



525 Park Street, Suite 130
St. Paul, MN 55103

Telephone: (651) 228-9757
Facsimile: (651) 228-9787

BOARD MEETING MINUTES

Tuesday, December 1, 2015

11:30 – 1:00 PM

Messerli & Kramer P.A.

525 Park Street

St. Paul, MN 55103

MEMBERS IN ATTENDANCE: Chair Jeff Wosje, City of Plymouth City Council Member; Jerry McDonald, City of Chanhassen City Council Member; Dave Jacobsen, SouthWest Transit; Mike Opatz, Transit Administrator, City of Maple Grove; Len Simich, SouthWest Transit; Jane Kansier, Senior Project Manager, MVTA; Beverly Miller, Executive Director, MVTA; Clint Hoopaw, City of Apple Valley City Council Member.

OTHER MEMBERS IN ATTENDANCE: James Clark, Messerli & Kramer P.A.; Eleanor Warner, Messerli & Kramer P.A.; Sherry Munyon, Capitol Access.

Chair Jeff Wosje called the meeting to order at 11:35 am. James Clark asked to add the following item under “3. Information Items.” The addition to the agenda was “g. Insurance Application.” Jerry McDonald moved to add this item to the board meeting agenda. Len Simich seconded this motion. The motion was adopted.

Clint Hoopaw moved to adopt the approval of the consent items. Mike Opatz and Len Simich seconded this motion. The consent items were adopted.

Next, the board discussed the information items. James Clark reviewed the MVST results, noting that the October receipts came in at 101.3% of projection.

Next, Jane Kansier updated the board on the S2S demonstration project. Jane Kansier walked the board through the Memorandum of Understanding (MOU) drafted for use during S2S implementation. The MOU covers fare collection, transfers, and ridership reporting. Jane noted that a preliminary approval of the MOU would be helpful before the January 19th start date.

Jane Kansier said that she and Robin Selvig have talked about having staff members in place at each station on the launch day of S2S. On the topic of a possible ribbon cutting ceremony, James Clark mentioned that it might be preferable to have more than one ribbon cutting ceremony at different locations. Beverley Miller also suggested doing the

ribbon cutting after a few days of service. Clint Hoopaw moved that the concept of the MOU be approved by the board. Jerry McDonald seconded the motion. The motion was adopted.

Next, the board discussed the legislator recognition awards. The board agreed that the award ceremonies would be a good time to talk to the legislators about the demonstration project and TAB membership legislation.

The board moved on to discuss the legislative agenda committee that met in November. The committee will provide the board with its recommendations at the January board meeting.

James Clark provided a brief legislative breakfast update, saying we will prepare a power point and the elected officials would provide most of the presentation.

Next, Sherry Munyon gave an overview of the two new groups of MoveMN, Progress in Motion and Transportation Forward. Jerry McDonald moved that STA join Progress in Motion and Transportation Forward. Clint Hoopaw seconded the motion. The motion was adopted.

STA received the insurance waiver, and Len Simich moved that STA not waive statutory liability limits. Beverly Miller seconded the motion. The motion was adopted.

The date of the next STA Board meeting is January 11, 2016 at 11:30 am. Jeff Wosje moved to adjourn the meeting. Jerry McDonald and Clint Hoopaw seconded the motion. The motion was adopted. The meeting adjourned at 12:52 pm.