooppaw, Apple Valley

Jay Whiting, Shakopee
Casey McCabe, Prior Lake, representing
Kevin Burkart
Jenni Faulkner, Burnsville, representing
Dan Kealey

Others Present:

Luther Wynder, MVTA Executive Director
Jim Strommen, Kennedy and Graven
Bob Crawford, Elko New Market
Patricia Timmons, Elko New Market
Josh Feldman, Eagan
Bill Forbord, Schmitt & Sons
Tom Lovelace, Apple Valley
Heidi Scholl, MVTA
Richard Crawford, MVTA
Kristi Sellwood, MVTA
Alexandra Sogn, MVTA
Jen Lehmann, MVTA
Aaron Bartling, MVTA

I. Call to Order

The meeting was called to order at 4:30 p.m. by Chair William Droste. A quorum was present.

II. Public Comments

MVTA Public Information Manager Richard Crawford introduced Alexandra Sogn, who is serving as an MVTA intern in the Customer Service and Operations departments this summer. Board members viewed a video she created explaining how to make transfers from MVTA bus routes to the Blue Line Train.

III. Approval of Agenda

MVTA Board Chair William Droste noted that there were no changes to the agenda, which was approved unanimously.

IV. Consent Agenda

A Motion by Clint Hooppaw and seconded by Jay Whiting to approve the Consent Agenda. A roll call vote was taken.

Gerlach – Aye

Coughlen – Aye

McCabe – Aye

Whiting - Aye

Faulkner – Aye

Hansen – Aye

Hooppaw – Aye

Droste - Aye

V. Old Business

A. Eagan Art Festival

Richard Crawford, MVTA Public Information Manager, provided an update on special public service that MVTA is planning to provide for the Eagan Art Festival from 9 a.m. to 5 p.m. Saturday, June 23,

and 10 a.m. to 5 p.m. Sunday, June 24. The free route will provide service to Eagan Transit Station and six other stops in Eagan, including New Perspective Assisted Living and Commons on Marice Assisted Living. Route planning is in its final stages and the route is expected to operate on an hourly cycle at the stops.

VI. New Business

A. Scott County CIP 2019 – 2023 Grant Applications

Heidi Scholl, MVTA Procurement and Contracts Manager, provided an overview of items MVTA is planning to submit to Scott County as grant applications for the county's 2019 – 2023 Capital Improvement Plan:

Service to Elko/New Market (Pilot Project) -- MVTA requests funding for a two-year pilot project to extend existing service from Burnsville Transit Station to Elko/New Market. MVTA and the City of Elko/New Market have explored ridership, the 'need' for transit within the area, a park and ride location, and has support from the City of Elko/New Market to move the grant application forward.

Facility Improvements -- A number of facility improvements have been identified throughout Scott County, including:

- Signage
- Replacement Shelter at Southbridge
- Refurbish Shelter at Eagle Creek
- Refurbish Benches and Trash Cans at all facilities
- On-street shelters, throughout county

Onboard Technology Equipment -- Vehicle designation signs, primarily serving Scott County (Route 490 – 499), are currently equipped with outdated technology.

Eagle Creek Park and Ride Technology Improvements -- Various security and technology improvements are required at Eagle Creek Park and Ride; including: gate system replacement, security camera upgrades and coverage expansion, motion sensors, installation of emergency phone, and a Real-Time Information Display.

Marschall Road Transit Station Security Improvements -- In partnership with Scott County, MVTA has requested funds to increase security cameras and the number of cameras within the environment at Marschall Road Transit Station's transit waiting area and externally (transit way).

Savage Park and Ride Technology Improvements -- Currently at Savage Park and Ride, a fiber connection does not exist. MVTA has explored various options in order to provide a Wi-Fi connection at Savage Park and Ride. The Wi-Fi connection is needed in order to receive real-time security feeds.

Local Match for Electric Bus Infrastructure -- MVTA is applying for a Low or No Emission FTA Grant in June 2018 (program year 2019 or 2020). MVTA is requesting Scott County to fund the local match portion (10 – 15%), of the charging station equipment and equipment infrastructure.

B. Low-No Emission Grant Applications

Heidi Scholl, MVTA Procurement and Contract Manager, informed the Board that MVTA would be submitting a grant application for Low or No Emission Federal Transit Administration funds. MVTA is planning to request electric buses, charging stations and consultant fee funds.

VII. Committee Reports

A. STA Report

1. STS Legislative Update

Luther Wynder, MVTA Executive Director, noted that \$2.1 million that had been identified in the Omnibus Budget Bill for Suburb-to-Suburb (Route 495) funding was vetoed by the governor. The funding would have been used to procure buses for the route that saw growth of 72 percent in 2017.

Clint Hooppaw credited Wynder for getting the initiative included in the final bill. Wynder said Route 495 has seen continued growth and the route has benefitted the region. Wynder said he was hopeful that the item could be re-introduced next legislative session.

B. Partnership Committee Update

1. Russell Herder (TMA Consultant Firm)

Heidi Scholl, MVTA Procurement and Contracts Manager, presented an overview of a proposed contract between MVTA and Russell Herder for Dakota – Scott County Education and Outreach Creative.

MVTA was awarded TMA grant funds for \$302,000 for Dakota- Scott County education and outreach.

MVTA issued an RFP (request for proposals) and received three proposals. The evaluation team unanimously selected Russell Herder for the bid. An interview was conducted and was attended by Jay Whiting, a member of MVTA’s Partnership Committee.

Whiting indicated Russell Herder’s interview was professional and he said Russell Herder would be a great fit for the agency.

Motion by Hooppaw and seconded by Gerlach to approve a contract with Russell Herder. A roll call vote was taken.

Gerlach – Aye	Whiting - Aye	
Coughlen – Aye	Faulkner – Aye	Hooppaw – Aye
McCabe – Aye	Hansen – Aye	Droste - Aye

VIII. Board and Staff Reports

A. 35W Construction and Marketing update

Richard Crawford, MVTA Public Information Manager, provided an update on marketing initiatives associated with the next phase of 35W construction, which is scheduled to begin the evening of June 8. The Board reviewed billboard concepts that will be on 35W for one month beginning in mid-June. Staff also planned outreach events at MVTA stations during the mornings of June 6 and June 7 to thank riders and offer reminders that the next phase of construction begins the evening of June 8.

B. DCTC extension update

Jen Lehmann, MVTA Planning Manager, informed the board that the Dakota County Board had approved funding for a two-year pilot project extending Route 420 to Dakota County Technical College. The service will begin on Aug. 20, the week prior to the start of school in the fall, and will include two morning trips, two afternoon trips and single trips mid-day and at night.

Richard Crawford, MVTA Public Information Manager, said discussions have already occurred with DCTC marketing staff about alerting students and prospective students about the new service and additional conversations will be taking place in the next week.

C. MVTA Parade Schedule

Richard Crawford, MVTA Public Information Manager, reviewed the schedule of community parades MVTA plans to participate in this year. He noted that parade participation offers good exposure for MVTA in our service area.

- June 23rd – Savage Dan Patch Days
- June 23rd – Elko/New Market Fire Rescue Days
- July 3rd – Apple Valley Family fun Night
- July 4th – Apple Valley Freedom Days

July 4th – Eagan Fun Fest
July 28th – Rosemount Leprechaun Days
August 4th – Prior Lake Lakefront Days
September 8th – Burnsville Fire Muster

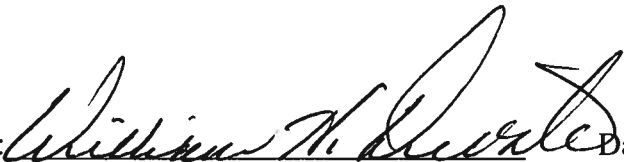
IX. Adjournment

A Motion was made by William Droste and seconded by Gary Hansen to adjourn the meeting at 5:00 p.m. Motion carried unanimously.

Minutes Prepared by: Richard Crawford

Next Regular Meeting Scheduled: Wednesday, June 27, 4:30 p.m., at Burnsville Bus Garage, 11550 Rupp Drive, Burnsville.

All regularly scheduled Board meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified.

Approved by:  Date: JUNE 27, 2018