

# MINNESOTA VALLEY TRANSIT AUTHORITY

Regular Board Meeting  
August 28, 2019 – 4:30 p.m.  
Burnsville Bus Garage

## **Board Members Present:**

William Droste, Rosemount  
Bob Coughlen, Savage  
Gary Hansen, Eagan  
Clint Hooppaw, Apple Valley  
Chris Gerlach, Dakota County  
Jon Ulrich, Scott County  
Jay Whiting, Shakopee  
Kevin Burkart, Prior Lake  
Jenni Faulkner, Burnsville,  
for Dan Kealy

## **Others Present:**

Luther Wynder, MVTA  
Tania Wink, MVTA  
Richard Crawford, MVTA  
Jen Lehman, MVTA  
Tyre Fant, MVTA  
Steve LaFrance, MVTA  
Nene Israel, MVTA  
Dawn McGuire, MVTA  
Joe Morneau, Dakota County  
Gina Mitteco, Dakota County  
Bill Forbord, Schmitt and Sons  
Connie Massengale, Schmitt and Sons  
Mike Huddleston, Schmitt and Sons  
Tom Lovelace, Apple Valley  
Jon Schwichtenberg, Elko New Market  
Jim Strommen, legal counsel

## **I. Call to Order**

The meeting was called to order at 4:30 p.m. by Chair William Droste. A quorum was present.

## **II. Approval of Agenda**

Chair William Droste noted there were no changes to the agenda.

A motion by Kevin Burkart and seconded by Gary Hansen to approve the agenda. The Agenda was approved unanimously.

## **III. Public Comments**

There were no public comments.

## **IV. Consent Agenda**

A Motion by Jay Whiting and seconded by Gary Hansen to approve the Consent Agenda. A roll call vote was taken.

Hooppaw – Aye	Whiting – Aye	Burkart – Aye
Hansen – Aye	Faulkner – Aye	Droste – Aye
Ulrich – Aye		

## **V. Old Business**

None.

**VI. New Business**

None.

**VII. Committee Reports**

**A. STA Update**

Luther Wynder, MVTA Executive Director, gave a recap of the Aug. 19 Suburban Transit Association meeting. He said the STA is planning to invite Met Council representatives to an upcoming meeting either in St. Paul or at one of our transit stations to continue to discuss equitable distribution of transit funding. Wynder also noted that Commissioner Burkart has been sharing his marketing background and helping STA to rebrand its logo and mission statement. The new branding is expected to be rolled out in January.

**B. Management Committee**

**1. 2019 Operating Budget Amendment**

Tania Wink, MVTA Finance Director, reviewed a 2019 Operating Budget Amendment. Since the 2019 Operating Budget has been adopted, Wink said there have been two major adjustments to the budget.

During 2019 budget planning, MVTA estimated the agency would receive about \$1 million in General Fund appropriation due to the Legislature passing a General Fund allocation in 2018 that included Suburban Transit Providers receiving a proportional share based on the Regional Allocation Policy. However, in the fiscal year 2020- 2021 transportation bill, the Met Council did not request General Fund allocation for Suburban Transit Providers. Therefore, MVTA’s 2019 Operating Budget will need an amendment of a \$1 million reduction in Grants and Appropriations.

The second change was the Scott County 495 Bus Purchase Grant of \$1 million was originally allocated in the Operating Budget, but due to grant terms it is now reflected in the Capital Budget.

Wink said the reduction in operating revenues will still allow MVTA to satisfy policies pertaining to fund balances.

MVTA staff recommended approving an amended 2019 Operating Fund Budget consisting of revenues of \$29,050,345 and an ending fund balance of \$8,245,510.

A Motion by Clint Hooppaw and seconded by Jennie Faulkner to approve the amended 2019 Operating Fund Budget. A roll call vote was taken.

Hooppaw – Aye	Whiting – Aye	Burkart – Aye
Hansen – Aye	Faulkner – Aye	Droste – Aye
Ulrich – Aye	Gerlach – Aye	Coughlen - Aye

**2. CAD/AVL Update**

Tyre Fant, MVTA IT Manager, provided an update on the implementation of the new Avail CAD/AVL system. Fant said MVTA requested a second pilot test in August to ensure the system was functioning as expected. Additional CAD/AVL equipment is expected to be installed in September based on final approval of Pilot 2.

### 3. Regional Solicitation Update

Jen Lehman, MVTA Planning Manager, provided an update on the biennial Regional Solicitation process. MVTA has previously received Solicitation funding for projects, including the Apple Valley Transit Station Modernization, the 169 Connector Service, expanded Shakopee and Prior Lake Express services, and Orange Line Connector service.

During this summer, the Regional Transportation Advisory Board and subcommittees have been considering changes to the Regional Solicitation process. Lehmann said the discussions have been changing on a regular basis and the process has been moving ahead despite concerns. Any changes to the process are expected to be made available for public comment in September. Applications for the 2020 Regional Solicitation will be due in April 2020.

### C. Partnership Committee

Richard Crawford, MVTA Public Information Manager, said the August meeting will be rescheduled due to conflicts.

## VIII. Board and Staff Reports

### A. Ridership Update

Jen Lehmann, MVTA Transit Planner, provided an update on ridership for the first half of 2019. Ridership was down by 4.2 percent through June of 2019. Factors included severe winter weather during the first part of the year and downtown congestion issues.

Richard Crawford, MVTA Public Information Manager, said State Fair ridership was about 8,000 rides ahead of record pace halfway through the State Fair. He noted that a favorable forecast for the rest of the week should contribute to continued strong ridership.

### Board reports

1. Commissioner Chris Gerlach said Dakota County commissioners are interested in gathering more information on Route 420 and service to Dakota County.
2. Commissioner Bob Coughlen noted that there will be an event Sept. 10 in downtown Savage marking the beginning of new Route 495 service to downtown Savage on select routes.

## X. Adjournment

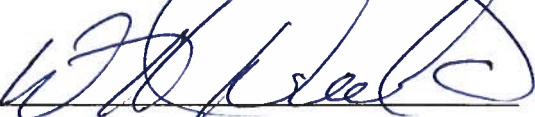
A Motion was made by Gerlach and seconded by Hooppaw to adjourn the meeting at 5:40 p.m. The motion passed unanimously

**Minutes Prepared by: Richard Crawford**

**Next Regular Meeting Scheduled Wednesday, Sept. 25, 4:30 p.m., at Burnsville Bus Garage, 11550 Rupp Drive, Burnsville, MN.**

All regularly scheduled Board meetings will be held on the **FOURTH** Wednesday of the month at the posted time and location unless otherwise notified.

Approved by:



Date:

9/25/19